



**TORRANCE COUNTY
COMMISSION MEETING**

January 28, 2026

9:00 A.M.

**For Public View
Do Not Remove**



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 1



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 2



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 3



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 4 A

**BOARD OF COUNTY COMMISSIONERS
OF TORRANCE COUNTY**

ORDINANCE NO. 2026-_____

**AN ORDINANCE ADOPTING THE TORRANCE COUNTY
PERMANENT FUND**

WHEREAS, pursuant to New Mexico Stat § 6-6-19, the County is permitted, by Ordinance, to create a local government permanent fund and a local government income fund; and

WHEREAS, since 2019, Torrance County has approved numerous repower or new Renewable Energy Industrial Revenue Bond agreements; and

WHEREAS, these agreements include annual Payment in lieu of Taxes (PILT) payments to school districts and Torrance County; and

WHEREAS, current and future annual PILOT payments to the County will exceed \$3.0 million dollars in combined revenue; and

WHEREAS, historically the County has experienced economic downturns and unforeseen increases in expenses and has created a Reserve Fund pursuant to County Ordinance 2404-02 to address those issues; and

WHEREAS, the County's enhanced revenue picture provides an opportunity to create a permanent fund to address fiscal needs of future generations in order to protect the health, safety, and welfare of the people of Torrance County from funds over and above those deposited in the Reserve Fund; and

WHEREAS, the amount that may be deposited into the local government permanent fund is a portion of the County's unappropriated general fund surplus; and

WHEREAS, it is the desire of the Board of County Commissioners to create an Income Fund within the County General Fund to receive earnings from investments made within the Permanent Fund that may be expended as set forth by a resolution of the County Board of Commissioners.

NOW, THEREFORE BE IT ENACTED BY THE BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY that Exhibit A is hereby adopted as the Torrance County Permanent Fund Ordinance.

PASSED, APPROVED AND ADOPTED THIS _____ DAY OF _____, 2026.
THE BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY

BOARD OF COUNTY COMMISSIONERS

Ryan Schwebach, Chair - District 2

Kevin McCall, Member - District 1

Linda Jaramillo, Vice Chair - District 3

ATTEST:

Sylvia Chavez, Torrance County Clerk

Date

APPROVED AS TO FORM:

Michael Garcia, Torrance County Attorney

EXHIBIT A

**PERMANENT FUND INVESTMENT POLICY
OF TORRANCE COUNTY**

Effective _____, 2026

INTRODUCTION:

This Investment Policy ("Policy") applies to all financial assets of the Torrance County, New Mexico ("County") Permanent Fund ("Fund")

1) SCOPE OF POLICY:

The goal of this Policy is to protect the public's Fund and to invest its funds in a manner that insures the safety of the investment, that provides for adequate liquidity and proper maturities and that maximizes investment income after providing for safety and liquidity. It also serves to establish a clear understanding between the County and any portfolio manager, financial institution and/or investment advisor utilized by the County as to the guidelines, limitations and directions that the County has determined appropriate for Fund's accounts under its purview.

It is the policy of the County to be fully invested at all times.

2) OBJECTIVE: The primary objectives, in priority order, of the County's investment and deposit activities shall be:

SAFETY: Safety of principal is the foremost objective of the investment program. Investments Fund shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual investments do not exceed the income generated from the remainder of the portfolio.

LIQUIDITY: The Fund's portfolios will remain sufficiently liquid to enable the County to meet all expenses which might be reasonably anticipated. Future use of the Fund's income shall be criteria in determining maturities for any investment.

RETURN ON INVESTMENTS AND DEPOSITS: The County's investment and deposit portfolios shall be designed with the objective of attaining at least a market rate of return throughout budgetary and economic cycles, taking into account the County's risk constraints and the cash flow characteristics of the portfolios.

3) DELEGATION OF AUTHORITY:

The Board of County Commissioners ("Board"), acting in its capacity as the County Board of Finance ("BOF") pursuant to §6-10-8, NMSA 2018, shall have authority to set policy for management of the Fund's investments and ensure that this Policy is carried out.

The County Treasurer ("Treasurer"), with the advice and consent of the BOF charged with the supervision and control of the respective funds, has ultimate authority over the investment of the Fund as outlined in the Policy. The Treasurer shall be responsible for all investment shall implement and maintain the system of controls outlined in the Policy in order to regulate investment activities pursuant to §4-38-1 and § 6-10-10-F NMSA 2018. The Treasurer shall designate in writing an employee of the Treasurer's office to act on the Treasurer's behalf in the absence of the Treasurer.

4) PRUDENT PERSON RULE:

The prudence which is to be used by the Treasurer investing for the Fund shall be used in accordance with the provisions of §6-8-10, NMSA 2018 which states "Investments shall be made with judgement and care; under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived."

5) ETHICS AND CONFLICT OF INTEREST:

All Board members, the County Manager and the Treasurer shall refrain from personal business activity that could conflict with the proper execution of the Fund's investment program or which could affect or impair their ability to make impartial investment decisions on behalf of the County (§6-10-40 and 6-10-53 NMSA 2018) and the New Mexico Constitution Article VII, Section 4.

6) INVESTMENTS:

The Fund may be invested in those financial instruments authorized by the laws of the State of New Mexico, including the following approved investments and deposits:

- A. Certificates of Deposits with federal or state-chartered banks, savings banks or credit unions, to be collateralized by United States Treasury or agency securities whose daily closing price ("mark-to-market") is equal to or greater than that portion of the Certificate of Deposit and interest thereon and/or Municipal Bonds issued by New Mexico entities at par, for those amounts that the FDIC or NCUSIF does not insure;
- B. Shares of a diversified investment company registered pursuant to the federal Investment Company Act of 1940 that invests in fixed-income securities or debt instruments that passively match or track the components of a broad-market, fixed-income-securities market index; provided that the investment company or manager has total assets under management of at least one hundred million dollars (\$100,000,000) and provided that the BOF of the county or municipality may allow reasonable administrative and investment expenses to be paid directly from the income or assets of these investments; is registered with the United States securities and exchange commission; complies with the diversification, quality and maturity requirements of Rule 2a-7, or any successor rule, of the United States securities and exchange commission applicable to money market mutual funds; and assesses no fees pursuant to Rule 12b-1, or any successor rule, of the United States securities and

exchange commission, no sales load on the purchase of shares and no contingent deferred sales charge or other similar charges, however designated, provided that the County shall not, at any time, own more than five percent of a money market mutual fund's assets.

- C. Bonds or negotiable securities of the United States, the state or a county, municipality or school district that has a taxable valuation of real property for the last preceding year of at least one million dollars (\$1,000,000) and that has not defaulted in the payment of any interest or sinking fund obligation or failed to meet any bonds at maturity at any time within five years last preceding and that have a maturity date that does not exceed ten years from the date of purchase;
- D. Short term investments with the Local Government Investment Pool as per §6- 1 0-1.1 NMSA 2018. Also see §6-1 0-1 0 and 6-10-44, NMSA 2018;
- E. Securities that are issued and backed by the full faith and credit of the United States government or issued by its agencies or instrumentalities, including securities issued by federal home loan banks, the federal home loan mortgage corporation, the federal national mortgage association, the federal farm credit banks funding corporation, the federal agricultural mortgage corporation or the government national mortgage association and that have a maturity date that does not exceed ten years from the date of purchase; or "United States government sponsored enterprises" includes federal home loan banks, the federal home loan mortgage corporation, the federal national mortgage association, the federal farm credit banks funding corporation, the federal agricultural mortgage corporation and the government national mortgage association;

All investments set forth in A-E above must have readily ascertainable market value and be easily marketable.

In the event that any State Statutes are legally changed or modified to allow other securities or financial instruments as appropriate for investment by the County then this Policy may be amended to include those securities or financial instruments as appropriate with the approval of the Board.

7) SCHEDULING OF INVESTMENT MATURITIES:

Investment maturities shall be scheduled to coincide with projected cash flow needs, taking into account expenditures of the County the Fund is projected to finance. The Treasurer shall provide the Board with current schedules on a quarterly basis for their review and approval.

8) SECURITIES INVESTMENT SELECTION CRITERIA AND ASSET ALLOCATION:

- A. Cash and cash equivalents may include Treasury bills, notes or bonds, certificates of deposit due within twelve (12) months, and money market funds that invest in

securities of the U.S. Government and its agencies. The purpose of these funds is to provide income, liquidity and preservation of the Funds' principal value.

- B. The maximum maturity or duration of any securities purchased for an account shall not be greater than ten (10) years.
- C. The maturity schedule of the securities portfolios must take into account and reflect future cash needs and the goal of maximizing investment returns after providing for safety and liquidity.
- D. The weighted duration of the securities portfolios should not exceed five (5) years unless there is prior review by the Treasurer. Duration is defined as the weighted average time to full recovery of principal and interest payments. Duration provides a summary statistic of the average maturity of the portfolio. Second, it is an essential tool in immunizing a portfolio from interest rate risk. Finally, duration can be used to estimate the interest rate sensitivity of a portfolio. For example, if the portfolio has a duration of five (5) years, and if yields decline by one percent, the portfolio market value could rise in value by approximately five (5) percent. In the case of Mortgage-Backed Securities, (MBS) the average life of the MBS pools should not exceed seven (7) years.
- E. The Treasurer shall give a verbal and written report at least quarterly to the Board regarding the current investment selection criteria and asset allocation of the Fund.

9) DIVERSIFICATION

The County will diversify their investments by security. The County will diversify the use of investment instruments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities.

10) SAFEKEEPING OF SECURITIES:

All investment securities owned by the County shall be held in third-party safekeeping by an institution acceptable to the County. The safekeeping institution shall issue a Safekeeping Receipt or other evidence (i.e. book entry notice) to the County listing the specific instrument, rate, amount, maturity date, instrument number, term and other pertinent information. Any financial institution holding securities for the benefit of the County shall be required to provide insurance sufficient to cover 100% said securities in the event that the financial institution fails financially and is unable to meet obligations to securities clients. Insurance such as Securities Investor Protection Corporation (SIPC) and private insurance shall be acceptable. The Treasurer shall prepare and provide the Board the Safekeeping Report at least quarterly.

11) SPENDING POLICY

Annually, no later than August 1st of each fiscal year, the County Treasurer or designee shall prepare a report to the Board confirming the amount of Earnings in the Permanent Fund for the preceding fiscal year. Earnings shall be defined as the difference between

the accumulated deposits by the County (Principal) and the fair market value of the Permanent Fund, which shall include interest, dividend earnings and any capital gains, realized and unrealized, net of any capital losses.

If the difference is higher than the Principal, a distribution of the Earnings may be made to the Income Fund within the County General Fund to be used for general purposes, as determined by the Board. No distribution shall be made if the difference falls below the prior fiscal year's principal amount.

The Board may, by resolution, direct the Treasurer to retain any portion of the aforementioned Earnings distribution in the Permanent Fund to be added to the Principal amount rather than distribute it to the Income Fund within the County General Fund

12) PERFORMANCE STANDARDS:

The investment portfolios shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

Market Yield (Benchmark): The investment strategy of the County is active. Given this strategy, the basis used by the Board to determine whether market returns are being achieved shall be the Barclay's Intermediate Term Government Index or other appropriate indices as designated by the Board.

13) SECURITIES COMMUNICATIONS AND REPORTS:

Any investment advisor and/or professional fund manager actively doing business with the County must submit to the Treasurer, County Manager and Finance Director on, but not less than, both a quarterly, and fiscal annual basis, investment reports showing total amount invested, cost basis and market value of each security, amount invested in each type of security, maturity schedule of the portfolio, yield and cash flow analysis of the portfolio, and the time weighted return for each reporting period. They shall also submit or cause to be submitted by a third-party custodian, within seven (7) business days at the end of each month, a report showing account balances, transactions, market valuations and similar information. Any transaction that occurred during the reporting period should be shown as well as any realized gains or losses. All exhibits and written material that will be used for presentation to the Treasurer and BOF shall be submitted to and received by the Treasurer at least five (5) business days prior to any meetings with the Board, unless otherwise approved in writing or unless waived in writing by the Treasurer.

14) INVESTMENT ADVISOR:

The County may retain an Investment advisor under a contract approved by the Board, if said advisor: (i.) is licensed to perform such services in the State of New Mexico, is a

Registered Investment Advisor ("RIA") or Investment Advisor Representative of an RIA, (ii.) has had at least seven years experience in managing and/or advising investments approved herein for other governments or fiduciary institutions, (iii.) has liability and fiduciary insurance coverage, (iv.) agrees to the communications requirements herein; (v.) agrees to advise the County in writing of any significant changes in the investment philosophy, management style, ownership, organizational structure financial condition or senior personnel staffing of the firm or manager assigned to the County within 30 days of each change; (vi.) does not have a proprietary interest in any professional fund manager utilized by the County. (vii.) is compensated only on a fee (agent only) basis and does not receive commissions, mark-ups or other compensation on securities purchased for the County; (viii.) agrees to meet personally with the Treasurer and the Board at least quarterly; and (ix) agrees to be bound by the dictates of this Policy. Such meetings shall address the investment advisor's views on developments within the national/local economies, the securities and interest rate markets and the potential affects of these developments on investment and deposit strategy, portfolio maturities, potential amendments to this Policy and other fiscal matters. The investment advisor's performance shall be evaluated based on the lessor of a 3–5-year time period or a complete market cycle. A copy of this Policy shall be given to the investment advisor by the County.

15) PROFESSIONAL FUND MANAGER:

The Treasurer, with advice and consent of the BOF, may retain one or more professional fund manager(s), under a contract or other agreement approved by the Board, if said manager: (i.) is licensed to perform such services in the State of New Mexico and as an RIA under the Investment Advisor's Act of 1940, as amended, (ii.) has had at least seven years experience in managing investments approved herein for other governments and fiduciary institutions and has at least \$1,000,000,000 under management for investment disciplines similar to this Policy; (iii.) has liability and fiduciary insurance coverage, (iv.) agrees to the communications requirements herein; (v.) agrees to advise the County in writing of any significant changes in the investment philosophy, management style, ownership, organizational structure, financial condition or senior personnel staffing of the fund manager or manager assigned to the County within 30 days of each change; (vi.) is compensated only on a fee (agent only) basis and does not receive commissions, mark-ups or other compensation on securities purchased for the County; (vii.) agrees to meet personally with the Commission at least annually; and (ix) agrees to be bound by the dictates of this Policy. Such meetings shall address the professional fund manager's views on developments within the national economies, the securities and interest rate markets and the potential effects of these developments on investment strategy, portfolio maturities and other fiscal matters. Manager's rate of return shall be measured against their peer and passive indices and their performance shall be evaluated based on the lesser of a 3–5-year time period or a complete market cycle. A copy of this Policy shall be given to the professional fund manager hired by the County

16) INVESTMENT COMMITTEE:

There is hereby established an Investment Committee ("Investment Committee") comprised of the Treasurer (as Chair), County Manager, County Finance Director, the Chief Deputy County Treasurer and one (1) member of the public ("Community Member") who shall be appointed by the Board. The Investment Committee may have two ex-officio members. The ex-officio members shall include the County Attorney and the County's Financial Advisor. The Board shall determine the minimum qualifying criteria for the Community Members and establish the provisions for appointment, reappointment and replacement. The Investment Committee shall make recommendations regarding amendments to this Policy and related matters to the Treasurer for approval (§ 6.10.10.E NMSA 2018). Meetings shall be determined by the Chair of the Committee.

17) AMENDMENTS:

This Policy may be revised and/or amended by the Board, as appropriate, but shall be reviewed no less than every two (2) years. It shall be the obligation of the Treasurer to bring such amendments, if any, to the Board and obtain the approval of their majority before such changes and amendments take effect.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 5 A



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 5 B



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 5 C



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 6



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 7 A



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 7 B

TORRANCE COUNTY
DOMESTIC VIOLENCE PROGRAM
PROGRAM REPORT
SUPPORT SERVICES

NOVEMBER 1, 2025 – JANUARY 22, 2025

Community outreach – attendance at the Moriarty High School Community Health event – approximately 200 people

Maintenance of social media presence on Facebook -14,097 views

Networking – Moriarty Magistrate, and Moriarty, Estancia and Mountainair Municipal Courts, as well as Mr. Frank Zubia, Director of the New Mexico Crime Victims Reparation Commission and Maribel Encarnacion, Division Director of Children, Youth and Families Department

Resources – (1) Producing a detailed mental health resource list for the use of victims/survivors.

(2) Producing a detailed list of potential resources – including churches and community organizations, as well as national organizations, including the National Domestic Violence Hotline and the Stronghearts Native American Hotline

Funding – due to the timing of the transition between contract management and county management, the county missed the deadline to apply for the 3-year funding cycle administered by CYFD.

Funding inquiries were sent to numerous agencies, including Futures Without Violence, and the Department of Justice Violence Against Women's Act. The DOJ also offers funding for such programs as "Abuse in Later Life", "Justice for Families Program", "Legal Assistance for Victims Program", and "Rural Assistance".

To date – no funding information has been received in response to requests for said information.

Donations – Clothing donations were received from four community members. Food donations were received from one community member. Program staff contacted the organizer of the Mountainair Food Bank to ask if the program could receive any shelf stable foods following food pantry distribution. Upcoming donation requests will be made directly to the Bethel Community Storehouse and Enchantment Legacy to see if we can be included in their food pantry distribution.

Total hours billed between 11/1/2025 – 1/21/2026 – 32

| Month | Calls | Services |
|---------------|-------|----------|
| November 2025 | 25 | 16 |
| December 2025 | 44 | 18 |
| January 2026 | 50 | 15 |

Services

- TROs = 10
- Food Assistance = 9
- Shelter = 3



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 7 C



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 8 A

Draft
Torrance County Board of Commissioners
Regular Commission Meeting
January 14, 2026
9:00AM

Commissioners Present:

RYAN SCHWEBACH – COUNTY CHAIRMAN
KEVIN MCCALL- COUNTY VICE-CHAIR
LINDA JARAMILLO – COUNTY COMMISSIONER

Others Present:

JORDAN BARELA-COUNTY
MISTY WITT-DEPUTY COUNTY MANAGER
MICHAEL GARCIA- COUNTY ATTORNEY
SYLVIA CHAVEZ-COUNTY CLERK
MACKENZIE CARLSON- ADMINASTRATIVE ASSISTANT 1
DON GOEN – PLANNING & ZONING DIRECTOR

1. **Call to Order**- Chairman Schwebach called the meeting to order and led the Pledge.

2. **Invocation**-Commissioner McCall delivered the invocation, praying for wise decisions and protection of law enforcement and first responders.

3. **Changes to the Agenda** -Chairman Schwebach announced Item 14(C) was struck from the agenda.

4. **Proclamations**- None

5. **Awards and Recognitions**- None

6. Board and Committee Appointments- None

7. Public Comment- County Clerk Chavez announced there is no in-person public comment.

Public Comment (Zoom)

- **Speaker:** Aron Torres (on behalf of his detained brother at Torrance County Detention Facility – TCDF):
 - Asked Commission to:
 - Maintain required staffing levels at TCDF due to “regular problem with staffing shortages.”
 - Consider replacing Assistant Warden Ortiz, alleging:
 - Policy violations.
 - Encouraging staff to violate policy.
 - Contributing to staff resignations and staffing shortages.
- **Speaker:** Tiffany Wang, Innovation Law Lab:
 - Provides pro bono legal services to ICE detainees at TCDF; said they’ve connected with ~2,000 detained people since 2019.
 - Read written comments (from Nov.) of a current detainee describing:
 - Unit 2A:
 - “Worst conditions” and lack of hygiene, limited cleaning products.
 - Mold in bathrooms and interior walls.
 - Roof leaks
 - one incident where feces backed up through floor drains and detainees were not moved until the next morning.
 - Subsequent transfers to units 5C and 7B:
 - Slip and injury due to roof water leak; difficulty obtaining x-rays.
 - After complaints, alleged retaliation, loss of hot water, and AC set so low that detainees were extremely cold.

- An ICE agent allegedly stated things would not be fixed until contract renewal.
 - Detainee characterized his status as “illegal detention” and “kidnapped.”
- Wang emphasized:
 - County recently extended a long-expired ICE contract through March.
 - County acts as “go-between” for ICE and CoreCivic (private prison corporation).
 - Innovation Law Lab will continue bringing detainee testimony to the Commission.
- **Speaker:** Ian Philabaum, Innovation Law Lab:
 - Highlighted case of Jose Ramon Pirella, detained at TCDF since August 2025:
 - Sole guardian of his 6-year-old son; both fled Venezuela in 2023, processed at the border, and complied with all immigration court requirements.
 - ICE detained Jose, separating him from his son; son now lives with church community in Houston and reportedly suffering severe emotional distress.
 - Jose has a language disorder; neither ICE nor immigration court allegedly provided accommodation; he was ordered removed in a hearing where he was not fully understood.
 - Philabaum framed the case as:
 - Example of due process failures and ongoing psychological harm.
 - Deportation order “predicated on a conversation in which Jose was not understood.”
 - Requested:
 - Continued community support for Jose’s release.
 - Public to visit Innovation Law Lab Instagram or links in Zoom chat to join advocacy.

8. Department/Program updates and Communications- None

9. Approval of Meeting Minutes

a) December 10, 2025 Regular Commission Meeting

Motion: Chairman Schwebach motioned to approve minutes; Seconded by **Commissioner Jaramillo**.

Roll Call Vote:

- **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes
-

b) December 30, 2025 Special Commission Meeting

Motion: Chairman Schwebach motioned to approve minutes; Seconded by Vice-Chairman **McCall**.

- Roll Call Vote:
 - **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes
-

10. Consent Agenda

a) Request Approval of Payables with a date range of December 4, 2027 to January 7, 2026.

Motion: Chairman Schwebach motioned to approve Payables; Seconded by Vice-Chairman **McCall**.

- Roll Call Vote:
 - **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes
- Commissioner: **Linda Jaramillo**
- Question: Asked about a payment of \$2,463.93 made to Chris Archuleta for “rent of building.”

- Misty Witt -Deputy County Manager Response:
 - This is a long-standing rental agreement with Mr. Archuleta
 - The building is used to house ambulances and EMS staff
 - The expense is not new and has been ongoing
 - The payment was recently noticed, not newly incurred
-

11. Enterprise E-Feets Program

- **Presenter-Jordan Barela**, County Manager
 - Noted preliminary discussions on applying the Enterprise Fleet Program to first responder vehicles, particularly the Sheriff's fleet.
 - Goal: Determine best, most economical way to maintain a reliable, safe vehicle fleet for the Sheriff's Office.

Enterprise Presentation – Current Fleet Challenges & Lease Concept

- **Presenter: Christine** (Enterprise Fleet) – with **Cesar** (Account Manager) & **Gabby** (Government Marketing Manager via Zoom)
- Key points:
 - Scope: Enterprise applies its national rental-fleet management model at local government level.
 - Current Torrance County fleet (overall, not just Sheriff):
 - ~50% of vehicles over 10 years old → higher fuel & maintenance costs, safety concerns, reduced resale value.
 - ~20% missing Electronic Stability Control (ESC) – described as “#1 safety feature since the seat belt.”
 - Financial concept:
 - Shift dollars from operations (fuel, maintenance) to capital (new vehicles) via open-ended “equity” leases.
 - Example:
 - Buying: \$60,000 truck with \$100,000 annual capital budget → 1–2 vehicles.

- Leasing: Same budget can often support 5–10 vehicles, depending on terms.
 - Enterprise holds title, County gets all equity on sale of vehicles; Enterprise manages acquisition and remarketing.
- Lease structure:
 - Open-ended, flexible terms: typical 24, 36, 48, or 60 months.
 - No fixed mileage penalties; term & residuals based on actual expected mileage.
 - They may:
 - Recommend early replacement if mileage or market conditions warrant.
 - Or recommend extending leases if mileage is lower or market weak.
- Law-enforcement specifics:
 - Patrol vehicles have heavy use and upfit; life-cycle modeling is different from admin units.
 - For high-mileage units (~50k miles/year):
 - Likely 3–4 year replacement with full or near-full financing (writing residual to ~\$0 to avoid negative equity).
 - At lease end:
 - Sheriff's Office decommissions vehicle (removes law-enforcement gear).
 - Enterprise picks up, inspects, and sells via auction, wholesale, or dealer.
 - All sale proceeds above remaining book value return to the County.
- Scenario raised by: **Chairman Schwebach**
 - Example: Ford F-150 4x4 patrol unit, assumed \$60,000 price, 50,000 miles/year.
 - Questions asked:
 1. Lease vs purchase total cost over 3–4 years.

2. What is “optimal” mileage to turn in? (assumed ~150k miles in 3 years, or ~200k in 4 years).
 3. What happens at lease end if resale is less than the residual value?
 4. Can the County buy out early and keep the vehicle in-house?
 5. Can upfit costs (lights, cages, consoles, radios, etc.) be rolled into the lease?
- Enterprise responses (**Christine & Gabby**):
 - Will not quote exact monthly payment on the fly; need full spec and term.
 - For 50,000 miles/year:
 - Would likely fully finance over 3 years (no residual), especially for patrol:
 - Any sale price at end of term becomes net equity to the County.
 - If upside-down at sale (sale < residual book value):
 - County responsible for negative equity, hence they set residuals conservatively.
 - Upfit:
 - Option A: Lease vehicle plus upfit (paying interest on both).
 - Option B: Lease vehicle only and pay upfit in cash.
 - Some upfit (e.g., truck bed storage boxes) can be reused across replacement vehicles if dimensions remain compatible.
 - Maintenance Program:
 - Enterprise offers “maintenance management” for ~\$6/month/vehicle:
 - Tracks all service events.
 - Negotiates repair pricing with dealers.
 - Uses data to flag “money pit” vehicles and recommend replacement.
 - Sheriff’s vehicles:
 - Can continue using existing local mechanic (“Bo”).
 - If Bo doesn’t use Enterprise software, Sheriff’s Office can manually log services into the Enterprise system for tracking.

- Warranty & Repair Delays:
 - County has faced 2–4 week repair waits (or longer) due to parts delays.
 - Enterprise described:
 - Prior case where a dealer said 8-week wait for a part; Enterprise’s national team sourced the part from another state and got unit back on road in ~1 week.
 - Encouraged Sheriff’s Office to call Enterprise when facing extended downtime.
- Towing:
 - For non-Sheriff fleet on maintenance plan, towing is included.
 - For Sheriff units not on that plan, County pays towing but can still access Enterprise roadside network.
- Sheriff’s Fleet Manager: **John Stocum**
 - Explained current reality:
 - High-mileage patrol units (some 45–60k miles/year, with one deputy exceeding 60k).
 - Historically significant upfit delays (6–8 months) due to:
 - Nationwide supply shortages for cages, consoles, sheet metal, etc.
 - Local upfitters prioritizing large agency orders (e.g., BCSO, State Police) over Torrance County’s small batches.
 - Current fleet strain:
 - After a recent wreck, down to 3 available pool units, several over 200k miles.
 - Some older units repurposed for range/trash truck, evidence transport, and road department usage.
 - Emphasized:
 - Critical priority is safe over-the-road patrol units; admin staff can drive older or “junker” units if necessary.

- Concerned about warranty work and responsiveness from non-local upfitters, based on past experiences.
- Enterprise responses:
 - They work with multiple upfit vendors:
 - Wack (Albuquerque) – decent recent track record (~3–5 months on builds).
 - Advanced Communications – offers 90-day guaranteed turnaround for Enterprise clients; won't accept a job they can't complete within 90 days.
 - Will coordinate upfit logistics:
 - Once a vehicle's VIN is generated, Enterprise can have upfit vendors pre-order parts and design builds (often in 3D).
 - Payments:
 - County pays lease while at upfit, same as if they owned vehicle and paid cash.
 - On warranty support:
 - As a large, repeat customer, Enterprise can help “pull rank” with vendors when warranty repairs lag.
 - Gave example of sending a tech from Albuquerque to Southern Colorado to fix a failed siren on site.
- **Sheriff David Frazee:**
 - Formed an internal team (Undersheriff, fleet manager, executive assistant) to study Enterprise proposal.
 - Initial stance: “Not in favor” of applying Enterprise leasing to Sheriff vehicles due to:
 - Unclear answers on costs and risks.
 - Concerns about being upside-down at lease end.
 - Operational control over maintenance and upfit.
 - Stated the Sheriff's Office is open to discussion and wants what's best for the County, but currently skeptical.

- **Fleet Manager John Stocum – Financial comparison:**
 - Example 1: Existing Enterprise quote – Ford F-250
 - Purchase price: \$50,300.
 - Open-ended lease (5 years): \$1,011.44/month.
 - Total paid over 5 years: \$60,686 (principal + interest).
 - At end: \$400 service/termination charge.
 - Residual (“reduced book value”): \$9,000 (Enterprise clarified as remaining funded balance, not a buyout price).
 - Example 2: Current Sheriff unit – 2023 Chevy Tahoe
 - Purchase price: \$52,952 (state contract).
 - Age/Mileage: just under 3 years, 122,000 miles.
 - Valuation research:
 - NADA, Edmunds, KBB, CarMax used for estimates.
 - Retail (fair-good condition): \$35,102.
 - Wholesale (fair): \$28,760.
 - After accounting for dents, interior holes, hard seats, and gov/police use:
 - CarMax offer: \$15,800.
 - Another buyer offered \$9,800.
 - Upfit not included in those values.
 - Concern:
 - If Enterprise sets a residual too high and actual resale is closer to \$15k (vs. residual like \$9k or more), County could be at risk for negative equity.
 - Warned that high-mileage, heavily used patrol vehicles depreciate faster and more harshly than generic models suggest.
- Enterprise clarification (**Gabby**):
 - For vehicles doing 45–60k miles/year, they would:

- Adjust lease term (likely 2–3 years).
 - Lower or eliminate residual (fully finance to \$0) to avoid negative equity.
- Confirmed:
 - If upside-down at sale, County would owe the shortfall; hence their conservative residual approach.
- Emphasized:
 - County controls sale timing.
 - County retains all equity.
 - County could also self-fund/leverage Enterprise only for acquisition & remarketing if they wish
- **Fleet Manager John Stocum** showed an existing internal system:
 - Monthly bills are itemized by license plate and mileage, tracking services and costs.
 - Has created a more disciplined preventive-maintenance culture (e.g., deputies face consequences for missing oil changes).
- Stated:
 - If Enterprise doesn't disrupt their maintenance system, he's "okay with whoever we buy from" as long as:
 - Units arrive upfitted, safe, and on the road quickly.
- Enterprise (**Gabby**) on integration:
 - If Sheriff continues with current shops, Enterprise can:
 - Offer Auto Integrate (shop software) to feed service data into their system.
 - Or Sheriff can upload data periodically.
 - Will use the data for proactive replacement recommendations.
- Concern from **Fleet Manager John Stocum**:
 - Past issues with Wack (Rio Rancho) and other non-local upfitters:
 - Long delays for warranty repairs.

- Small customer (Torrance) often “bumped to back of line” behind large orders.
- Values local Edgewood upfitter who:
 - Serves multiple agencies (incl. State Police).
 - Responds quickly to warranty and service issues.
- Enterprise (**Cesar & Christine**):
 - Noted:
 - Enterprise holds title, driving substantial volume to upfitters.
 - Upfitters have incentive to keep Enterprise satisfied (and thus County benefits indirectly).
 - Will:
 - Use local vendors when requested.
 - Provide alternate vendors if timelines or quality from current vendors are unsatisfactory.
 - Assist in coordinating warranty work, including dispatching techs if needed.
 - Clarified:
 - County is not “married” to one upfitter; they can mix and match so long as equipment and warranties allow.
- **Vice-Chair McCall:**
 - Raised cash flow and budget constraints:
 - Historically relied heavily on capital outlay/grow money/junior appropriations from the Legislature to buy vehicles.
 - Those funding avenues have largely dried up, putting more burden on the general fund.
 - Pointed out:
 - Sheriff’s request for five new units might not be supportable under current capital budget unless alternative funding (like leasing) is used.
 - County must be cautious not to overextend financially.

- **Fleet Manager John Stocum:**
 - Noted:
 - During this fiscal year's budget process, he indicated they could "limp by" with 3 new vehicles, but none were purchased yet.
 - Past replacement cycles:
 - From Crown Vics to Ford trucks to Dodge units to Chevy Tahoes, with varied reliability.
 - Recent success with Tahoes and Ford products, partly due to better maintenance.
- **Chairman Schwebach – Summary & Direction:**
 - Key goals:
 - Newer, safer, reliable patrol fleet for deputies.
 - Reduced downtime from upfit and warranty delays.
 - Maintain Sheriff's operational control over day-to-day maintenance.
 - Observations:
 - Enterprise relationship functions more like a partnership with a nationwide dealer/fleet manager.
 - Main advantages appear to be:
 - Acquisition power & pricing (manufacturer ordering + dealer stock searches).
 - Resale/remarketing strength.
 - Logistics and vendor leverage, especially for upfit and parts.
 - Requested:
 - Enterprise to:
 - Prepare detailed scenario quotes for:
 - Five Sheriff patrol units (likely Ford trucks/Tahoes).
 - 3-year, high-mileage scenario (target ~150k miles/unit).
 - Include:

- Estimated monthly payments.
 - Projected resale values at 3 years (using today's market).
 - Options for County buy-out at 18 months or at term.
- Provide comparative upfit cost & turnaround proposals:
 - One using local Edgewood vendor.
 - One using Enterprise-recommended vendors (Wack, Advanced Communications).
- Sheriff's Office to:
 - Work with Enterprise on exact vehicle specs and upfit needs.
 - Provide existing maintenance/repair data to Enterprise for more precise life-cycle & cost analysis.
- Intent:
 - Bring back apples-to-apples comparison (buy vs lease, local vs Enterprise-coordinated upfit) at a future commission meeting for potential action.
- Sheriff's Office & Enterprise – Closing Positions:
 - **Fleet Manager John Stocum:**
 - Stated he is comfortable moving forward "as long as":
 - Sheriff retains control over maintenance and choice of local vendors.
 - The approach reduces red tape compared to prior proposal versions.
 - **Sheriff Frazee:**
 - Reiterate they remain cautious but open and want what's best for the County.
 - Enterprise team:
 - Agreed to prepare detailed quotes and support the Sheriff's immediate vehicle needs where possible (including checking for available units on lots within their network).

12. Adoption of Ordinance/ Amendment to County Code

13. Adoption of Resolution

- a) **MANAGER:** Request Approval of Resolution No. 2026-01, A Resolution Adopting the Regular Meeting Schedule of the Board of County Commissioners of Torrance County for Calendar Year 2026.

- **Presenter: County Manager Jordan Barela**

- Explained:

- Commission previously approved the 2026 County Calendar on Dec. 10, 2025, which defined all regular commission meeting dates.
 - This resolution formalizes that schedule for Open Meetings Act compliance and public posting.

- Key Points:

- Regular meetings: 2nd and 4th Wednesday of each month.
 - Exception: November meeting moved to Thursday to accommodate Veterans Day.

Motion: Chairman Schwebach motioned to approve Resolution; Seconded by **Vice-Chairman McCall**.

- Roll Call Vote:

- **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes
-

- b) **MANAGER:** Request Approval of Resolution No. 2026-02, A Resolution Confirming Torrance County's Open Meeting Act Compliance for Calendar Year 2026.

- **Presenter: County Manager Jordan Barela**

- Purpose: Update annual Open Meetings Act (OMA) compliance resolution; make notice practices more explicit and realistic.
 - Noted revisions from prior version, including:
 - Clear definition of "notice" as:

- An agenda listing date, time, location, and all action/discussion items.
- Regular meeting notice methods (Section 2(A)):
 - Announce next meeting date/time/location at the current meeting.
 - Post annual schedule resolution on county website.
 - Post agendas:
 - On Commission agenda subpage.
 - In calendar of events, with full packets 72 hours in advance.
 - Physically on public bulletin board and manager's office at least 72 hours in advance.
 - Provide notice to newspapers and broadcast media that have requested written notice.
- Special meetings:
 - Same notice methods as regular meetings except no full-year schedule.
- Emergency meetings:
 - Maintains statutory standard (no prior notice required if true emergency but must justify).
- Remote participation:
 - Clarified that Commissioners may attend remotely if needed but:
 - Must be audible.
 - Must be able to participate in roll-call votes.
- **Commissioner McCall:**
 - Confirmed resolution meets or exceeds state law.
 - Asked which prior above-and-beyond requirements were trimmed.
 - Barela: Noted removal of impractical mandates like publishing special meeting notices in newspapers (impossible to meet 72-hour rule due to 5–7 day lead times).

Motion: Vice-Chairman McCall motioned to approve Payables; Seconded by **Commissioner Jaramillo**.

- Roll Call Vote:
 - **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes

- c) **EMERGENCY MANAGEMENT:** Request Approval of Resolution No. 2026-03, A Resolution Adopting the Torrance County Hazard Mitigation Plan.

- **Presenter: Emergency Manager Samantha O'dell:**

- Background:
 - Hazard Mitigation Plan was funded via grant applied for by prior Emergency Manager in Oct. 2021.
 - FEMA has now approved the plan pending local adoption.
- Purpose:
 - Required for:
 - Emergency Management Performance Grant (pays part of salaries).
 - Hazard mitigation / preparedness grants.
 - Fire Management Assistance Grants after major wildfires.
 - Plan will be in effect 5 years after adoption.

- **Commissioner McCall:**

- Confirmed no direct funding attached today; adoption is prerequisite for future funding.

- **Commissioner Linda Jaramillo:**

- Asked:
 - Main hazards for Torrance County?
 - Whether plan addresses wildfire risk in mountain communities and coordination with Soil & Water Conservation Districts.

- **O'dell:**

- FEMA requires assessing multiple hazards: wildfire, high winds, thunderstorms, etc.
- Participating entities (e.g., East Torrance SWCD, Central Tri-County SWCD, municipalities) join plan so they can also seek mitigation funding (e.g., tree thinning, fuel breaks).

- **Chairman Schwebach:**

- Clarified Soil & Water districts can work on public and private land, but:
 - Work is subject to their boards, funding sources, and landowner cooperation.
 - This plan helps them justify and obtain mitigation grants as it reflects county-wide recognition of wildfire risk.

Motion: Chairman Schwebach motioned to approve Resolution; Seconded by **Commissioner Jaramillo**.

- Roll Call Vote:
 - **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes

d) FIRE: Request Approval of Resolution No. 2026-04, A Resolution Approving an Increase in Assistance Chief Stipend Pay, Removing Station Pay and Increasing in the Pay Per Call for Volunteer Firefighters.

- **Presenter: Fire Chief Gary Smith:**
 - Proposal:
 - No change to overall line-item budget for volunteer stipends; only reallocation:
 1. Assistant Chiefs' stipends:
 - Increase from \$50/month to \$1,000/month for two Assistant Chiefs.
 - Rationale: They now oversee three districts each (North/South), with significantly increased responsibilities.
 2. Eliminate "station pay":
 - Previously volunteers could receive \$75 for sitting at the station on standby, even without responding to a call.
 3. Increase pay-per-call:

- Raise per-call pay to \$100 to reward actual response rather than time at station.
 - Net impact: Should reallocate within the same budget, not increase total spending.
- Commission discussion:
 - Confirmed Fire Chiefs Association supports changes.
 - Chief Smith affirmed field leadership is on board and understands role changes.

Motion: Vice-Chairman McCall motioned to approve Resolution; Seconded by **Commissioner Jaramillo**.
- Roll Call Vote:
 - **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes

Break – 10:31AM

Return from Break- 11:06AM

14. Approvals/Action Items

- a) **TREASURER:** Request Approval of a Payment Processing Agreement between Torrance County and CSG Forte Payments, Inc. for Credit Card, Debit Card and ACH Transactions.
- **Presenters: Serena Trevino (Delinquent Tax Specialist)** with Treasurer's Office & vendor rep **John Rodriguez** (CSG Forte)
- Request: Approve new payment processing agreement with CSG Forte for:
 - Credit/debit cards and ACH/e-checks across:
 - Treasurer,
 - Clerk,
 - Planning & Zoning,

- Animal Services, and other credit card-taking departments.
- Serena's rationale:
 - Main reason to switch back to Forte is operational efficiency and reconciliation, not pricing:
 - Current vendor causes:
 - Complex, time-consuming reconciliation.
 - More manual work and balancing issues.
 - Forte's platform:
 - Easier for staff to manage daily.
 - Simplifies reconciliation; reduces errors and follow-up.
 - Better aligns with workload and staffing.
 - Pricing:
 - Compared current provider vs. Forte.
 - No price increase anticipated; fees are "in line."
 - Transaction fees passed to constituents, no new direct County cost.
- Commission questions:
 - Why did County leave Forte in 2022/2023?
 - Answer: Pricing at that time.
 - **Commissioner McCall:**
 - Asked which cards Forte accepts (Visa, MasterCard, etc.).
 - Confirmed fees are paid by users, not County.
 - **Clerk Sylvia Chavez:**
 - Reported:
 - Her office previously used Forte and had no issues.
 - Was unhappy with the switch away.
 - Supports returning to Forte.
 - Planning & Zoning: Also supported the switch.
- **Vendor (John Rodriguez, CSG Forte):**
 - Noted:
 - Forte began as ACH verification company; very strong in:
 - Account and routing verification.
 - Blocking bad-check writers before payment posts.
 - This significantly reduces returned payments.

Motion: Vice-Chairman McCall motioned to approve; Seconded by **Commissioner Jaramillo**.

- Roll Call Vote:
 - **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes

b) **TREASURER:** Request Approval of an Unauthorized Purchase to Master's Touch, LLC in the Amount of \$3,066.63 for the Printing and Mailing of Delinquent Tax Notices.

- **Presenter: Serena Trevino**

- Issue:
 - In May 2025, delinquent tax notices were printed/mailed by Masters Touch LLC.
 - At that time:
 - No requisition or PO was issued.
 - Treasurer's staff believed delinquent notices were included within the annual tax bill mailing contract, so no separate PO was requested.
 - Vendor did not send invoice at time of service.
 - Invoice only arrived during 2025 regular tax bill cycle, revealing the unpaid amount:
 - \$3,066.63.
- Correction:
 - Asking Commission to approve payment of this after-the-fact (unauthorized) purchase.
 - Treasurer's Office has implemented new internal controls:
 - All mailing services (including delinquent notices) will now require:
 - Pre-service requisition and purchase order.
 - Better tracking of separate billings from the vendor.

Motion: Chairman Schwebach motioned to approve; Seconded by **Commissioner Jaramillo**.

- Roll Call Vote:
 - **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes

c) **MANAGER:** Request Approval of a Letter to Bank of America Removing Misty Witt as a Primary Authorized User on Torrance County's P-Card Account.

Removed

d) **EMERGENCY MANAGEMENT:** Request Approval of a Contract Between Torrance County and Motorola Solutions to Upgrade Consolettes at the Torrance County Dispatch Center to be Compatible with the State Radio System.

- **Presenter: Emergency Manager Samantha O'dell**
 - Request:
 - Approve a contract with Motorola Solutions to upgrade dispatch consoles so the Torrance County Dispatch Center is fully compatible with the State radio system.
 - Financials:
 - Contract total: \$157,950.
 - Funding:
 - \$150,000 from State Homeland Security grant (reimbursable).
 - Remaining \$7,950 to be covered by Dispatch budget.
 - Confirmation:
 - County Attorney has reviewed the contract.
 - Commission had previously discussed the need; this item is the execution step.

Motion: Chairman Schwebach motioned to approve; Seconded by **Commissioner Jaramillo**.

- Roll Call Vote:
 - **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes

- e) **CLERK:** Request Approval of an Amended Job Description for the Bureau of Elections Clerk Position to: (1) Amend Job Duties, (2) Establish Minimum Experience Requirements, (3) Establish Special Conditions of the Position, and (4) Setting a Pay Range Based on Eligible Experience.

- **Presenters: County Clerk Sylvia Chavez, Chief Deputy Clerk Senaida Anaya**

Purpose of Changes

- Position: Bureau of Elections Clerk.
- Goals:
 - Clarify job duties (Elections + general Clerk's Office support).
 - Establish minimum experience requirements.

- Create a pay range tied to qualified experience.
- Add special conditions for oversight.

Job Duties & Experience

- Position will:
 - Handle election administration (including contingency if a new Clerk lacks experience).
 - Provide backup assistance to other Clerk's admin staff when not in an election cycle.
- Minimum qualifications:
 - At least 2 years progressively responsible experience in:
 - Elections, precinct work, or closely related equivalent.

Pay Range Structure

- Hourly range: \$19.75 – \$25.75/hour (approx., as discussed).
- Mechanism:
 - Meeting minimum (2 years) → start at bottom of range (19.75).
 - For each additional year of directly relevant experience, pay increases by \$1/hour, up to max (~8+ years experience → 25.75).
- Clerk confirmed:
 - Position is already budgeted but vacant.
 - Due to vacancy, there is sufficient funding for the remainder of current fiscal year.
 - Next FY budget will need an ~\$8,000 increase (at top step) to fully annualize.

Oversight / Special Conditions

- **Jordan Barela:**
 - Employee will report to the County Clerk as department head.

- Special condition:
 - County Manager's Office will review and approve:
 - Evaluations,
 - Disciplinary actions,
 - And may intervene directly in supervision if performance issues arise

Commission Discussion & Action

- **Commissioner Jaramillo:**
 - Asked whether this special-condition oversight is applied elsewhere.
 - Barela explained:
 - Manager's Office normally acts as "impartial third party" on grievances, not daily supervision.
 - This position is singled out for extra oversight due to critical, technical nature of election administration.

Motion: Chairman Schwebach motioned to approve; Seconded by **Commissioner Jaramillo**.

- Roll Call Vote:
 - **Schwebach** – Yes
 - **McCall** – No
 - **Jaramillo** – Yes
- Result: Approved, 2-1

15. Discussion/Presentation

- a) **MANAGER:** Finance Update and Discussion on the Transition of the Deputy Manager/Finance Director
- **Presenters: Finance Director/Deputy County Manager Misty Witt, County Manager Jordan Barela**

Current & Near-Term Finance Work (Misty Witt)

Misty reported on key projects she is finishing before her departure:

- UNM Economic Study:
 - Received draft scope of work and cost from UNM.
 - Intend to seek MFA grant funding to pay for study (avoid general fund impact).
- Business Incubator / Trades Training Project:
 - Continuing development of concept:
 - Partner with incubator organization and local businesses.
 - Manager Barela to send a survey to target businesses for needs assessment.
- FY25 Audit:
 - Submitted and pending Office of the State Auditor release.
 - Once released:
 - Auditor (TKM) will present to Commission.
 - Commission will need to formally accept the audit.
- Mid-Year Budget Work:
 - Major budget review underway; target:
 - Have a Budget Adjustment Resolution ready for the Jan 20 special meeting.
 - Sending mid-year budget reports to departments.
 - Scheduling department budget meetings for:
 - Remainder of FY26
 - Initial FY27 planning.
- DFA Q2 Reporting:
 - Will complete Quarter 2 DFA reports before transition, working with Treasurer's office.
- Outsourcing Payroll:
 - Third-party payroll provider has built the system.

- Next step:
 - Run parallel test payroll vs. in-house.
 - If results match, provider will fully take over payroll by end of January.
- Grants Support – New Mexico Grants Administration:
 - NMGA (funded by Mr. Cobb, not County) now:
 - Assists with grant and appropriation tracking.
 - Creating tools/templates and recommended workflows.
 - Misty, Jordan, and Grants Manager Jody will:
 - Meet with NMGA to:
 - Train on Tyler system.
 - Build a training manual and workflow.
- Outstanding Strategic Work (post-transition):
 - Final ARPA reconciliation and reporting:
 - Funds fully allocated; must finalize by Dec 2026.
 - Finance & Purchasing Policy:
 - Has compiled templates from other entities; still needs to be drafted/adopted.
 - Personnel Ordinance:
 - Committee is already actively working on revisions; needs completion and adoption this year.

Structural Gap – Deputy Manager & Finance Director

- **Jordan Barela:**
 - Misty's departure leaves two roles to fill:
 1. Deputy County Manager (administrative oversight).
 2. Finance Director/Accounting (technical and statutory finance).
 - Deputy Manager position is currently advertised; discussion of applicants was reserved for Executive Session.

CPA Firm Concept & Cost Options

- Problem: Hard to recruit experienced government accountants.
 - Even large cities (e.g., Rio Rancho) have multiple long-vacant finance positions.
- Consideration: Contract with a CPA firm to handle high-level financial functions, and possibly more.
- Scope Examples (from handout “15(A)”):
 - High-level only:
 - DFA monthly & quarterly reporting.
 - Annual budget (interim & final).
 - Audit prep, financial statements, state responses.
 - Cash flow analysis.
 - Advisory oversight of Treasurer’s office (reconciliations, internal controls).
 - Expanded scope:
 - Some or all daily finance functions:
 - Reviewing/approving journal entries, reconciliations.
 - Supervising AP/AR routines and closing processes.
- Cost estimates (pre-RFP “ballpark”):
 - High-level only: ~\$120,000/year.
 - High-level + some daily work: up to ~\$200,000/year.
 - Would require RFP; TKM (current auditor) declined due to conflict (audit vs. consulting).
- Offset ideas:
 - Misty provided sheets showing:
 - Current Finance salary schedule vs.
 - Hypothetical reduced in-house positions (e.g., fewer positions or lower grades) to free budget capacity for CPA contract.
 - Similar concept for Treasurer’s Office:
 - Restructuring some staff could partially offset cost while gaining higher-level oversight.

- Benefits cited:
 - Continuity: CPA firm remains regardless of:
 - Turnover in elected offices (e.g., treasurer, clerk).
 - Turnover in internal finance staff.
 - Risk reduction:
-

b) MANAGER: Discussion on Establishing Commission Budget Priorities for the FY27 Budget Cycle

- **Presenter: County Manager Jordan Barela**
- Purpose:
 - Introduce the idea of formal Commission budget priorities for FY27 (and beyond), to:
 - Guide department budget requests.
 - Provide a transparent framework for funding decisions when requests exceed available revenue.
 - Align budgets, ICIP, and legislative asks with a multi-year vision.

Manager Barela's Proposal

- Explained that many local governments:
 - Use a Strategic Plan with 3–5 broad priorities (e.g., public safety, infrastructure, economic development).
 - Then derive budget priorities from those.
- Torrance County:
 - Does not have a formal strategic plan yet, but can still:
 - Adopt a budget-priority resolution specifically for FY27.
- Example priority areas (non-exhaustive):
 - Public Safety: Sheriff, Fire, Dispatch.
 - Roads & Infrastructure: Road maintenance, capital projects.

- Economic Development: Business support, job growth.
- Cultural/Historic Preservation: Local heritage, community identity.
- Benefits:
 - Provides clear direction to department heads before they build budgets.
 - Helps Commission justify why some requests are funded and others are deferred.

Commissioner Kevin McCall's Comments

- Supported exploring a priority-driven approach.
- Noted recurring pattern:
 - County often receives \$10+ million in one-time capital/operating requests.
 - Actual budget can only support ~\$1–2 million.
- Observed problems:
 - Departments sometimes assume that submitting requests means they are likely to be funded.
 - Leads to disappointment and tension when large cuts are made.
- Sees advantages:
 - Priorities would:
 - Make clear which sectors (e.g., Public Safety, Roads) are the focus in a given year.
 - Influence how the ICIP (Infrastructure Capital Improvement Plan) is ranked.
 - Strengthen legislative funding requests by showing a consistent multi-year vision.

Chairman Ryan Schwebach's Comments

- Shared historical context:
 - Early in his tenure:
 - Department heads tended to under-request, bringing in “what we can limp by on.”

- Commission lacked visibility into true needs (e.g., aging vehicles, staffing gaps).
- Commission then encouraged:
 - Departments to fully present their needs and wants.
 - Result: better information, but now:
 - Many things presented as “must-haves”, making prioritization harder.
- On priorities:
 - Sees value in:
 - Commissioners explicitly saying, for example:
 - “Public Safety is our #1 priority this year.”
 - That tells Sheriff, Fire, Dispatch to expect greater focus.
 - Emphasized:
 - Needs 30,000-foot financial view:
 - Projected revenue vs expenses.
 - Trends like a Q1 ~\$900k deficit.
 - To understand where cuts or constraints might be needed across departments.

Deputy Assessor Linda Gallegos’ Input (Department Perspective)

- Said department heads usually see the whole County financial picture only:
 - At budget time, and not always with context.
- Emphasized need for:
 - Transparency and communication from the Manager’s Office on:
 - Overall budget health.
 - Audit findings and their impact.
 - Major unplanned costs (e.g., lawsuits, accidents).
- Reason:

- Helps department heads:
 - Explain to staff why they might only get a \$1 raise instead of \$2, or
 - Why equipment/vehicle requests are delayed.
- Reduces morale issues by tying decisions to clearly explained constraints.
- Suggested:
 - Regular budget/finance briefings (e.g., around quarterly reports) for department heads.

Manager Barela's Follow-Up

- Acknowledged:
 - Last year's mid-budget briefing to senior staff was helpful but came too late.
- Stated intent:
 - Use:
 - Quarterly financial reports, and
 - This priority discussion,
 - To better inform departments early in the budget cycle.
- Proposed timeline:
 - Use the months before May–June (main budget season) to:
 - Draft a set of FY27 budget priorities.
 - Gather department feedback (possibly via survey).
 - Combine with updated financial snapshots.

Outcome & Next Steps

- No formal action or resolution taken at this meeting.
- Consensus direction:
 - Staff will:
 - Develop a draft list of budget priorities for FY27 (e.g. Public Safety, Roads, etc.).

- Pair it with:
 - Current fiscal data (revenues, deficits/surpluses).
 - Input from departments on their needs and constraints.
 - Bring the draft back to the Commission for discussion and possible adoption at a future meeting, ahead of the FY27 budget cycle.
-

c) MANAGER: Discussion on the Tajique Transfer Station and Related Procurement

- **Presenter: County Manager Jordan Barela**
- Current site: Existing Tajique transfer station sits on land grant property under a lease that:
 - It has technically expired, with an extension only until end of June 2026.
- Goal: Secure a long-term, legally solid site for the transfer station before the current lease extension ends.

Procurement & Site Search Efforts

1. Direct Negotiations with Landowners

- Manager Barela reported:
 - County contacted nearby private landowners around Tajique to explore:
 - Direct purchase of property suitable for a transfer station.
 - Results:
 - Owners either refused to sell,
 - Or were unwilling to sell for this intended use (solid-waste/transfer station).

2. Public Notice / Letter of Interest (LOI)

- To broaden the search, County:
 - Issued an LOI seeking owners willing to sell suitable property.
 - Published LOI in:

- Santa Fe New Mexican
- Albuquerque Journal
- Ran notice for approximately 30 days.
- Response:
 - No new viable private sellers came forward.
 - Only substantive response came from the Tajique Land Grant, which had already made a proposal.

Land Grant Proposal – 4-Acre Hwy 55 Site

- Land Grant Representative: **Andrew Gutierrez, President:**
- Offer:
 - Lease a 4-acre parcel on Highway 55 for use as the County transfer station.
- Andrew's details & commitments:
 - Land grant has already obtained about 500 yards of asphalt millings to help improve the site surface.
 - They are prepared to:
 - Begin the zoning process within the land grant's jurisdiction to:
 - Officially allow a transfer-station use on that parcel.
 - Emphasized:
 - Terms previously discussed with the County are still on the table,
 - But some details still need to be ironed out (e.g., exact lease language, responsibilities).

Legal & Improvement Considerations

- **Manager Barela / Legal Counsel Michael Garcia:**
 - Explained that:
 - Because this is a government-to-government lease (County ↔ Land Grant),

- The County is legally allowed to:
 - Invest in improvements on leased land, such as:
 - Spreading millings,
 - Grading, fencing, utilities, etc.,
 - As long as terms are clearly set in the lease agreement.
- Commission's concerns (earlier discussions referenced by Chairman Schwebach):
 - Historically wary of:
 - Placing significant improvements on short-term or weak leases.
 - Key issues to address in the new lease:
 - Lease term and renewals (ensuring enough duration to justify improvements).
 - Which party is responsible for:
 - Site surfacing (using millings).
 - Utilities, fencing, drainage, and other capital improvements.
 - Access and maintenance over time.

Commission Discussion & Direction

- **Commissioner Linda Jaramillo:**
 - Noted:
 - The County appears to have exhausted all realistic alternatives through:
 - Direct negotiations,
 - LOI and public solicitation.
 - Expressed support for:
 - Moving forward with the land grant lease on the 4-acre Hwy 55 site.
- **Chairman Ryan Schwebach:**
 - Agreed:
 - Acknowledged prior concerns about improving leased land, but:

- Legal has clarified this is manageable in a government-to-government context.
 - Recognized:
 - The land grant option is the only viable path remaining under current conditions.
 - Emphasized:
 - The need to spell out:
 - Improvement responsibilities,
 - Zoning obligations,
 - Long-term operational certainty in the lease.
 - **County Manager Jordan Barela:**
 - Asked explicitly for Commission direction on whether to:
 - Pursue the land grant lease, or
 - Continue searching despite poor LOI results.
 - Outcome – Direction (no formal vote needed):
 - Consensus of the Commission:
 - Instructed Manager Barela, to:
 - Negotiate a lease agreement with the Tajique Land Grant for the 4-acre Highway 55 parcel, including:
 - Lease term and renewal options.
 - Allocation of improvement responsibilities (millings, grading, utility hookups, fencing).
 - Compliance with required zoning processes on the land grant's side.
 - Bring back the proposed lease for Commission review and action before the current lease ends in June.
-

d) CLERK'S REPORT:

- **Presenter: County Clerk Sylvia Chavez:**

Upcoming Special School Elections

- Two all-mail special elections:
 1. Estancia Municipal School District – General Obligation Bond
 - Election period begins: Feb 17, 2026.
 - Election Day: March 17, 2026.
 - Voters: 2,991 registered voters in that district.
 - Process:
 - All voters receive:
 - A pre-notice mailer about 3 weeks before ballots.
 - Then an official mailed ballot, all mailed by Feb 18.
 2. Corona School District – Capital Improvement Tax Question
 - Mailing begins: Feb 23–24, 2026.
 - Election Day: March 24, 2026.
 - Voters: 71 voters in that district.
 - Also all-mail election with advance notice.
- Vendor: AES Election Services handles:
 - Ballot printing.
 - Mailing.
 - Much of the logistics.
- Clerk expects to hire limited election board mainly near Election Day.

Historical Records Scanning Project

- Project: Digitize old deed/record books (pre-1985) to:
 - Reduce wear on large books.
 - Improve accessibility for title company's and public.

- Status:
 - Local Albuquerque vendor selected (after finance helped secure new vendor).
 - Vendor coming in next week to take 10–15 books as first batch.
 - Focus first on:
 - 1950–1985 range (most frequently searched historic records).
 - Timeline:
 - Vendor has indicated entire project could be completed by end of February.
 - Integration:
 - Vendor will work with existing recording software vendor so scanned images are searchable within current system.
 - Current digital index starts in 1985; goal is to bring older books into same system.
 - Clerk thanked:
 - Finance Department and Commission for funding this long-needed preservation effort.
-

e) MANAGER'S REPORT:

- **Presenter: County Manager Jordan Barela**

Special Commission Meeting – Jan 20, 2026

- Will schedule and post a special meeting:
 - Date: Tuesday, Jan 20, 2026
 - Time: 9:00 a.m.
 - Location: Commission Chambers
- Anticipated agenda items:
 - Budget Adjustment Resolution (mid-year).
 - Authorization letters to:
 - Remove Misty Witt from bank/financial signatory roles.

- Add other authorized officials (including Treasurer's staff).
- Annual Commission reorganization:
 - Chair/Vice-Chair selection.
 - Committee appointments (e.g., Board of Finance, others).

Possible Financial Workshop – Rob Burpo

- Financial advisor Rob Burpo will be in NM on Jan 20.
- Manager asked Commission whether to:
 - Add a workshop segment that day for Burpo to brief on:
 - Admin building loan balloon payment.
 - Future PILT revenue strategies and options.
- Commissioners agreed Burpo's presentation would be valuable; staff will:

Place it on Jan 20 agenda if logistics allow.

f) COMMISSIONERS' REPORTS:

1) Commissioner McCall, District 1

- Fairgrounds Project:
 - State-appropriated funding in place.
 - Over-excavation work and imported soil either underway or imminent.
 - Project moving along well.
- Administration Building Project:
 - Recent working session with architect:
 - Reduced building to ~27,000–27,500 sq. ft..
 - Focus of reductions:
 - Common areas (hallways), not core department functions.
 - Architect toured:

- All departments,
 - Measured vaults, storage to ensure new design meets or slightly exceeds existing functional areas.
- Example adjustments:
 - Commission chambers slightly undersized in new plan vs. current:
 - McCall asked architect to size chambers back up to current dimensions.
 - Treasurer's Office area slightly increased to relieve "squeezed" layout.
- New estimated total project cost: ≈\$16.3 million
 - Down from prior higher estimate by about \$1.2 million.
- Farewell to Misty Witt:
 - Publicly thanked Misty for:
 - Tremendous work,
 - Many extra Friday hours,
 - Raising the professional level of County finance.
 - Regretted that not everyone appreciated her efforts.
 - Wished her success in future endeavors; said she will be greatly missed.
- Legislation & Detention Facility Concerns:
 - Referenced a KRQE Channel 13 story:
 - Democratic legislators targeting private detention facilities, including Torrance County's.
 - Bill appears "poised to pass" this session.
 - Warned:
 - When facility closed previously, County had to:
 - Hire 5 transport officers.
 - Buy 5 new vehicles for inmate transport elsewhere.
 - Closure again would:
 - Fundamentally change County's fiscal structure and city economy.

- Noted Sen. Peter Wirth spoke about:
 - Possible federal retaliation in loss of federal funds if New Mexico attempts to push ICE out via this bill.
-

2) Commissioner Schwebach, District 2

- Wished everyone a Happy New Year, hoping to be able to say in December that “it was a great year.”
- Appreciated:
 - Input during budget priority discussion; said it shifted his thinking in useful ways.
- Reiterate appreciation for Misty Witt:
 - Called her impact “world of difference” for Torrance County finances.

Wished her best to her and her family; invited her to stay in touch.

3) Commissioner Jaramillo, District 3

- Thanks to Misty:
 - Expressed gratitude for Misty’s service and professionalism.
- Fire Department:
 - Been in regular contact with Fire Chief Gary Smith.
 - Praised department’s excellent progress and leadership.
 - Noted:
 - Willard station is now being used and slept in for the first time, marking a key milestone.
- Veterans Memorial Wall Event:
 - Announced ceremony on Feb 21 at 1:00 p.m. at the Memorial Wall:
 - To ceremonially bring in the engraver, escorted in.
 - To honor all donors and veterans whose names will be inscribed.

- Invited:
 - All commissioners, donors, and community.
- Clarified:
 - Wall is not only for fallen soldiers, but any veterans who served and lived in Torrance County.
- How to add names:
 - Contact Chad Hamilton or Estancia City Hall for applications.
- Shared personal plan:
 - Will add names of her five uncles who served in WWII:
 - Mateo Luna
 - Malecor Luna
 - Antonio Luna
 - Gabriel Luna
 - Andalecio Luna (killed in action overseas).

16. Executive Session

- a) Executive Session pursuant to 10-15-1.H(2), limited personnel matters: Hiring of the Deputy County Manager
- b) Executive Session pursuant to 10-15-1.H(7), attorney-client privilege pertaining to threatening or pending litigation: OSE Hearing No. 25-023

Motion: Chairman Schwebach motioned to Enter into Executive Session; Seconded by **Vice-Chair McCall**.

- Roll Call Vote:
 - **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes

Entered Executive Session- 12:44PM

Motion: Chairman Schwebach motioned to Exit Executive Session; Seconded by **Vice-Chair McCall**.

- Roll Call Vote:
 - **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes

Returned From Executive Session- 2:15PM

Actions / Directions Announced from Executive Session

1. Deputy County Manager Hiring
 - Commission directed County Manager Barela to:
 - Proceed with contract offer to the selected candidate.
 - Aim to execute the contract at the Jan 20 special meeting.
2. Water Rights Litigation – OSC Hearing No. 25-023
 - Case involves:
 - County water rights and protests connected to the EMWT project.
 - Commission directed Manager Barela to:
 - Obtain special counsel to represent Torrance County in this matter.
 - Move forward with necessary legal steps.

17. Announcement of the next Board of County Commissioners Meeting:

Next meeting: January 28, 2026 at 9:00AM

18. signing of official documents

19. Adjournment

Motion: Chairman Schwebach motioned to Adjourn; Seconded by **Commissioner Jaramillo**.

- Roll Call Vote:
 - **Schwebach** – Yes
 - **McCall** – Yes
 - **Jaramillo** – Yes
-

Ryan Schwebach – Chairman

Mackenzie Carlson – Admin Assistant

Date

Sylvia Chavez – County Clerk

The video and audio of this meeting are available upon request.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 8 B

DRAFT COPY
Torrance County Board of Commissioners
Special Commission Meeting
January 20, 2026 9:00 AM

Commissioners Present:

RYAN SCHWEBACH – COUNTY CHAIRMAN
KEVIN MCCALL- COUNTY VICE-CHAIR
LINDA JARAMILLO – COUNTY COMMISSIONER

Others Present:

JORDAN BARELA-COUNTY MANAGER
MISTY WITT-DEPUTY COUNTY MANAGER
MICHAEL GARCIA- COUNTY ATTORNEY (via zoom)
KEVIN PHAM- ADMINISTRATIVE ASSISTANT II
DON GOEN – PLANNING & ZONING DIRECTOR

1. Call to Order: Chairman Schwebach called the meeting to order at 9:00 AM

2. Pledge of Allegiance and Invocation: Pledge led by **Chairman Schwebach, Commissioner Jaramillo** said Invocation.

3. Changes to the Agenda: NONE

4. BOARD AND COMMITTEE APPOINTMENTS

a. COMMISSION: Nominate and Appointment of Chair and Vice Chair of the Torrance County Board of County Commissioners for Calendar Year 2026.

Discussion: The Commission confirmed that the Chair and Vice Chair positions may be changed mid-year if properly placed on a future agenda.

Appointment of Chair

- **Motion:**

Vice-Chair McCall: made a motion to appoint Commissioner Ryan Schwebach to serve as Chair for calendar year 2026. **Commissioner Jaramillo** second.

- **Roll Call Vote:**

- Commissioner Jaramillo – Yes
- Commissioner Schwebach – Yes
- Commissioner McCall – Yes
- Motion carried.

Appointment of Vice Chair

- **Motion:**

Chairman Schwebach: made a motion to appoint Commissioner Linda Jaramillo to serve as Vice Chair for calendar year 2026. Vice-Chair McCall second.

- **Roll Call Vote:**

- Commissioner Jaramillo – Yes
- Commissioner Schwebach – Yes
- Commissioner McCall – Yes
- Motion carried.

5. RESOLUTIONS

a. **FINANCE**: Request Approval of Resolution No. 2026-05, A Resolution Authorizing Budget Adjustments to the FY 2025-2026 Budget.

- The adjustments stem from the **mid-year budget review**.
- Majority of changes relate to **grants and capital appropriations** received during the fiscal year.
- **Key highlights included:**
 - Senior Center grant awards (Estancia and Mountainair)
 - Administration Shelter Building appropriation – \$75,000
 - Administration Building capital appropriation – \$3,750,000
 - Digital Radio System grant – \$350,000
 - Emergency Senior Center kitchen equipment grant

- Sheriff's Department DPS bonus fund reversion – \$470
- District 3 Ambulance special award
- Firefighter Recruitment Fund reversion (unused Year 1 funds)
- Gross Receipts Tax (GRT) fund adjustment

Schedules presented included **Schedule A (LGBF)** and **Schedule B (Torrance County)**.

- **Motion:**

Chairman Schwebach: made a motion to approve Resolution No. 2026-05.
Commissioner McCall second.

- **Roll Call Vote:**

- Commissioner Jaramillo – Yes
- Commissioner Schwebach – Yes
- Commissioner McCall – Yes
- Motion carried.

6. APPROVALS/ACTION ITEM

a. MANAGER: Request Approval to Reclassify Two (2) Float Clerk Positions into a Seasonal Financial Assistant Position to Provide Short-Term Supportive Services to the Finance Department During the Transition of the Finance Director Functions.

- Duration: 90–120 days maximum
- Purpose: Audit support, LGBF reporting, and financial training
- Funding: Within the current fiscal year budget
- Upon expiration, positions revert to original classifications

- **Motion:**

Chairman Schwebach: made motions for approval. **Commission McCall** seconded.

- **Roll Call Vote:**

- Commissioner Jaramillo – Yes
- Commissioner Schwebach – Yes
- Commissioner McCall – Yes
- Motion carried.

b. MANAGER: Request Approval of a Letter to Bank of America Removing Misty Witt as a Primary Authorized User on Torrance County's P-Card Account and Adding Chief Deputy Treasurer Helen Guterrez as a Primary Authorized User on Torrance County's P-Card Account.

- **Motion:**

Chairman Schwebach: made motions for approval. **Commission McCall** seconded.

- **Roll Call Vote:**

- Commissioner Jaramillo – Yes
- Commissioner Schwebach – Yes
- Commissioner McCall – Yes
- Motion carried.

c. MANAGER: Request Approval of an Employment Agreement Between Torrance County and Michelle Jones for the Position of Deputy County Manager.

- Contract reviewed by legal counsel, the County, and Ms. Jones.
- **Term:** Two-year agreement, effective upon approval.

- **Motion:**

Chairman Schwebach: made motions for approval. **Commission McCall** seconded.

- **Roll Call Vote:**

- Commissioner Jaramillo – Yes
- Commissioner Schwebach – Yes
- Commissioner McCall – Yes
- Motion carried

7. Announcement of the next Board of County Commissioner's Meeting:

January 28, 2026, 9:00 AM

8. SIGNING OF OFFICIAL DOCUMENTS

9. ADJOURNMENT

- **Motion:**

Chairman Schwebach: motions to adjourn. **Commission McCall** seconded.

Roll Call Vote:

- Commissioner Armijo – Yes
- Commissioner Schwebach – Yes
- Commissioner McCall – Yes
- Motion carried.

Meeting adjourned at 09:10 PM.

Ryan Schwebach – Chairman

Kevin Pham – Admin Assistant II

Date

Sylvia Chavez – County Clerk

*The video and audio of this meeting are available upon request.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 9 A



ACCOUNTS PAYABLE CHECK REPORT APPROVAL

Torrance County Commission Approval:

We, the undersigned members of the Torrance County Board of County Commissioners, met in regular session on **January 28, 2026**, and approved the attached check report as presented against the funds of Torrance County in the amount of **\$1,081,007.27**

Kevin McCall, District 1

Ryan Schwebach, District 2

Linda Jaramillo, District 3

Attest:

Sylvia Chavez, County Clerk

Torrance County Treasurer Approval:

I, the Torrance County Treasurer, do hereby certify that sufficient funds exist for the payment of the checks listed on the attached check report.

Kathryn Hernandez, County Treasurer

Check Report Summary:

Check Report Dates: 1/08/2026 to 1/21/2026 **Total Payments: 189**

Total Checks: 172 Checks: 135500 to 135673

Voided Checks: 2 Checks: 135505, 135537

Bank Drafts: 10 DFT0001452,DFT0001453,DFT0001454,DFT0001455,DFT0001456,
DFT0001457,DFT0001459,DFT0001460,DFT0001463,(VOIDED,
DFT0001462) NOT USED DFT0001458,DFT0001461

Electronic Fund Transfers: 6 EFT: 446 TO 450

Total Payments Issued: \$1,081,007.27



Torrance County, NM

Check Report

By Check Number

Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--|---|--------------|----------------------------|-----------------|---------------------|--------|
| Bank Code: Main Checking-Main Checking | | | | | | |
| Payment Type: EFT | | | | | | |
| 1232 | CORECIVIC INC. | 01/08/2026 | EFT | 0.00 | 107,585.83 | 446 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| TCDF 122025 | Invoice | 01/06/2026 | Inmate Housing | 0.00 | 107,585.83 | |
| | 420-070-2172 | | CARE OF INMATES | | -8,524.50 | |
| | 420-070-2172 | | CARE OF INMATES | | 103,447.85 | |
| | 420-070-2172 | | CARE OF INMATES | | 75.00 | |
| | 420-070-2172 | | CARE OF INMATES | | 888.65 | |
| | 420-070-2172 | | CARE OF INMATES | | 11,698.83 | |
| | | | | | | |
| 418 | COLUMBUS BANK AND TRUST | 01/15/2026 | EFT | 0.00 | 430.97 | 447 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| INV0005788 | Invoice | 01/15/2026 | Flex Plan | 0.00 | 430.97 | |
| | 401-000-9001 | | Payroll Liabilities | | 430.97 | |
| | | | | | | |
| VEN01472 | PROFESSIONAL FIREFIGHTERS OF TORRANCE C | 01/15/2026 | EFT | 0.00 | 230.00 | 448 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| INV0005787 | Invoice | 01/15/2026 | FIRE FIGHTER UNION DUES | 0.00 | 230.00 | |
| | 401-000-9001 | | Payroll Liabilities | | 230.00 | |
| | | | | | | |
| 5189 | SUNRISE BANK | 01/15/2026 | EFT | 0.00 | 2,229.94 | 449 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| INV0005802 | Invoice | 01/15/2026 | Sunrise Loan | 0.00 | 2,229.94 | |
| | 401-000-9001 | | Payroll Liabilities | | 2,229.94 | |
| | | | | | | |
| VEN01566 | UnitedHealthcare Insurance Company | 01/15/2026 | EFT | 0.00 | 55,423.90 | 450 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| INV0005804 | Invoice | 01/15/2026 | UnitedHealthcare Insurance | 0.00 | 50,981.55 | |
| | 401-000-9001 | | Payroll Liabilities | | 50,981.55 | |
| | | | | | | |
| INV0005805 | Invoice | 01/15/2026 | UnitedHealthcare Insurance | 0.00 | 4,442.35 | |
| | 401-000-9001 | | Payroll Liabilities | | 4,442.35 | |
| | | | | | | |
| Total EFT: | | | | 0.00 | 165,900.64 | |

Check Report

Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|----------------------------|-------------------------|---|------------------------|-----------------------|--------|
| Payment Type: Regular | | | | | | |
| 3207 | AIRGAS USA LLC | 01/08/2026 | Regular | 0.00 | 929.82 | 135500 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 9167204412 | Invoice | 01/08/2026 | Medical Oxygen, Tank Rent, Hazmat Fee, T | 0.00 | 929.82 | |
| 408-091-2230 | | | SUPPLIES - MEDICAL Delivery Flat Fee | | 67.15 | |
| 408-091-2230 | | | SUPPLIES - MEDICAL Oxygen USP 125 CGA 540 | | 384.54 | |
| 408-091-2230 | | | SUPPLIES - MEDICAL Oxygen USP DA MED CGA 870 | | 367.84 | |
| 408-091-2230 | | | SUPPLIES - MEDICAL Airgas Hazmat Charge | | 33.44 | |
| 408-091-2230 | | | SUPPLIES - MEDICAL Energy Charge | | 11.00 | |
| 408-091-2230 | | | SUPPLIES - MEDICAL Fuel Charge Flat | | 9.10 | |
| 408-091-2230 | | | SUPPLIES - MEDICAL Sales Tax | | 56.75 | |
| 66 | ALBUQUERQUE PUBLISHING CO. | 01/08/2026 | Regular | 0.00 | 728.72 | 135501 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 333200 | Invoice | 12/31/2025 | NOTICE OF REQUIREMENTS TO REPORT | 0.00 | 728.72 | |
| 401-040-2221 | | | PRINTING/PUBLISHING/A NOTICE OF REQUIREMENTS TO | | 728.72 | |
| 5450 | AMAZON BUSINESS | 01/08/2026 | Regular | 0.00 | 130.78 | 135502 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 17VK-G7VL-1YFV | Invoice | 01/04/2026 | Amazon post its, lysol wipes, privacy scee | 0.00 | 130.78 | |
| 911-080-2219 | | | SUPPLIES - GENERAL OFFI 24 inch privacy screens 2 pack | | 50.99 | |
| 911-080-2219 | | | SUPPLIES - GENERAL OFFI TZE-231 label tape for brother T | | 19.89 | |
| 911-080-2219 | | | SUPPLIES - GENERAL OFFI Accorion-style sticky notes 80 s | | 29.96 | |
| 911-080-2220 | | | SUPPLIES - CLEANING lysol disinfecting wipes 3 pack | | 29.94 | |
| 5450 | AMAZON BUSINESS | 01/08/2026 | Regular | 0.00 | 149.99 | 135503 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 19QJ-JJG1-MMG | Invoice | 12/30/2025 | Court Compliance Office Supplies | 0.00 | 149.99 | |
| 401-073-2218 | | | MAINT & REPAIRS - FURN Comhoma Office Chair | | 149.99 | |
| 5450 | AMAZON BUSINESS | 01/08/2026 | Regular | 0.00 | 855.89 | 135504 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 1OJ1-KVDP-H1LD | Invoice | 12/30/2025 | Finance Supplies | 0.00 | 855.89 | |
| 401-055-2218 | | | MAINTENANCE & REPAIR Dexley Office Chair | | 156.79 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Clever Fox Password Book | | 67.96 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Blue Summit 50 ct 1099 NEC For | | 125.13 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Small binder clips 12 pk of 12 co | | 5.53 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI F8TF Flourecent Light Bulbs Und | | 14.49 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Mouse Pad | | 7.59 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Pentel Energel Deluxe 0.5 Fine ti | | 20.79 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI VIVO Monitor Mount | | 59.99 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Blank W2 Tax Forms 100 | | 51.21 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Retro Wireless keyboard and m | | 37.99 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Wireless Headsets | | 203.97 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI shipping | | 6.99 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Hanging File Frames 6 Pk | | 30.30 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Pentel Energel Pink Refills 0.7 | | 6.39 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Skydue Pink Desk Accessories 1 | | 23.99 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Blue Summit Envelopes W2 | | 22.76 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Pentel Energel Violet Refills 0.7 | | 5.92 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI Pentel Energel 1.0 Black pen refi | | 8.10 | |
| | **Void** | 01/08/2026 | Regular | 0.00 | 0.00 | 135505 |
| 5450 | AMAZON BUSINESS | 01/08/2026 | Regular | 0.00 | 169.98 | 135506 |

Check Report

Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|--------------------------------|--------------|--|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 16JP-XVG9-9HV4 | Invoice | 12/29/2025 | Supplies and Supply cabinet | 0.00 | 169.98 | |
| | 401-055-2218 | | MAINTENANCE & REPAIR | | 169.98 | |
| 5450 | AMAZON BUSINESS | 01/08/2026 | Regular | 0.00 | 117.99 | 135507 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 1QJ1-KVDP-FMW | Invoice | 12/30/2025 | Mirror for 2018 Dodge Ram 2500 | 0.00 | 117.99 | |
| | 402-060-2201 | | MAINTENANCE & REPAIR | | 117.99 | |
| 5450 | AMAZON BUSINESS | 01/08/2026 | Regular | 0.00 | 355.12 | 135508 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 1mfq-4ht9-ywg3 | Invoice | 12/29/2025 | Court Compliance Office Supplies | 0.00 | 355.12 | |
| | 401-073-2219 | | SUPPLIES - GENERAL OFFI | | 58.99 | |
| | 401-073-2219 | | Amazing Spark Classification Fol | | 23.99 | |
| | 401-073-2219 | | QIYI DeskMatt Mouse Pad Pink | | 22.98 | |
| | 401-073-2219 | | Patikil Printable Buisness Cards | | 11.99 | |
| | 401-073-2219 | | Nicpro Gel Pens Pink | | 111.99 | |
| | 401-073-2219 | | Dejimax Privacy Screens 2 pk | | 47.49 | |
| | 401-073-2219 | | TISHLED typewriter Keyboard | | 7.98 | |
| | 401-073-2219 | | Clipboard | | 53.19 | |
| | 401-073-2219 | | Bonsen Shredder | | 9.98 | |
| | 401-073-2219 | | Sharpie Permanent Markers 12 | | 6.54 | |
| | 401-073-2219 | | Legal Pads 3 pcs pink | | | |
| 5450 | AMAZON BUSINESS | 01/08/2026 | Regular | 0.00 | 39.84 | 135509 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 1GYP-QH67-M47 | Invoice | 12/29/2025 | Supplies and Supply cabinet | 0.00 | 39.84 | |
| | 401-055-2219 | | SUPPLIES - GENERAL OFFI | | 22.90 | |
| | 401-055-2219 | | Nameplate | | 8.95 | |
| | 401-055-2219 | | Index tabs | | 7.99 | |
| | 401-055-2219 | | Fine point sharpies | | | |
| 4818 | AMBITIONS TECHNOLOGY GROUP LLC | 01/08/2026 | Regular | 0.00 | 8,684.07 | 135510 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 13575 | Invoice | 12/30/2025 | Contract Monthly Billing | 0.00 | 8,684.07 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 7.00 | |
| | 401-096-2213 | | Windows 10/11 E3 | | 500.00 | |
| | 401-096-2213 | | Networking Devices | | 168.00 | |
| | 401-096-2213 | | Exchange Online Plan 1 | | 114.00 | |
| | 401-096-2213 | | Microsoft 365 E5 | | 100.00 | |
| | 401-096-2213 | | Microsoft Defender | | 175.00 | |
| | 401-096-2213 | | Managed Servers | | 80.00 | |
| | 401-096-2213 | | Exchange Online Plan 2 | | 60.00 | |
| | 401-096-2213 | | Datto Cloud Continuity Time bas | | 100.00 | |
| | 401-096-2213 | | Virtual Managed servers | | 3,750.00 | |
| | 401-096-2213 | | Managed Work Stations | | 1,276.07 | |
| | 401-096-2213 | | SaaS | | 2,354.00 | |
| | 401-096-2213 | | Microsoft 365 | | | |
| 5408 | BANK OF AMERICA | 01/08/2026 | Regular | 0.00 | 410.00 | 135511 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| Ogoeq000001Ah | Invoice | 12/29/2025 | Renew Emergency Medical Service Licens | 0.00 | 410.00 | |
| | 416-083-2230 | | SUPPLIES - MEDICAL | | 400.00 | |
| | 416-083-2230 | | Renew Emergency Medical Serv | | 10.00 | |
| | 416-083-2230 | | Transaction Fee to Pay with Visa | | | |
| 5408 | BANK OF AMERICA | 01/08/2026 | Regular | 0.00 | 350.00 | 135512 |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------------------------|----------------------------------|-------------------------|--|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| LC2026-012026-0 | Invoice | 01/06/2026 | NMAC GIS affiliate Jan 2026 conference | 0.00 | 350.00 | |
| | 401-008-2266 | EMPLOYEE TRAINING | NMAC GIS affiliate Jan 2026 con | | 350.00 | |
| 4979 | BRANDON BOE DAVIS | 01/08/2026 | Regular | 0.00 | 3,560.00 | 135513 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| TCSO 26-01075 | Invoice | 01/05/2026 | Fleet Maintenance for December | 0.00 | 3,560.00 | |
| | 401-050-2201 | MAINTENANCE & REPAIR | Safety Inspection | | 360.00 | |
| | 401-050-2201 | MAINTENANCE & REPAIR | Tires (Sets) - SUV/Pickup Truck | | 780.00 | |
| | 401-050-2201 | MAINTENANCE & REPAIR | Old Style Headlight Bulbs | | 25.00 | |
| | 401-050-2201 | MAINTENANCE & REPAIR | MISC | | 1,165.00 | |
| | 401-050-2201 | MAINTENANCE & REPAIR | Vehicle Transportation (TOW) | | 150.00 | |
| | 401-050-2201 | MAINTENANCE & REPAIR | Radiator Coolant | | 75.00 | |
| | 401-050-2201 | MAINTENANCE & REPAIR | Radiator | | 225.00 | |
| | 401-050-2201 | MAINTENANCE & REPAIR | Windshield Wiper Blade(s) (Sets | | 240.00 | |
| | 401-050-2201 | MAINTENANCE & REPAIR | Oil Change/Lube/Fluids | | 480.00 | |
| | 401-050-2201 | MAINTENANCE & REPAIR | Tires Repair - Small | | 60.00 | |
| 4430 | CATERPILLAR FINANCIAL SVCS CORP. | 01/08/2026 | Regular | 0.00 | 78,237.33 | 135514 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 37876715 | Invoice | 01/07/2026 | 1ST HALF 2026 MOTOR GRADER LEASES A | 0.00 | 78,237.33 | |
| | 402-060-2607 | LEASE PURCHASE | LEASE #001-0886816-006 | | 11,783.79 | |
| | 402-060-2607 | LEASE PURCHASE | LEASE #001-0886816-005 | | 13,414.30 | |
| | 402-060-2607 | LEASE PURCHASE | LEASE #001-0886816-001 | | 13,414.30 | |
| | 402-060-2607 | LEASE PURCHASE | LEASE #001-0886816-007 | | 11,783.79 | |
| | 402-060-2607 | LEASE PURCHASE | LEASE #001-0886816-004 | | 13,414.30 | |
| | 402-060-2607 | LEASE PURCHASE | PROPERTY TAX #001-0886816-0 | | 201.00 | |
| | 402-060-2607 | LEASE PURCHASE | PROPERTY TAX #001-0886816-0 | | 251.54 | |
| | 402-060-2607 | LEASE PURCHASE | LEASE #001-0886816-005 | | 656.04 | |
| | 402-060-2607 | LEASE PURCHASE | PROPERTY TAX #001-0886816-0 | | 553.89 | |
| | 402-060-2607 | LEASE PURCHASE | PROPERTY TAX #001-0886816-0 | | 478.44 | |
| | 402-060-2607 | LEASE PURCHASE | PROPERTY TAX #001-0886816-0 | | 502.15 | |
| | 402-060-2607 | LEASE PURCHASE | LEASE #001-0886816-008 | | 11,783.79 | |
| 106 | CENTRAL NM ELECTRIC COOP. | 01/08/2026 | Regular | 0.00 | 316.68 | 135515 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 11.0225 74400 | Invoice | 12/29/2025 | Q2 Dist 3 Fire Electric | 0.00 | 316.68 | |
| | 408-091-2208 | UTILITIES - ELECTRICITY | November 74400 | | 24.43 | |
| | 408-091-2208 | UTILITIES - ELECTRICITY | November 88700 | | 77.79 | |
| | 408-091-2208 | UTILITIES - ELECTRICITY | November 15100 | | 214.46 | |
| 106 | CENTRAL NM ELECTRIC COOP. | 01/08/2026 | Regular | 0.00 | 465.98 | 135516 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| .2025 03300 | Invoice | 12/29/2025 | Q2 Dist 5 Fire Electric | 0.00 | 465.98 | |
| | 405-091-2208 | UTILITIES - ELECTRICITY | November 03200 | | 116.76 | |
| | 405-091-2208 | UTILITIES - ELECTRICITY | November 11701 | | 320.87 | |
| | 405-091-2208 | UTILITIES - ELECTRICITY | November 03300 | | 28.35 | |
| 106 | CENTRAL NM ELECTRIC COOP. | 01/08/2026 | Regular | 0.00 | 200.19 | 135517 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 11.2025 99100 | Invoice | 12/29/2025 | Q2 Dist 2 Fire Electric | 0.00 | 200.19 | |
| | 406-091-2208 | UTILITIES - ELECTRICITY | November 99100 | | 57.21 | |
| | 406-091-2208 | UTILITIES - ELECTRICITY | November 70500 | | 142.98 | |
| 106 | CENTRAL NM ELECTRIC COOP. | 01/08/2026 | Regular | 0.00 | 197.36 | 135518 |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|------------------------------|--------------|---------------------------|-----------------|---------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| 11.2025 36900 | Invoice | 12/29/2025 | Q2 Fairgrounds Electric | 0.00 | 197.36 | |
| | 401-053-2208 | | UTILITIES - ELECTRICITY | | 23.48 | |
| | 401-053-2208 | | UTILITIES - ELECTRICITY | | 23.48 | |
| | 401-053-2208 | | UTILITIES - ELECTRICITY | | 35.96 | |
| | 401-053-2208 | | UTILITIES - ELECTRICITY | | 23.48 | |
| | 401-053-2208 | | UTILITIES - ELECTRICITY | | 90.96 | |
| 106 | CENTRAL NM ELECTRIC COOP. | 01/08/2026 | Regular | 0.00 | 324.57 | 135519 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| 11.2025 33806 | Invoice | 12/29/2025 | Q2 Road Electric | 0.00 | 324.57 | |
| | 402-060-2208 | | UTILITIES - ELECTRICITY | | 324.57 | |
| 106 | CENTRAL NM ELECTRIC COOP. | 01/08/2026 | Regular | 0.00 | 88.09 | 135520 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| 11.2025 36000 | Invoice | 12/29/2025 | Q2 Dist 1 Fire Electric | 0.00 | 88.09 | |
| | 407-091-2208 | | UTILITIES - ELECTRICITY | | 41.28 | |
| | 407-091-2208 | | UTILITIES - ELECTRICITY | | 21.75 | |
| | 407-091-2208 | | UTILITIES - ELECTRICITY | | 25.06 | |
| 106 | CENTRAL NM ELECTRIC COOP. | 01/08/2026 | Regular | 0.00 | 2,160.49 | 135521 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| 11.2025 73000 | Invoice | 12/29/2025 | Q2 Admin Electric | 0.00 | 2,160.49 | |
| | 401-015-2208 | | UTILITIES - ELECTRICITY | | 6.37 | |
| | 401-015-2208 | | UTILITIES - ELECTRICITY | | 2,154.12 | |
| 106 | CENTRAL NM ELECTRIC COOP. | 01/08/2026 | Regular | 0.00 | 130.68 | 135522 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| 11.2025 04503 | Invoice | 12/29/2025 | Q2 Emergency Mgr Electric | 0.00 | 130.68 | |
| | 604-083-2208 | | UTILITIES - ELECTRICITY | | 130.68 | |
| 106 | CENTRAL NM ELECTRIC COOP. | 01/08/2026 | Regular | 0.00 | 220.52 | 135523 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| 11.2025 54000 | Invoice | 12/29/2025 | Q2 Dist 4 Fire Electric | 0.00 | 220.52 | |
| | 409-091-2208 | | UTILITIES - ELECTRICITY | | 54.85 | |
| | 409-091-2208 | | UTILITIES - ELECTRICITY | | 165.67 | |
| 106 | CENTRAL NM ELECTRIC COOP. | 01/08/2026 | Regular | 0.00 | 1,423.53 | 135524 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| 11.2025 281300 | Invoice | 12/29/2025 | Q2 Dispatch Electric | 0.00 | 1,423.53 | |
| | 413-091-2208 | | UTILITIES - ELECTRICITY | | 396.86 | |
| | 911-080-2208 | | UTILITIES - ELECTRICITY | | 793.71 | |
| | 911-080-2208 | | UTILITIES - ELECTRICITY | | 59.68 | |
| | 911-080-2208 | | UTILITIES - ELECTRICITY | | 173.28 | |
| 106 | CENTRAL NM ELECTRIC COOP. | 01/08/2026 | Regular | 0.00 | 89.44 | 135525 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| 11.2025 17505 | Invoice | 12/29/2025 | Q2 Emergency Mgr Electric | 0.00 | 89.44 | |
| | 604-083-2208 | | UTILITIES - ELECTRICITY | | 89.44 | |
| 106 | CENTRAL NM ELECTRIC COOP. | 01/08/2026 | Regular | 0.00 | 56.84 | 135526 |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|-------------------------------|------------------|--|-----------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 11.2025 79301 | Invoice | 12/29/2025 | Q2 Dist 6 Fire Electric | 0.00 | 56.84 | |
| 418-091-2208 | | | UTILITIES - ELECTRICITY | | 56.84 | |
| VEN01375 | CHRIS L. ARCHULETA | 01/08/2026 | Regular | 0.00 | 2,725.45 | 135527 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 01.2026 CLA | Invoice | 12/30/2025 | Q3 Superior Lease Agreement | 0.00 | 2,725.45 | |
| 416-083-2204 | | | RENT OF BUILDING/LAND | | 2,725.45 | |
| 3391 | CINTAS CORPORATION NO. 2 | 01/08/2026 | Regular | 0.00 | 1,435.50 | 135528 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 9353360820 | Invoice | 01/05/2026 | Q2 Cintas AED Agreement | 0.00 | 1,435.50 | |
| 600-006-2271 | | | CONTRACT - OTHER SERV | | 1,435.50 | |
| 5416 | CRYSTAL SPRINGS BOTTLED WATER | 01/08/2026 | Regular | 0.00 | 11.00 | 135529 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 9375542 | Invoice | 01/05/2026 | Crystal Springs | 0.00 | 11.00 | |
| 401-055-2219 | | | SUPPLIES - GENERAL OFFI | | 11.00 | |
| 5561 | CULLIGAN ABQ, LLC | 01/08/2026 | Regular | 0.00 | 12.75 | 135530 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 317562 | Invoice | 12/30/2025 | Q2 Water Delivery Service | 0.00 | 12.75 | |
| 401-030-2271 | | | CONTRACT - OTHER SERV | | 12.75 | |
| 5561 | CULLIGAN ABQ, LLC | 01/08/2026 | Regular | 0.00 | 17.50 | 135531 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 319359 | Invoice | 01/05/2026 | Open Purchase Order for Culligan Water | 0.00 | 17.50 | |
| 401-050-2219 | | | SUPPLIES - GENERAL OFFI | | 2.80 | |
| 401-050-2219 | | | SUPPLIES - GENERAL OFFI | | 13.80 | |
| 401-050-2219 | | | SUPPLIES - GENERAL OFFI | | 0.90 | |
| 5561 | CULLIGAN ABQ, LLC | 01/08/2026 | Regular | 0.00 | 40.43 | 135532 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 318282 | Invoice | 12/31/2025 | WATER DELIVERY | 0.00 | 40.43 | |
| 401-040-2271 | | | CONTRACT - OTHER SERV | | 40.43 | |
| 4282 | CURRY COUNTY ADMINISTRATION | 01/08/2026 | Regular | 0.00 | 864.00 | 135533 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 2500001463 | Invoice | 12/30/2025 | Inmate Housing | 0.00 | 864.00 | |
| 420-070-2172 | | | CARE OF INMATES | | 864.00 | |
| 1802 | DESIGN SILK SCREEN PRINTERS | 01/08/2026 | Regular | 0.00 | 1,850.00 | 135534 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 37057 | Invoice | 01/05/2026 | Animal Services Vehicle Lettering | 0.00 | 1,850.00 | |
| 620-094-2618 | | | CAPITAL OUTLAY - VEHICL | | 1,850.00 | |
| 4705 | DOUBLE H AUTO | 01/08/2026 | Regular | 0.00 | 2,084.89 | 135535 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 092568 | Invoice | 12/30/2025 | DEF | 0.00 | 2,078.40 | |
| 402-060-2244 | | | MAINTENANCE & REPAIR | | 2,078.40 | |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------------------------|------------------------------|-------------------------|------------------------------|---------------------|----------------|--------|
| 092801 | Invoice | 12/30/2025 | Parts for Road Fleet | 0.00 | 6.49 | |
| | 402-060-2201 | MAINTENANCE & REPAIR | Parts for Road Fleet | | 6.49 | |
| 50 | EMW GAS ASSOCIATION | 01/08/2026 | Regular | 0.00 | 8,031.30 | 135536 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| .2025 10-5690 | Invoice | 01/06/2026 | Q2 Maintenance Monthly Gas | 0.00 | 139.95 | |
| | 401-015-2209 | UTILITIES - NATURAL GAS | December 5690 | | 139.95 | |
| .2025 10-6000 | Invoice | 01/06/2026 | Q2 Judicial Monthly Gas | 0.00 | 2,137.51 | |
| | 401-016-2209 | UTILITIES - NATURAL GAS | December | | 2,137.51 | |
| 12.2025 10-1850 | Invoice | 01/06/2026 | Q2 Admin Monthly Gas | 0.00 | 1,656.60 | |
| | 401-015-2209 | UTILITIES - NATURAL GAS | December | | 1,656.60 | |
| 12.2025 10-1860 | Invoice | 01/06/2026 | Q2 Maintenance Monthly Gas | 0.00 | 687.19 | |
| | 401-015-2209 | UTILITIES - NATURAL GAS | December 1860 | | 687.19 | |
| 12.2025 10-1990 | Invoice | 01/06/2026 | Q2 Health Monthly Gas | 0.00 | 144.33 | |
| | 401-024-2209 | UTILITIES - NATURAL GAS | December | | 144.33 | |
| 12.2025 10-4090 | Invoice | 01/06/2026 | Q2 Fairboard Monthly Gas | 0.00 | 27.00 | |
| | 401-053-2209 | UTILITIES - NATURAL GAS | December | | 27.00 | |
| 12.2025 10-5870 | Invoice | 01/06/2026 | Q2 Senior Center Monthly Gas | 0.00 | 105.42 | |
| | 401-036-2209 | UTILITIES - NATURAL GAS | December | | 105.42 | |
| 12.2025 10-6140 | Invoice | 01/06/2026 | Q2 Sheriff Monthly Gas | 0.00 | 401.89 | |
| | 401-050-2209 | UTILITIES - NATURAL GAS | December | | 401.89 | |
| 12.2025 10-6380 | Invoice | 01/06/2026 | Q2 Clerk Montly Gas | 0.00 | 113.68 | |
| | 612-020-2308 | VOTING MACHINE STORA | December | | 113.68 | |
| 12.2025 20-2330 | Invoice | 01/06/2026 | Q2 Moriarty SC Monthly Gas | 0.00 | 328.45 | |
| | 401-037-2209 | UTILITIES - NATURAL GAS | December | | 328.45 | |
| 12.2025 30-0500 | Invoice | 01/06/2026 | Q2 Dist 6 Monthly Gas | 0.00 | 441.15 | |
| | 418-091-2209 | UTILITIES - NATURAL GAS | December | | 441.15 | |
| 12.2025 60-0580 | Invoice | 01/06/2026 | Q2 Animal Services Gas | 0.00 | 474.07 | |
| | 401-082-2209 | UTILITIES - NATURAL GAS | December | | 474.07 | |
| 12.2025 60-1510 | Invoice | 01/06/2026 | Q2 McIntosh SC Monthly Gas | 0.00 | 37.81 | |
| | 401-089-2209 | UTILITIES - NATURAL GAS | December | | 37.81 | |
| 12.2025 61-0450 | Invoice | 01/06/2026 | Q2 Road Monthly Gas | 0.00 | 603.51 | |
| | 402-060-2209 | UTILITIES - NATURAL GAS | December | | 603.51 | |
| 12.2025 70-3680 | Invoice | 01/06/2026 | Q2 Dist 2 Monthly Gas | 0.00 | 163.94 | |
| | 406-091-2209 | UTILITIES - NATURAL GAS | December | | 163.94 | |
| 12.2025 71-4510 | Invoice | 01/06/2026 | Q2 Dist 5 Monthly Gas | 0.00 | 421.89 | |
| | 405-091-2209 | UTILITIES - NATURAL GAS | December 4510 | | 421.89 | |
| 12.2025 71-6230 | Invoice | 01/06/2026 | Q2 Dist 5 Monthly Gas | 0.00 | 146.91 | |
| | 405-091-2209 | UTILITIES - NATURAL GAS | December 6230 | | 146.91 | |
| | **Void** | 01/08/2026 | Regular | 0.00 | 0.00 | 135537 |
| 51 | ESTANCIA, TOWN OF | 01/08/2026 | Regular | 0.00 | 1,498.98 | 135538 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 12.2025 249.01 | Invoice | 01/06/2026 | Q2 Admin Water | 0.00 | 454.77 | |
| | 401-015-2210 | UTILITIES - WATER | December | | 454.77 | |
| 12.2025 263.01 | Invoice | 01/06/2026 | Q2 Facilities Monthly Water | 0.00 | 215.84 | |
| | 401-015-2210 | UTILITIES - WATER | December | | 215.84 | |
| 12.2025 279.01 | Invoice | 01/06/2026 | Q2 Health Dept Water | 0.00 | 110.82 | |
| | 401-024-2210 | UTILITIES - WATER | December | | 110.82 | |
| 12.2025 284.01 | Invoice | 01/06/2026 | Sr Center Monthly Water | 0.00 | 135.70 | |
| | 401-036-2210 | UTILITIES - WATER | December | | 135.70 | |
| 12.2025 600.01 | Invoice | 01/06/2026 | Q2 Fairgrounds Water | 0.00 | 76.18 | |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|--|-----------------------|--------------------------------------|---------------------|----------------|--------|
| | 401-053-2210 | UTILITIES - WATER | December 600.01 | | 76.18 | |
| 12.2025 654.01 | Invoice | 01/06/2026 | Q2 Judicial Monthly Water | 0.00 | 287.86 | |
| | 401-016-2210 | UTILITIES - WATER | December | | 287.86 | |
| 12.2025 655.01 | Invoice | 01/06/2026 | Q2 Sheriff Monthly Water | 0.00 | 135.70 | |
| | 401-050-2210 | UTILITIES - WATER | December | | 135.70 | |
| 12.2025 727.01 | Invoice | 01/06/2026 | Q2 Fairgrounds Water | 0.00 | 82.11 | |
| | 401-053-2210 | UTILITIES - WATER | December 727.01 | | 82.11 | |
| 2555 | EVSWA | 01/08/2026 | Regular | 0.00 | 12,935.23 | 135539 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 5426 | Invoice | 01/05/2026 | EVSWA Q2 Tipping Fees | 0.00 | 12,935.23 | |
| | 419-005-2292 | EVSWA TIPPING FEES | EVSWA December Tipping Fees | | 12,935.23 | |
| VEN01281 | FIRST AMERICAN FINANCIAL ADVISORS, INC | 01/08/2026 | Regular | 0.00 | 562.50 | 135540 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 448 | Invoice | 01/07/2026 | Monthly Municipal Advisory Servies | 0.00 | 562.50 | |
| | 401-005-2272 | CONTRACT - PROFESSION | Services For December FY26 | | 562.50 | |
| 5359 | GALLAGHER BENEFIT SERVICES, INC. | 01/08/2026 | Regular | 0.00 | 2,810.00 | 135541 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 359049 | Invoice | 12/29/2025 | Q2 Benefits Svc Contract | 0.00 | 2,810.00 | |
| | 401-014-2272 | CONTRACT - PROFESSION | December | | 2,810.00 | |
| 214 | Hart's Trustworthy Hardware | 01/08/2026 | Regular | 0.00 | 109.98 | 135542 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| B630294 | Invoice | 01/06/2026 | Krylon Safety Yellow Paint | 0.00 | 109.98 | |
| | 401-065-2248 | SUPPLIES - SAFETY | Krylon Safety Yellow Paint | | 109.98 | |
| 4671 | HERNANDEZ, KATHYRN | 01/08/2026 | Regular | 0.00 | 617.60 | 135543 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| SANTA FE NM | Invoice | 01/08/2026 | TRAVEL TO SANTA FE NM 2026 LEGISLATI | 0.00 | 617.60 | |
| | 401-030-2205 | TRAVEL - EMPLOYEES | TRAVEL TO SANTA FE NM 2026 L | | 617.60 | |
| 4846 | HORIZONS OF NEW MEXICO | 01/08/2026 | Regular | 0.00 | 29.24 | 135544 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| sinv048805 | Invoice | 12/30/2025 | Shredding Services | 0.00 | 29.24 | |
| | 612-020-2271 | CONTRACT - OTHER SERV | Shredding FY2026 | | 29.24 | |
| 4846 | HORIZONS OF NEW MEXICO | 01/08/2026 | Regular | 0.00 | 29.24 | 135545 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| SINV047886 | Invoice | 01/05/2026 | Shredding Services | 0.00 | 29.24 | |
| | 401-040-2271 | CONTRACT - OTHER SERV | Shredding for FY26 | | 29.24 | |
| 4846 | HORIZONS OF NEW MEXICO | 01/08/2026 | Regular | 0.00 | 29.24 | 135546 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| SINV047293 | Invoice | 01/05/2026 | Shredding Services | 0.00 | 29.24 | |
| | 401-040-2271 | CONTRACT - OTHER SERV | Shredding for FY26 | | 29.24 | |
| 990 | IRON MOUNTAIN RECORDS MANAGEMENT | 01/08/2026 | Regular | 0.00 | 1,698.86 | 135547 |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------------|------------------------------------|---------------------------------|------------------------------------|-----------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 203052099 | Invoice | 12/29/2025 | Q2 Offsite Storage Clerk | 0.00 | 849.43 | |
| 612-020-2271 | CONTRACT - OTHER SERV | November | 662.46 | | | |
| 612-020-2271 | CONTRACT - OTHER SERV | Admin Fee | 186.97 | | | |
| 203061499 | Invoice | 01/07/2026 | Q3 Offsite Storage Clerk | 0.00 | 849.43 | |
| 612-020-2271 | CONTRACT - OTHER SERV | Admin Fee | 247.15 | | | |
| 612-020-2271 | CONTRACT - OTHER SERV | January | 602.28 | | | |
| VEN01242 | Jessica Love | 01/08/2026 | Regular | 0.00 | 4,686.00 | 135548 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 14 | Invoice | 01/05/2026 | GIRLS CIRCLE FACILITATOR | 0.00 | 4,686.00 | |
| 635-068-2272 | CONTRACT - PROFESSION | GIRLS CIRCLE FACILITATOR | 4,400.00 | | | |
| 635-076-2314 | PROGRAM SUPPORT | NM GRT 6.5% | 286.00 | | | |
| 3729 | MARLIN BUSINESS BANK | 01/08/2026 | Regular | 0.00 | 208.28 | 135549 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 41414619 | Invoice | 01/05/2026 | Q2 Dispatch Copier Lease | 0.00 | 208.28 | |
| 911-080-2284 | LEASE EQUIPMENT | December Lease | 188.29 | | | |
| 911-080-2284 | LEASE EQUIPMENT | December Ins | 19.99 | | | |
| 25 | NM COUNTY INSURANCE AUTHORITY | 01/08/2026 | Regular | 0.00 | 34,329.00 | 135550 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| NMCIA-00115 | Invoice | 01/05/2026 | Capital Adequacy Year 2 | 0.00 | 34,329.00 | |
| 401-005-2212 | INSURANCE - GENERAL LI | Multi-Line Capital Adequacy Yea | 12,631.50 | | | |
| 401-005-2214 | WORKER'S COMPENSATI | Workers Comp Capital Adequac | 11,152.50 | | | |
| 401-050-2212 | OTHER INSURANCE PREM | LE Capital Adequacy Year 2 - 2n | 10,545.00 | | | |
| 25 | NM COUNTY INSURANCE AUTHORITY | 01/08/2026 | Regular | 0.00 | 185,450.00 | 135551 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| LE-00274 | Invoice | 01/07/2026 | Law Enforcement Insurance | 0.00 | 185,450.00 | |
| 401-050-2212 | OTHER INSURANCE PREM | Law Enforcement Insurance Jan | 185,450.00 | | | |
| 25 | NM COUNTY INSURANCE AUTHORITY | 01/08/2026 | Regular | 0.00 | 207,350.00 | 135552 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| ML-00828 | Invoice | 01/06/2026 | 2026 Multi Line Insurance Coverage | 0.00 | 207,350.00 | |
| 401-005-2212 | INSURANCE - GENERAL LI | 2026 Multi Line Insurance Cover | 207,350.00 | | | |
| 284 | NMSU Cooperative Extension Service | 01/08/2026 | Regular | 0.00 | 960.00 | 135553 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 18074 | Invoice | 01/07/2026 | NM EDGE Group PO | 0.00 | 960.00 | |
| 401-010-2266 | EMPLOYEE TRAINING | Manager EDGE Credits | 60.00 | | | |
| 401-020-2266 | EMPLOYEE TRAINING | Clerk EDGE Credits | 480.00 | | | |
| 401-030-2266 | EMPLOYEE TRAINING | Treasurer EDGE Credits | 300.00 | | | |
| 401-056-2266 | EMPLOYEE TRAINING | Legal EDGE Credits | 120.00 | | | |
| 2194 | ORKIN, LLC | 01/08/2026 | Regular | 0.00 | 544.94 | 135554 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 279549821 | Invoice | 12/29/2025 | Sheriff Pest Control | 0.00 | 128.93 | |
| 401-050-2271 | OTHER SERVICES | June | 128.93 | | | |
| 284670233 | Invoice | 12/29/2025 | Sheriff Pest Control | 0.00 | 136.77 | |
| 401-050-2271 | OTHER SERVICES | August | 136.77 | | | |
| 284671000 | Invoice | 12/29/2025 | Sheriff Pest Control | 0.00 | 136.77 | |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------------------------|--------------------------------------|-----------------------|----------------------------------|---------------------|----------------|--------|
| | 401-050-2271 | OTHER SERVICES | September | | 136.77 | |
| 289358040 | Invoice | 12/29/2025 | Sheriff Pest Control | 0.00 | 142.47 | |
| | 401-050-2271 | OTHER SERVICES | Novbember | | 142.47 | |
| 1449 | P & M SIGNS INC | 01/08/2026 | Regular | 0.00 | 1,000.00 | 135555 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 9593 | Invoice | 01/05/2026 | 8 x 6 address placards | 0.00 | 1,000.00 | |
| | 401-008-2242 | SUPPLIES - SIGNS | 8 x 6 address placards | | 1,000.00 | |
| VEN01313 | PAYPRO CORPORATION | 01/08/2026 | Regular | 0.00 | 535.90 | 135556 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 0000088606 | Invoice | 12/30/2025 | Q2 HR Applicant Tracking System | 0.00 | 535.90 | |
| | 401-014-2271 | CONTRACT-OTHER SERVI | December | | 535.90 | |
| 5514 | PERSONNEL EVALUATION INC. | 01/08/2026 | Regular | 0.00 | 100.00 | 135557 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 56565 | Invoice | 01/06/2026 | Personnel Evaluation Profiles Q2 | 0.00 | 100.00 | |
| | 911-080-2272 | CONTRACT - PROFESSION | Personnel Evaluation Profiles No | | 100.00 | |
| 1334 | PITNEY BOWES BANK INC PURCHASE POWER | 01/08/2026 | Regular | 0.00 | 1,229.10 | 135558 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 8000-9090-0137- | Invoice | 01/06/2026 | Pitney Bowes Postage and Fees | 0.00 | 1,229.10 | |
| | 401-010-2206 | POSTAGE | December Pitney Bowes Postag | | 1,229.10 | |
| 2015 | PLATEAU | 01/08/2026 | Regular | 0.00 | 128.75 | 135559 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 01.2026 221136 | Invoice | 01/05/2026 | Q3 Duran FD Internet & Wirless | 0.00 | 128.75 | |
| | 407-091-2207 | TELECOMMUNICATIONS | January | | 128.75 | |
| 5100 | PRESBYTERIAN MEDICAL SERVICES | 01/08/2026 | Regular | 0.00 | 3,333.33 | 135560 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 19-DEC-25 PMS | Invoice | 12/30/2025 | PMS Cleaning Service and Meals | 0.00 | 3,333.33 | |
| | 631-057-2271 | CONTRACT - OTHER SERV | November Meals | | 2,500.00 | |
| | 631-057-2271 | CONTRACT - OTHER SERV | November Cleaning Services | | 833.33 | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 01/08/2026 | Regular | 0.00 | 129.87 | 135561 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 450781604 | Invoice | 01/07/2026 | UNIFORM RENTAL FACILITIES | 0.00 | 129.87 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | BLACK TECHNICIAN PANTS | | 31.75 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | POLO SHIRT NAVY | | 9.62 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | DELIVERY CHARGE | | 20.91 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | BUDGET PROTECTION PROGRA | | 29.88 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | POLO SHIRT RED | | 8.18 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | INDUSTRIAL REGULAR FIT JEANS | | 5.64 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | JACKET SLASH POCKET | | 15.93 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | MENS GREY MIMIX WORK SHIR | | 6.35 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | TWILL TAN CARGO PANTS | | 1.61 | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 01/08/2026 | Regular | 0.00 | 362.22 | 135562 |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------------------|------------------------------|---------------------|------------------------------------|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 450781606 | Invoice | 12/30/2025 | Uniforms | 0.00 | 362.22 | |
| | 402-060-2236 | SUPPLIES - UNIFORMS | Uniforms- Oct - Dec 2025 | | 362.22 | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 01/08/2026 | Regular | 0.00 | 113.57 | 135563 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 450782272 | Invoice | 01/07/2026 | JUDICIAL CUSTODIAL SUPPLIES RENTAL | 0.00 | 113.57 | |
| | 401-016-2220 | SUPPLIES - CLEANING | BLUE WET MOP 24 OZ RENT | | 14.38 | |
| | 401-016-2220 | SUPPLIES - CLEANING | DELIVERY CHARGE | | 15.07 | |
| | 401-016-2220 | SUPPLIES - CLEANING | PRFM DUST MOP BLUE 30" MM | | 0.21 | |
| | 401-016-2220 | SUPPLIES - CLEANING | MAT 3X4 BLACK MMP | | 1.76 | |
| | 401-016-2220 | SUPPLIES - CLEANING | PRFM DUST MOP BLUE 42" FRA | | 6.69 | |
| | 401-016-2220 | SUPPLIES - CLEANING | PRFM DUST MOP BLUE 42" FRA | | 0.54 | |
| | 401-016-2220 | SUPPLIES - CLEANING | MAT 3X4 BLACK | | 61.66 | |
| | 401-016-2220 | SUPPLIES - CLEANING | PRFM DUST MOP BLUE 30" REN | | 12.72 | |
| | 401-016-2220 | SUPPLIES - CLEANING | BLUE WET MOP 24 OZ MMP | | 0.54 | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 01/08/2026 | Regular | 0.00 | 113.57 | 135564 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 450781603 | Invoice | 01/05/2026 | JUDICIAL CUSTODIAL SUPPLIES RENTAL | 0.00 | 113.57 | |
| | 401-016-2220 | SUPPLIES - CLEANING | PRFM DUST MOP BLUE 42" FRA | | 6.69 | |
| | 401-016-2220 | SUPPLIES - CLEANING | PRFM DUST MOP BLUE 30" REN | | 12.72 | |
| | 401-016-2220 | SUPPLIES - CLEANING | PRFM DUST MOP BLUE 30" MM | | 0.21 | |
| | 401-016-2220 | SUPPLIES - CLEANING | MAT 3X4 BLACK | | 61.66 | |
| | 401-016-2220 | SUPPLIES - CLEANING | PRFM DUST MOP BLUE 42" FRA | | 0.54 | |
| | 401-016-2220 | SUPPLIES - CLEANING | BLUE WET MOP 24 OZ MMP | | 0.54 | |
| | 401-016-2220 | SUPPLIES - CLEANING | MAT 3X4 BLACK MMP | | 1.76 | |
| | 401-016-2220 | SUPPLIES - CLEANING | BLUE WET MOP 24 OZ RENT | | 14.38 | |
| | 401-016-2220 | SUPPLIES - CLEANING | DELIVERY CHARGE | | 15.07 | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 01/08/2026 | Regular | 0.00 | 129.87 | 135565 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 450780939 | Invoice | 01/07/2026 | UNIFORM RENTAL FACILITIES | 0.00 | 129.87 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | BUDGET PROTECTION PROGRA | | 29.88 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | INDUSTRIAL REGULAR FIT JEANS | | 5.64 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | DELIVERY CHARGE | | 20.91 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | BLACK TECHNICIAN PANTS | | 31.75 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | JACKET SLASH POCKET | | 15.93 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | TWILL TAN CARGO PANTS | | 1.61 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | POLO SHIRT NAVY | | 9.62 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | MENS GREY MIMIX WORK SHIR | | 6.35 | |
| | 401-065-2236 | SUPPLIES - UNIFORMS | POLO SHIRT RED | | 8.18 | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 01/08/2026 | Regular | 0.00 | 362.22 | 135566 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 450780942 | Invoice | 12/30/2025 | Uniforms | 0.00 | 362.22 | |
| | 402-060-2236 | SUPPLIES - UNIFORMS | Uniforms- Oct - Dec 2025 | | 362.22 | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 01/08/2026 | Regular | 0.00 | 129.87 | 135567 |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|------------------------|------------------|---|-----------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 450782273 | Invoice | 01/07/2026 | UNIFORM RENTAL FACILITIES | 0.00 | 129.87 | |
| 401-065-2236 | | | SUPPLIES - UNIFORMS | | 9.62 | |
| 401-065-2236 | | | SUPPLIES - UNIFORMS | | 6.35 | |
| 401-065-2236 | | | SUPPLIES - UNIFORMS | | 5.64 | |
| 401-065-2236 | | | SUPPLIES - UNIFORMS | | 8.18 | |
| 401-065-2236 | | | SUPPLIES - UNIFORMS | | 31.75 | |
| 401-065-2236 | | | SUPPLIES - UNIFORMS | | 20.87 | |
| 401-065-2236 | | | SUPPLIES - UNIFORMS | | 1.61 | |
| 401-065-2236 | | | SUPPLIES - UNIFORMS | | 29.92 | |
| 401-065-2236 | | | SUPPLIES - UNIFORMS | | 15.93 | |
| 107 | QWEST CORPORATION | 01/08/2026 | Regular | 0.00 | 247.38 | 135568 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 12.2025 567556 | Invoice | 01/07/2026 | Q2 Animal Services Qwest | 0.00 | 247.38 | |
| 401-096-2207 | | | TELECOMMUNICATIONS | | 247.38 | |
| 107 | QWEST CORPORATION | 01/08/2026 | Regular | 0.00 | 666.37 | 135569 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 12.2025 00063 | Invoice | 01/07/2026 | Q2 Dispatch Qwest | 0.00 | 666.37 | |
| 911-080-2207 | | | TELECOMMUNICATIONS | | 666.37 | |
| VEN01411 | ROBERT C. CHAVEZ | 01/08/2026 | Regular | 0.00 | 5,325.00 | 135570 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 9 | Invoice | 01/05/2026 | BOYS CIRCLE FACILITATOR | 0.00 | 5,325.00 | |
| 635-068-2272 | | | CONTRACT - PROFESSION | | 5,000.00 | |
| 635-076-2314 | | | PROGRAM SUPPORT | | 325.00 | |
| VEN01567 | ROBERT MITCHELL | 01/08/2026 | Regular | 0.00 | 42.57 | 135571 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005766 | Invoice | 01/06/2026 | Fuel Reimbursement | 0.00 | 42.57 | |
| 401-050-2202 | | | SUPPLIES - VEHICLE FUEL | | 42.57 | |
| 3462 | SAMBA HOLDINGS, INC. | 01/08/2026 | Regular | 0.00 | 285.55 | 135572 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV02125043 | Invoice | 01/06/2026 | FY26 Open PO Drivers License Monitoring | 0.00 | 285.55 | |
| 413-091-2271 | | | CONTRACT - OTHER SERV | | 2.68 | |
| 413-091-2271 | | | CONTRACT - OTHER SERV | | 20.99 | |
| 413-091-2271 | | | CONTRACT - OTHER SERV | | 261.88 | |
| 5426 | SENERGY PETROLEUM, LLC | 01/08/2026 | Regular | 0.00 | 1,884.66 | 135573 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 415341980 | Invoice | 12/30/2025 | Bulk Fuel | 0.00 | 1,884.66 | |
| 402-060-2202 | | | SUPPLIES - VEHICLE FUEL | | 1,884.66 | |
| VEN01412 | SERENA ORTIZ | 01/08/2026 | Regular | 0.00 | 4,899.00 | 135574 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 9 | Invoice | 01/05/2026 | GIRLS CIRCLE FACILITATOR | 0.00 | 4,899.00 | |
| 635-068-2272 | | | CONTRACT - PROFESSION | | 4,600.00 | |
| 635-076-2314 | | | PROGRAM SUPPORT | | 299.00 | |
| 5323 | SOUTHWEST COPY SYSTEMS | 01/08/2026 | Regular | 0.00 | 844.40 | 135575 |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|------------------------------|--------------|---|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 586042 | Invoice | 12/30/2025 | December Copy/Print charges | 0.00 | 844.40 | |
| | 401-008-2221 | | PRINTING/PUBLISHING/A P&Z | | 124.60 | |
| | 401-010-2221 | | PRINTING/PUBLISHING/A Manager | | 152.52 | |
| | 401-021-2221 | | PRINTING/PUBLISHING/A Clerk | | 179.40 | |
| | 401-050-2221 | | PRINTING/PUBLISHING/A Sheriff | | 201.86 | |
| | 401-055-2221 | | PRINTING/PUBLISHING/A Finance | | 135.57 | |
| | 401-073-2271 | | CONTRACT - OTHER SERV Court Compliance | | 19.39 | |
| | 402-060-2221 | | PRINTING/PUBLISHING/A Roads | | 31.06 | |
| 3331 | SOUTHWEST PROPANE LLC | 01/08/2026 | Regular | 0.00 | 232.65 | 135576 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| G695496005677 | Invoice | 01/06/2026 | Southwest Propane Utility for District 2 O | 0.00 | 232.65 | |
| | 406-091-2209 | | UTILITIES - NATURAL GAS Southwest Propane D2 Propane | | 232.65 | |
| 3978 | STAPLES BUSINESS ADVANTAGE | 01/08/2026 | Regular | 0.00 | 14.49 | 135577 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 6052390696 | Invoice | 01/07/2026 | Calendar & Batteries for Deputy Sight on | 0.00 | 14.49 | |
| | 401-050-2219 | | SUPPLIES - GENERAL OFFI Calendar | | 14.49 | |
| 3978 | STAPLES BUSINESS ADVANTAGE | 01/08/2026 | Regular | 0.00 | 9.18 | 135578 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 6051096756 | Invoice | 12/29/2025 | Planners/Calendars for staff 2026 | 0.00 | 9.18 | |
| | 401-050-2219 | | SUPPLIES - GENERAL OFFI 2026 Global Pink Marble | | 9.18 | |
| 3978 | STAPLES BUSINESS ADVANTAGE | 01/08/2026 | Regular | 0.00 | 64.72 | 135579 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 6051096755 | Invoice | 12/29/2025 | Planners/Calendars for staff 2026 | 0.00 | 64.72 | |
| | 401-050-2219 | | SUPPLIES - GENERAL OFFI 2026 Executive Weekly & Mont | | 40.99 | |
| | 401-050-2219 | | SUPPLIES - GENERAL OFFI 2026 22" X 17" Desk Pad | | 18.33 | |
| | 401-050-2219 | | SUPPLIES - GENERAL OFFI 2026 Day Designer 11 X 8.75" | | 5.40 | |
| 3978 | STAPLES BUSINESS ADVANTAGE | 01/08/2026 | Regular | 0.00 | 76.75 | 135580 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 6052390698 | Invoice | 01/07/2026 | Calendar & Batteries for Deputy Sight on | 0.00 | 76.75 | |
| | 401-050-2219 | | SUPPLIES - GENERAL OFFI 123 Batteries - Pack | | 76.75 | |
| 2856 | SUPER 8 MOTEL | 01/08/2026 | Regular | 0.00 | 301.89 | 135581 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 10028035896 | Invoice | 01/07/2026 | Emergency Shelter for DV victims | 0.00 | 301.89 | |
| | 690-009-2271 | | CONTRACT - OTHER SERV Emergency Shelter for DV victim | | 301.89 | |
| 5296 | THE MASTER'S TOUCH, LLC. | 01/08/2026 | Regular | 0.00 | 13,610.91 | 135582 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 97411 | Invoice | 12/30/2025 | 2025 Tax Bill | 0.00 | 13,292.01 | |
| | 401-030-2271 | | CONTRACT - OTHER SERV 2025 Tax Bill | | 13,292.01 | |
| P97411 | Invoice | 12/30/2025 | 2025 Tax Bill | 0.00 | 318.90 | |
| | 401-030-2271 | | CONTRACT - OTHER SERV 2025 Tax Bill | | 318.90 | |
| 1139 | TOWN OF MOUNTAINAIR | 01/08/2026 | Regular | 0.00 | 425.30 | 135583 |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------------------------|------------------------------|--------------|--|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 12.2025 01-0171 | Invoice | 01/07/2026 | Q2 Mtnr Sr Center Utilities | 0.00 | 425.30 | |
| | 401-027-2209 | | UTILITIES - NATURAL GAS | | 307.19 | |
| | 401-027-2210 | | UTILITIES - WATER | | 118.11 | |
| 5389 | VIA HOMES & DEVELOPMENT LLC | 01/08/2026 | Regular | 0.00 | 4,192.91 | 135584 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 72 | Invoice | 01/05/2026 | JUVENILE JUSTICE CONTINUUM COORDIN | 0.00 | 4,192.91 | |
| | 635-068-2272 | | CONTRACT - PROFESSION | | 3,937.00 | |
| | 635-076-2314 | | PROGRAM SUPPORT | | 255.91 | |
| 4376 | WAGWORKS | 01/08/2026 | Regular | 0.00 | 143.50 | 135585 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV8554730 | Invoice | 12/30/2025 | Q2 Health Benefits | 0.00 | 143.50 | |
| | 401-014-2272 | | CONTRACT - PROFESSION | | 143.50 | |
| 1 | WAGNER EQUIPMENT CO. | 01/08/2026 | Regular | 0.00 | 5,868.20 | 135586 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| P10C0943599 | Invoice | 01/08/2026 | Rubber Track Skid Steere | 0.00 | 4,024.24 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR | | 69.96 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR | | 306.30 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR | | 3,517.30 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR | | 130.68 | |
| S10W0937982 | Invoice | 12/30/2025 | Service contracts for individual CAT machi | 0.00 | 1,843.96 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR | | 1,843.96 | |
| VEN01552 | WEX BANK | 01/08/2026 | Regular | 0.00 | 6,409.12 | 135587 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 04600028829001 | Invoice | 01/07/2026 | FUEL CARDS | 0.00 | 6,409.12 | |
| | 401-008-2202 | | SUPPLIES - VEHICLE FUEL | | 133.73 | |
| | 401-010-2202 | | SUPPLIES - VEHICLE FUEL | | 143.12 | |
| | 401-030-2202 | | SUPPLIES - VEHICLE FUEL | | 42.90 | |
| | 401-040-2202 | | SUPPLIES - VEHICLE FUEL | | 22.22 | |
| | 401-050-2202 | | SUPPLIES - VEHICLE FUEL | | 4,290.71 | |
| | 401-065-2202 | | SUPPLIES - VEHICLE FUEL | | 237.90 | |
| | 401-082-2202 | | SUPPLIES - VEHICLE FUEL | | 125.23 | |
| | 405-091-2202 | | SUPPLIES - VEHICLE FUEL | | 147.98 | |
| | 408-091-2202 | | SUPPLIES - VEHICLE FUEL | | 86.00 | |
| | 413-091-2202 | | SUPPLIES - VEHICLE FUEL | | 462.68 | |
| | 416-083-2202 | | SUPPLIES - VEHICLE FUEL | | 578.47 | |
| | 604-083-2202 | | SUPPLIES - VEHICLE FUEL | | 77.13 | |
| | 911-080-2202 | | SUPPLIES - VEHICLE FUEL | | 61.05 | |
| 810 | WILLARD, VILLAGE OF | 01/08/2026 | Regular | 0.00 | 763.03 | 135588 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 10.2025 310.01 | Invoice | 01/07/2026 | Q2 Monthly water Village of Willard | 0.00 | 206.70 | |
| | 418-091-2210 | | UTILITIES - WATER | | 206.70 | |
| 11.2025 310.01 | Invoice | 01/07/2026 | Q2 Monthly water Village of Willard | 0.00 | 361.60 | |
| | 418-091-2210 | | UTILITIES - WATER | | 361.60 | |
| 12.2025 310.01 | Invoice | 01/07/2026 | Q2 Monthly water Village of Willard | 0.00 | 194.73 | |
| | 418-091-2210 | | UTILITIES - WATER | | 194.73 | |
| 419 | AFLAC | 01/15/2026 | Regular | 0.00 | 1,955.60 | 135589 |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|--------------------------------|--------------|--|-----------------|---------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| INV0005727 | Invoice | 12/31/2025 | Aflac | 0.00 | 658.15 | |
| | 401-000-9001 | | Payroll Liabilities | | 658.15 | |
| INV0005728 | Invoice | 12/31/2025 | Aflac | 0.00 | 319.65 | |
| | 401-000-9001 | | Payroll Liabilities | | 319.65 | |
| INV0005779 | Invoice | 01/15/2026 | Aflac | 0.00 | 658.15 | |
| | 401-000-9001 | | Payroll Liabilities | | 658.15 | |
| INV0005780 | Invoice | 01/15/2026 | Aflac | 0.00 | 319.65 | |
| | 401-000-9001 | | Payroll Liabilities | | 319.65 | |
| 5450 | AMAZON BUSINESS | 01/15/2026 | Regular | 0.00 | 21.39 | 135590 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| 19NL-FGG4-1QKF | Invoice | 01/07/2026 | Amazon post its, lysol wipes, privacy scee | 0.00 | 21.39 | |
| | 911-080-2220 | | SUPPLIES - CLEANING | | 21.39 | |
| 4818 | AMBITIONS TECHNOLOGY GROUP LLC | 01/15/2026 | Regular | 0.00 | 8,760.27 | 135591 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| ATG 13754 | Invoice | 01/08/2026 | December Contract Monthly Billing | 0.00 | 8,760.27 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 7.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 168.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 114.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 100.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 2,376.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 3,750.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 60.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 102.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 80.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 175.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 1,328.27 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 500.00 | |
| 4818 | AMBITIONS TECHNOLOGY GROUP LLC | 01/15/2026 | Regular | 0.00 | 8,724.00 | 135592 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| 13679 | Invoice | 01/08/2026 | November Contract Monthly Billing | 0.00 | 8,724.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 1,314.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 3,750.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 2,354.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 168.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 100.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 7.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 175.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 114.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 80.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 60.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 500.00 | |
| | 401-096-2213 | | CONTRACT - IT SERVICES | | 102.00 | |
| 3769 | ANAYA, SENAIDA | 01/15/2026 | Regular | 0.00 | 694.54 | 135593 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| SANTA FE NM | Invoice | 01/14/2026 | TRAVEL TO SANTA FE NM 2026 LEGISLATI | 0.00 | 694.54 | |
| | 401-021-2205 | | TRAVEL - EMPLOYEES | | 694.54 | |
| 182 | AUTOMATED ELECTION SERVICES | 01/15/2026 | Regular | 0.00 | 333.79 | 135594 |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|------------------------------|--------------|--|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 60514 | Invoice | 01/12/2026 | Office preprinted Envelopes | 0.00 | 333.79 | |
| | 401-020-2219 | | SUPPLIES - GENERAL OFFI | | 333.79 | |
| 3594 | AUTOZONE INC. | 01/15/2026 | Regular | 0.00 | 21.27 | 135595 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 02248092139 | Invoice | 01/12/2026 | TCFR Autozone Open PO 10/2025-12/202 | 0.00 | 21.27 | |
| | 405-091-2201 | | MAINTENANCE & REPAIR | | 7.12 | |
| | 405-091-2248 | | SUPPLIES - SAFETY | | 6.43 | |
| | 405-091-2248 | | SUPPLIES - SAFETY | | 7.72 | |
| 3594 | AUTOZONE INC. | 01/15/2026 | Regular | 0.00 | 180.54 | 135596 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 02248101588 | Invoice | 01/12/2026 | TCFR Autozone Open PO 10/2025-12/202 | 0.00 | 180.54 | |
| | 405-091-2201 | | MAINTENANCE & REPAIR | | 16.14 | |
| | 405-091-2248 | | SUPPLIES - SAFETY | | 37.38 | |
| | 405-091-2248 | | SUPPLIES - SAFETY | | 55.26 | |
| | 405-091-2248 | | SUPPLIES - SAFETY | | 71.76 | |
| 5408 | BANK OF AMERICA | 01/15/2026 | Regular | 0.00 | 351.96 | 135597 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 1060-4586 | Invoice | 01/08/2026 | NNA Become a Notary - Selena Carroll | 0.00 | 351.96 | |
| | 911-080-2271 | | CONTRACTS OTHER SERVI | | 351.96 | |
| 4979 | BRANDON BOE DAVIS | 01/15/2026 | Regular | 0.00 | 2,260.00 | 135598 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| TCSO 26-01184 | Invoice | 01/12/2026 | Repair of Explorer #26461G | 0.00 | 2,260.00 | |
| | 401-050-2201 | | MAINTENANCE & REPAIR | | 350.00 | |
| | 401-050-2201 | | MAINTENANCE & REPAIR | | 60.00 | |
| | 401-050-2201 | | MAINTENANCE & REPAIR | | 200.00 | |
| | 401-050-2201 | | MAINTENANCE & REPAIR | | 1,200.00 | |
| | 401-050-2201 | | MAINTENANCE & REPAIR | | 275.00 | |
| | 401-050-2201 | | MAINTENANCE & REPAIR | | 175.00 | |
| 4979 | BRANDON BOE DAVIS | 01/15/2026 | Regular | 0.00 | 1,200.00 | 135599 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| TCSO 26-01170 | Invoice | 01/07/2026 | Fuel Tank Replacement for Senior Vehicle | 0.00 | 1,200.00 | |
| | 631-057-2201 | | MAINTENANCE & REPAIR | | 500.00 | |
| | 631-057-2201 | | MAINTENANCE & REPAIR | | 700.00 | |
| VEN01562 | CHARLES E. CAVANESS | 01/15/2026 | Regular | 0.00 | 20.00 | 135600 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005769 | Invoice | 01/07/2026 | Cavaness fuel reimbursement | 0.00 | 20.00 | |
| | 401-008-2202 | | SUPPLIES - VEHICLE FUEL | | 20.00 | |
| 3698 | CHAVEZ, SYLVIA | 01/15/2026 | Regular | 0.00 | 694.54 | 135601 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| SANTA FE NM | Invoice | 01/14/2026 | TRAVEL TO SANTA FE NM 2026 LEGISLATI | 0.00 | 694.54 | |
| | 401-021-2205 | | TRAVEL - EMPLOYEES | | 694.54 | |
| 4270 | COLONIAL LIFE | 01/15/2026 | Regular | 0.00 | 637.98 | 135602 |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------------|--|----------------------------------|---------------------------------------|-----------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005731 | Invoice | 12/31/2025 | Colonial | 0.00 | 189.85 | |
| 401-000-9001 | Payroll Liabilities | Colonial | 189.85 | | | |
| INV0005732 | Invoice | 12/31/2025 | Colonial Post tax | 0.00 | 129.14 | |
| 401-000-9001 | Payroll Liabilities | Colonial Post tax | 129.14 | | | |
| INV0005783 | Invoice | 01/15/2026 | Colonial | 0.00 | 189.85 | |
| 401-000-9001 | Payroll Liabilities | Colonial | 189.85 | | | |
| INV0005784 | Invoice | 01/15/2026 | Colonial Post tax | 0.00 | 129.14 | |
| 401-000-9001 | Payroll Liabilities | Colonial Post tax | 129.14 | | | |
| VEN01273 | Consultant Pharmacists of New Mexico Inc | 01/15/2026 | Regular | 0.00 | 3,228.76 | 135603 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 092068 | Invoice | 01/08/2026 | FY26 Pharmacy Inspections | 0.00 | 1,614.38 | |
| 416-083-2272 | CONTRACT - PROFESSION | FY26 Pharmacy Inspections Dec | 1,614.38 | | | |
| 92068 | Invoice | 01/06/2026 | FY26 Pharmacy Inspections | 0.00 | 1,614.38 | |
| 416-083-2272 | CONTRACT - PROFESSION | Site Visit Review/Inspection | 1,614.38 | | | |
| 5416 | CRYSTAL SPRINGS BOTTLED WATER | 01/15/2026 | Regular | 0.00 | 16.50 | 135604 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 9375536 | Invoice | 01/07/2026 | Crystal Springs Bottled Water FY26 Q2 | 0.00 | 16.50 | |
| 911-080-2219 | SUPPLIES - GENERAL OFFI | Crystal Springs Water Delivery D | 16.50 | | | |
| 5416 | CRYSTAL SPRINGS BOTTLED WATER | 01/15/2026 | Regular | 0.00 | 11.00 | 135605 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 9376712 | Invoice | 01/07/2026 | Crystal Springs Bottled Water FY26 Q2 | 0.00 | 11.00 | |
| 911-080-2219 | SUPPLIES - GENERAL OFFI | Crystal Springs Water Delivery D | 11.00 | | | |
| 5561 | CULLIGAN ABQ, LLC | 01/15/2026 | Regular | 0.00 | 26.76 | 135606 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 319360 | Invoice | 01/13/2026 | WATER DELIVERY | 0.00 | 26.76 | |
| 401-040-2271 | CONTRACT - OTHER SERV | JANUARY WATER DELIVERY | 26.76 | | | |
| VEN01187 | Dearborn Life Insurance Company | 01/15/2026 | Regular | 0.00 | 1,049.73 | 135607 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005729 | Invoice | 12/31/2025 | VISION INSURANCE | 0.00 | 459.83 | |
| 401-000-9001 | Payroll Liabilities | VISION INSURANCE | 459.83 | | | |
| INV0005730 | Invoice | 12/31/2025 | VISION POST TAX | 0.00 | 34.13 | |
| 401-000-9001 | Payroll Liabilities | VISION INSURANCE | 34.13 | | | |
| INV0005781 | Invoice | 01/15/2026 | VISION INSURANCE | 0.00 | 521.52 | |
| 401-000-9001 | Payroll Liabilities | VISION INSURANCE | 521.52 | | | |
| INV0005782 | Invoice | 01/15/2026 | VISION POST TAX | 0.00 | 34.25 | |
| 401-000-9001 | Payroll Liabilities | VISION INSURANCE | 34.25 | | | |
| 4834 | DELTA DENTAL OF NEW MEXICO INC | 01/15/2026 | Regular | 0.00 | 6,214.07 | 135608 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005733 | Invoice | 12/31/2025 | Dental Insurance | 0.00 | 2,500.57 | |
| 401-000-9001 | Payroll Liabilities | Dental Insurance | 2,500.57 | | | |
| INV0005734 | Invoice | 12/31/2025 | Dental Insurance | 0.00 | 294.65 | |
| 401-000-9001 | Payroll Liabilities | Dental Insurance | 294.65 | | | |
| INV0005785 | Invoice | 01/15/2026 | Dental Insurance | 0.00 | 3,050.75 | |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------------------------|------------------------------|-------------------------|---|---------------------|----------------|--------|
| | 401-000-9001 | Payroll Liabilities | Dental Insurance | | 3,050.75 | |
| INV0005786 | Invoice | 01/15/2026 | Dental Insurance | 0.00 | 368.10 | |
| | 401-000-9001 | Payroll Liabilities | Dental Insurance | | 368.10 | |
| 4705 | DOUBLE H AUTO | 01/15/2026 | Regular | 0.00 | 209.16 | 135609 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 092870 | Invoice | 01/07/2026 | Parts for fleet | 0.00 | 35.28 | |
| | 402-060-2244 | MAINTENANCE & REPAIR | Parts for fleet | | 35.28 | |
| 092984 | Invoice | 01/13/2026 | Supplies and parts for road fleet | 0.00 | 155.91 | |
| | 402-060-2201 | MAINTENANCE & REPAIR | Supplies and parts for road fleet | | 155.91 | |
| 627263 | Invoice | 01/08/2026 | Supplies and parts for road fleet | 0.00 | 17.97 | |
| | 402-060-2201 | MAINTENANCE & REPAIR | Supplies and parts for road fleet | | 17.97 | |
| 5319 | DUCHARME, ARTHUR | 01/15/2026 | Regular | 0.00 | 95.00 | 135610 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005772 | Invoice | 01/08/2026 | PZ Board member compensation | 0.00 | 95.00 | |
| | 401-008-2300 | TRAVEL - APPOINTED BO | January 2026 PZ meeting | | 95.00 | |
| VEN01496 | EMERGENCY SOLUTIONS, INC. | 01/15/2026 | Regular | 0.00 | 498.18 | 135611 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| CBI-8898 | Invoice | 01/08/2026 | Response Master Sep 2025 - March 2026 | 0.00 | 498.18 | |
| | 405-091-2271 | CONTRACT - OTHER SERV | District 5 NE Torrance | | 83.03 | |
| | 406-091-2271 | CONTRACT - OTHER SERV | District 2 Indian Hills | | 83.03 | |
| | 407-091-2271 | CONTRACT - OTHER SERV | District 1 Duran | | 83.03 | |
| | 408-091-2271 | CONTRACT - OTHER SERV | District 3 McIntosh | | 83.03 | |
| | 409-091-2271 | CONTRACT - OTHER SERV | District 4 Torreon/Tajique | | 83.03 | |
| | 418-091-2271 | CONTRACT - OTHER SERV | District 6 Willard | | 83.03 | |
| 50 | EMW GAS ASSOCIATION | 01/15/2026 | Regular | 0.00 | 1,088.94 | 135612 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 12.2025 60-5390 | Invoice | 01/12/2026 | Q2 Dist 3 Monthly Gas | 0.00 | 735.35 | |
| | 408-091-2209 | UTILITIES - NATURAL GAS | December 5390 | | 735.35 | |
| 12.2025 60-9250 | Invoice | 01/12/2026 | Q2 Dist 3 Monthly Gas | 0.00 | 353.59 | |
| | 408-091-2209 | UTILITIES - NATURAL GAS | December 9250 | | 353.59 | |
| 5620 | GALLEGOS, LINDA L. | 01/15/2026 | Regular | 0.00 | 418.40 | 135613 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| SANTA FE NM | Invoice | 01/14/2026 | TRAVEL TO SANTA FE NM 2026 LEGISLATI | 0.00 | 418.40 | |
| | 401-040-2205 | TRAVEL - EMPLOYEES | TRAVEL TO SANTA FE NM 2026 L | | 418.40 | |
| 3048 | GASTELUM, RUBEN | 01/15/2026 | Regular | 0.00 | 637.60 | 135614 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| SANTA FE NM | Invoice | 01/14/2026 | TRAVEL TO SANTA FE NM 2026 MID-WINT | 0.00 | 637.60 | |
| | 401-008-2205 | TRAVEL - EMPLOYEES | TRAVEL TO SANTA FE NM 2026 | | 637.60 | |
| 4448 | GEO-TEST INC. | 01/15/2026 | Regular | 0.00 | 2,847.76 | 135615 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 104529 | Invoice | 01/08/2026 | Density testing for Appaloosa Road Projec | 0.00 | 613.46 | |
| | 402-060-2253 | MAINTENANCE & REPAIR | Density testing for Chula Vista R | | 613.46 | |
| 104530 | Invoice | 01/08/2026 | MoistureDensity Test | 0.00 | 2,234.30 | |
| | 402-064-2405 | SP MATCHING | Appaloosa | | 734.30 | |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------------|---------------------------------|-----------------------|--|---------------------|----------------|--------|
| | 402-064-2405 | SP MATCHING | Appaloosa road | | 1,500.00 | |
| VEN01250 | Gilbert RW Sanchez | 01/15/2026 | Regular | 0.00 | 95.00 | 135616 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005774 | Invoice | 01/08/2026 | FY 2026 PZ meeting compensation | 0.00 | 95.00 | |
| | 401-008-2300 | TRAVEL - APPOINTED BO | January 2026 PZ meeting comp | | 95.00 | |
| 5019 | GLOBE LIFE & ACCIDENT INSURANCE | 01/15/2026 | Regular | 0.00 | 163.00 | 135617 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005789 | Invoice | 01/15/2026 | Globe Life Insurance | 0.00 | 163.00 | |
| | 401-000-9001 | Payroll Liabilities | Globe Life Insurance | | 163.00 | |
| 214 | Hart's Trustworthy Hardware | 01/15/2026 | Regular | 0.00 | 11.98 | 135618 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| A623462 | Invoice | 01/12/2026 | TCFR Hart's Open PO 10/2025-12/2025 | 0.00 | 11.98 | |
| | 405-091-2248 | SUPPLIES - SAFETY | Hart's Open PO 10/2025-12/202 | | 11.98 | |
| VEN01165 | Healthfront P.C. | 01/15/2026 | Regular | 0.00 | 1,500.00 | 135619 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 2352 | Invoice | 01/12/2026 | FY26 PO Medical Director Svcs. EMS/EM/ | 0.00 | 1,500.00 | |
| | 416-083-2272 | CONTRACT - PROFESSION | Medical Director Svcs. July 2025 | | 1,500.00 | |
| VEN01352 | HELEN GUTIERREZ | 01/15/2026 | Regular | 0.00 | 617.60 | 135620 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| SANTA FE NM | Invoice | 01/14/2026 | TRAVEL TO SANTA FE NM 2026 LEGISLATI | 0.00 | 617.60 | |
| | 401-030-2205 | TRAVEL - EMPLOYEES | TRAVEL TO SANTA FE NM 2026 L | | 617.60 | |
| VEN01550 | JARRAH MEDINA | 01/15/2026 | Regular | 0.00 | 2,982.00 | 135621 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| JM 12-31-25 | Invoice | 01/12/2026 | DECEMBER 2025 DV SERVICES | 0.00 | 2,982.00 | |
| | 690-009-2271 | CONTRACT - OTHER SERV | DEC 2025 DV SERVICES | | 2,982.00 | |
| VEN01452 | JESS L. SEGURA | 01/15/2026 | Regular | 0.00 | 95.00 | 135622 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005775 | Invoice | 01/08/2026 | FY 2026 PZ meeting compensation | 0.00 | 95.00 | |
| | 401-008-2300 | TRAVEL - APPOINTED BO | January 2026 PZ meeting comp | | 95.00 | |
| 3712 | JOHNSTON, DANIELLE | 01/15/2026 | Regular | 0.00 | 95.00 | 135623 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005773 | Invoice | 01/08/2026 | FY 2026 PZ meeting compensation | 0.00 | 95.00 | |
| | 401-008-2300 | TRAVEL - APPOINTED BO | January 2026 PZ meeting comp | | 95.00 | |
| 5254 | Josefita Bersabela Eaton | 01/15/2026 | Regular | 0.00 | 488.96 | 135624 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| SANTA FE NM | Invoice | 01/14/2026 | TRAVEL TO SANTA FE NM 2026 LEGISLATI | 0.00 | 488.96 | |
| | 401-090-2205 | TRAVEL - EMPLOYEES | TRAVEL TO SANTA FE NM 2026 L | | 488.96 | |
| VEN01568 | KODEX, INC. | 01/15/2026 | Regular | 0.00 | 245.00 | 135625 |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|-------------------------------------|--------------|---|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| FOHJPTLU-0001 | Invoice | 01/07/2026 | CID Investigations into a Yahoo account | 0.00 | 245.00 | |
| | 410-050-2222 | | SUPPLIES - FIELD SUPPLIE | | 245.00 | |
| 4339 | LIBERTY NATIONAL LIFE INSURANCE | 01/15/2026 | Regular | 0.00 | 2,512.38 | 135626 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005739 | Invoice | 12/31/2025 | Liberty Life Insurance | 0.00 | 876.24 | |
| | 401-000-9001 | | Payroll Liabilities | | 876.24 | |
| INV0005740 | Invoice | 12/31/2025 | Liberty Life Insurance | 0.00 | 361.22 | |
| | 401-000-9001 | | Payroll Liabilities | | 361.22 | |
| INV0005741 | Invoice | 12/31/2025 | Liberty Life Insurance | 0.00 | 18.73 | |
| | 401-000-9001 | | Payroll Liabilities | | 18.73 | |
| INV0005791 | Invoice | 01/15/2026 | Liberty Life Insurance | 0.00 | 876.24 | |
| | 401-000-9001 | | Payroll Liabilities | | 876.24 | |
| INV0005792 | Invoice | 01/15/2026 | Liberty Life Insurance | 0.00 | 361.22 | |
| | 401-000-9001 | | Payroll Liabilities | | 361.22 | |
| INV0005793 | Invoice | 01/15/2026 | Liberty Life Insurance | 0.00 | 18.73 | |
| | 401-000-9001 | | Payroll Liabilities | | 18.73 | |
| 3111 | MASTER, TRACEY | 01/15/2026 | Regular | 0.00 | 346.13 | 135627 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| TM 12-31-25 | Invoice | 01/12/2026 | DECEMBER 2025 DV SERVICES | 0.00 | 346.13 | |
| | 690-009-2271 | | CONTRACT - OTHER SERV | | 346.13 | |
| VEN01183 | Metropolitan Life Insurance Company | 01/15/2026 | Regular | 0.00 | 2,801.35 | 135628 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005742 | Invoice | 12/31/2025 | MET LIFE LTD | 0.00 | 778.57 | |
| | 401-000-9001 | | Payroll Liabilities | | 778.57 | |
| INV0005743 | Invoice | 12/31/2025 | Metlife employer | 0.00 | 610.05 | |
| | 401-000-9001 | | Payroll Liabilities | | 610.05 | |
| INV0005744 | Invoice | 12/31/2025 | Metropolitan Supplemental Life | 0.00 | 6.36 | |
| | 401-000-9001 | | Payroll Liabilities | | 6.36 | |
| INV0005794 | Invoice | 01/15/2026 | MET LIFE LTD | 0.00 | 783.43 | |
| | 401-000-9001 | | Payroll Liabilities | | 783.43 | |
| INV0005795 | Invoice | 01/15/2026 | Metlife employer | 0.00 | 616.58 | |
| | 401-000-9001 | | Payroll Liabilities | | 616.58 | |
| INV0005796 | Invoice | 01/15/2026 | Metropolitan Supplemental Life | 0.00 | 6.36 | |
| | 401-000-9001 | | Payroll Liabilities | | 6.36 | |
| 4987 | NEW YORK LIFE | 01/15/2026 | Regular | 0.00 | 134.34 | 135629 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005746 | Invoice | 12/31/2025 | New York Life Insurance | 0.00 | 67.17 | |
| | 401-000-9001 | | Payroll Liabilities | | 67.17 | |
| INV0005798 | Invoice | 01/15/2026 | New York Life Insurance | 0.00 | 67.17 | |
| | 401-000-9001 | | Payroll Liabilities | | 67.17 | |
| VEN01102 | NM Local Government Law, LLC | 01/15/2026 | Regular | 0.00 | 3,951.99 | 135630 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 3802 | Invoice | 01/12/2026 | Legal Consulting | 0.00 | 3,951.99 | |
| | 401-056-2275 | | CONTRACT - ATTORNEY F | | 3,951.99 | |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|--------------------------------|------------------|-----------------------------|-------------------------|----------------------------|--------|
| 1096 | NM RETIREE HEALTH-CARE AUTHORI | 01/15/2026 | Regular | 0.00 | 7,192.31 | 135631 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | Item Description | Distribution Amount | |
| INV0005762 | Invoice | 12/31/2025 | Retiree Health Care | 0.00 | 7.81 | |
| | 401-000-9001 | | Payroll Liabilities | | 7.81 | |
| INV0005801 | Invoice | 01/15/2026 | Retiree Health Care | 0.00 | 7,184.50 | |
| | 401-000-9001 | | Payroll Liabilities | | 7,184.50 | |
| 2194 | ORKIN, LLC | 01/15/2026 | Regular | 0.00 | 136.77 | 135632 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | Item Description | Distribution Amount | |
| 289355697 | Invoice | 01/08/2026 | Sheriff Pest Control | 0.00 | 136.77 | |
| | 401-050-2271 | | OTHER SERVICES | | 136.77 | |
| 2021 | PRE-PAID LEGAL SERVICES, INC | 01/15/2026 | Regular | 0.00 | 449.62 | 135633 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | Item Description | Distribution Amount | |
| INV0005738 | Invoice | 12/31/2025 | Legal Shield | 0.00 | 224.81 | |
| | 401-000-9001 | | Payroll Liabilities | | 224.81 | |
| INV0005790 | Invoice | 01/15/2026 | Legal Shield | 0.00 | 224.81 | |
| | 401-000-9001 | | Payroll Liabilities | | 224.81 | |
| 3859 | PRUDENTIAL OVERALL SUPPLY | 01/15/2026 | Regular | 0.00 | 363.33 | 135634 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | Item Description | Distribution Amount | |
| 450782276 | Invoice | 01/07/2026 | Uniform rental | 0.00 | 363.33 | |
| | 402-060-2236 | | SUPPLIES - UNIFORMS | | 363.33 | |
| 107 | QWEST CORPORATION | 01/15/2026 | Regular | 0.00 | 250.81 | 135635 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | Item Description | Distribution Amount | |
| 12.2025 69229 | Invoice | 01/07/2026 | Q2 Fire Dist 5 Qwest | 0.00 | 250.81 | |
| | 405-091-2207 | | TELECOMMUNICATIONS | | 250.81 | |
| 107 | QWEST CORPORATION | 01/15/2026 | Regular | 0.00 | 159.26 | 135636 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | Item Description | Distribution Amount | |
| 12.2025 64021 | Invoice | 01/07/2026 | Q2 Sheriff Qwest | 0.00 | 159.26 | |
| | 401-096-2207 | | TELECOMMUNICATIONS | | 159.26 | |
| 107 | QWEST CORPORATION | 01/15/2026 | Regular | 0.00 | 81.35 | 135637 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | Item Description | Distribution Amount | |
| 12.2025 072736 | Invoice | 01/07/2026 | Q2 Treasurer Qwest | 0.00 | 81.35 | |
| | 401-096-2207 | | TELECOMMUNICATIONS | | 81.35 | |
| 107 | QWEST CORPORATION | 01/15/2026 | Regular | 0.00 | 183.59 | 135638 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | Item Description | Distribution Amount | |
| 12.2025 737571 | Invoice | 01/07/2026 | Q2 Moriarty Sr Center Qwest | 0.00 | 183.59 | |
| | 401-037-2207 | | TELECOMMUNICATIONS | | 183.59 | |
| 107 | QWEST CORPORATION | 01/15/2026 | Regular | 0.00 | 81.35 | 135639 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | Item Description | Distribution Amount | |
| 2.2025 748623 | Invoice | 01/07/2026 | Q2 Assessor Qwest | 0.00 | 81.35 | |
| | 401-096-2207 | | TELECOMMUNICATIONS | | 81.35 | |
| 107 | QWEST CORPORATION | 01/15/2026 | Regular | 0.00 | 80.75 | 135640 |

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Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--------------------------------|---|--------------|--|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 12.2025 665927 | Invoice | 01/07/2026 | Q2 Fire Dist 5 Qwest | 0.00 | 80.75 | |
| | 405-091-2207 | | TELECOMMUNICATIONS | | 80.75 | |
| 107 | QWEST CORPORATION | 01/15/2026 | Regular | 0.00 | 312.16 | 135641 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 12.2025 88566 | Invoice | 01/07/2026 | Q2 Estancia Sr Center Qwest | 0.00 | 312.16 | |
| | 401-036-2207 | | TELECOMMUNICATIONS | | 312.16 | |
| 107 | QWEST CORPORATION | 01/15/2026 | Regular | 0.00 | 51.67 | 135642 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 12.2025 987944 | Invoice | 01/07/2026 | Q2 Sheriff Qwest | 0.00 | 51.67 | |
| | 401-096-2207 | | TELECOMMUNICATIONS | | 51.67 | |
| 107 | QWEST CORPORATION | 01/15/2026 | Regular | 0.00 | 164.28 | 135643 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 12.2025 157094 | Invoice | 01/07/2026 | Q2 Manager Qwest | 0.00 | 164.28 | |
| | 401-096-2207 | | TELECOMMUNICATIONS | | 164.28 | |
| 3888 | SAAVEDRA, RONALD S | 01/15/2026 | Regular | 0.00 | 45.01 | 135644 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005768 | Invoice | 01/07/2026 | Reimbursement for Sgt. Ron Saavedra | 0.00 | 45.01 | |
| | 401-050-2202 | | SUPPLIES - VEHICLE FUEL | | 45.01 | |
| VEN01559 | SARA DOUGLAS & COMPANY, LLC | 01/15/2026 | Regular | 0.00 | 2,721.80 | 135645 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 0001 | Invoice | 01/14/2026 | Leadership Training | 0.00 | 2,721.80 | |
| | 401-010-2266 | | EMPLOYEE TRAINING | | 2,700.00 | |
| | 620-094-2272 | | CONTRACTS- PROFESSIO | | 21.80 | |
| 5426 | SENERGY PETROLEUM, LLC | 01/15/2026 | Regular | 0.00 | 8,869.65 | 135646 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 415339403 | Invoice | 01/08/2026 | Bulk Fuel | 0.00 | 4,868.15 | |
| | 402-060-2202 | | SUPPLIES - VEHICLE FUEL | | 4,868.15 | |
| 415360843 | Invoice | 01/07/2026 | Bulk Fuel | 0.00 | 4,001.50 | |
| | 402-060-2202 | | SUPPLIES - VEHICLE FUEL | | 4,001.50 | |
| 3331 | SOUTHWEST PROPANE LLC | 01/15/2026 | Regular | 0.00 | 531.23 | 135647 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| G782298015235 | Invoice | 01/06/2026 | Southwest Propane Utility for District 4 O | 0.00 | 531.23 | |
| | 409-091-2209 | | UTILITIES - NATURAL GAS | | 531.23 | |
| VEN01463 | STATE OF NEW MEXICO CHILD SUPPORT STATE | 01/15/2026 | Regular | 0.00 | 218.77 | 135648 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005810 | Invoice | 01/15/2026 | Child Suppot | 0.00 | 218.77 | |
| | 401-000-9001 | | Payroll Liabilities | | 218.77 | |
| VEN01463 | STATE OF NEW MEXICO CHILD SUPPORT STATE | 01/15/2026 | Regular | 0.00 | 193.85 | 135649 |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------------|----------------------------------|-------------------------|--|------------------------|-----------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005809 | Invoice | 01/15/2026 | Child Suppot | 0.00 | 193.85 | |
| 401-000-9001 | Payroll Liabilities | | Child Support | | 193.85 | |
| 3915 | STERICYCLE, INC. | 01/15/2026 | Regular | 0.00 | 50.62 | 135650 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 8013015545 | Invoice | 01/08/2026 | Biohazard Waste Services January-March | 0.00 | 50.62 | |
| 416-083-2230 | SUPPLIES - MEDICAL | | Biohazard Waste Services Janua | | 50.62 | |
| VEN01266 | Studio Southwest Architects, Inc | 01/15/2026 | Regular | 0.00 | 15,957.49 | 135651 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 2510-9 | Invoice | 01/12/2026 | TC FAIR MULTI-PURPOSE BUILDING DD-CA | 0.00 | 15,957.49 | |
| 803-059-2628 | G3049 T CO OC FAIRGRO | | 22-G3049 CONSTRUCTION DOC | | 14,826.94 | |
| 803-059-2646 | 23-H3238 TC FAIRGROUN | | 23-H3238 GRT % | | 1,130.55 | |
| 5539 | SUMMITT FIRE & SECURITY LLC | 01/15/2026 | Regular | 0.00 | 137.39 | 135652 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 3749884 | Invoice | 01/08/2026 | Summit Clerk Voting Storage Quarterly bil | 0.00 | 137.39 | |
| 612-020-2308 | VOTING MACHINE STORA | | Q3 | | 137.39 | |
| 5539 | SUMMITT FIRE & SECURITY LLC | 01/15/2026 | Regular | 0.00 | 233.24 | 135653 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 3748950 | Invoice | 01/08/2026 | Summit Admin Quarterly billing | 0.00 | 233.24 | |
| 401-015-2203 | MAINTENANCE & REPAIR | | Q3 | | 233.24 | |
| 1335 | TORRANCE COUNTY | 01/15/2026 | Regular | 0.00 | 174.81 | 135654 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005803 | Invoice | 01/15/2026 | Torrance County Property Tax | 0.00 | 174.81 | |
| 401-000-9001 | Payroll Liabilities | | Torrance County Property Tax | | 174.81 | |
| 5414 | TX CHILD SUPPORT SDU | 01/15/2026 | Regular | 0.00 | 249.69 | 135655 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005811 | Invoice | 01/15/2026 | TX SDU CHILD SUPPORT | 0.00 | 249.69 | |
| 401-000-9001 | Payroll Liabilities | | TX SDU CHILD SUPPORT | | 249.69 | |
| 5193 | UNIVERSAL BACKGROUND SCREENING | 01/15/2026 | Regular | 0.00 | 135.48 | 135656 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| 202512013415 | Invoice | 01/07/2026 | Q2 Background & Drug Testing Screening | 0.00 | 135.48 | |
| 401-014-2271 | CONTRACT-OTHER SERVI | | HR December | | 135.48 | |
| 1 | WAGNER EQUIPMENT CO. | 01/15/2026 | Regular | 0.00 | 32,957.04 | 135657 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| P10C0941004 | Invoice | 01/08/2026 | Service contracts for individual CAT machi | 0.00 | 1,525.87 | |
| 402-060-2244 | MAINTENANCE & REPAIR | | Service contracts for individual | | 1,525.87 | |
| P10C0942018 | Invoice | 01/13/2026 | Service contracts for individual CAT machi | 0.00 | 754.14 | |
| 402-060-2244 | MAINTENANCE & REPAIR | | Service contracts for individual | | 754.14 | |
| S00W1870046 | Invoice | 01/13/2026 | Service contracts for individual CAT machi | 0.00 | 580.30 | |
| 402-060-2244 | MAINTENANCE & REPAIR | | Service contracts for individual | | 580.30 | |
| S10W0930703 | Invoice | 01/13/2026 | Service contracts for individual CAT machi | 0.00 | 1,436.46 | |
| 402-060-2244 | MAINTENANCE & REPAIR | | Service contracts for individual | | 1,436.46 | |

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| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------------|----------------------------------|--------------|---|-----------------|---------------------|--------|
| S10W0932313 | Invoice | 01/13/2026 | Service contracts for individual CAT machi | 0.00 | 1,436.84 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR Service contracts for individual | | 1,436.84 | |
| S10W0932338 | Invoice | 01/13/2026 | Service contracts for individual CAT machi | 0.00 | 5,222.62 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR Service contracts for individual | | 5,222.62 | |
| S10W0932340 | Invoice | 01/13/2026 | Service contracts for individual CAT machi | 0.00 | 4,410.13 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR Service contracts for individual | | 4,410.13 | |
| S10W0932685 | Invoice | 01/13/2026 | Service contracts for individual CAT machi | 0.00 | 4,752.65 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR Service contracts for individual | | 4,752.65 | |
| S10W0936030 | Invoice | 01/13/2026 | Service contracts for individual CAT machi | 0.00 | 2,771.16 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR Service contracts for individual | | 2,771.16 | |
| S10W0936220 | Invoice | 01/13/2026 | Service contracts for individual CAT machi | 0.00 | 1,941.46 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR Service contracts for individual | | 1,941.46 | |
| S10W0936580 | Invoice | 01/13/2026 | Service contracts for individual CAT machi | 0.00 | 1,420.00 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR Service contracts for individual | | 1,420.00 | |
| S10W0938482 | Invoice | 01/08/2026 | Service contracts for individual CAT machi | 0.00 | 1,853.50 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR Service contracts for individual | | 1,853.50 | |
| S10W0938540 | Invoice | 01/08/2026 | Service contracts for individual CAT machi | 0.00 | 4,851.91 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR Service contracts for individual | | 4,851.91 | |
| 2787 | WASHINGTON NATIONAL INSURANCE CO | 01/15/2026 | Regular | 0.00 | 27.70 | 135658 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| INV0005755 | Invoice | 12/31/2025 | Washington National Life | 0.00 | 13.85 | |
| | 401-000-9001 | | Payroll Liabilities Washington National Life | | 13.85 | |
| INV0005807 | Invoice | 01/15/2026 | Washington National Life | 0.00 | 13.85 | |
| | 401-000-9001 | | Payroll Liabilities Washington National Life | | 13.85 | |
| 3920 | BOOT BARN INC | 01/20/2026 | Regular | 0.00 | 541.98 | 135659 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| 68845 | Invoice | 01/13/2026 | Staff safety boot allowance | 0.00 | 200.00 | |
| | 401-008-2248 | | SUPPLIES - SAFETY Don Goen boots allowance | | 200.00 | |
| 68848 | Invoice | 01/13/2026 | Staff safety boot allowance | 0.00 | 170.99 | |
| | 401-008-2248 | | SUPPLIES - SAFETY Justice Weitz boots allowance | | 170.99 | |
| 68849 | Invoice | 01/13/2026 | Staff safety boot allowance | 0.00 | 170.99 | |
| | 401-008-2248 | | SUPPLIES - SAFETY Ruben Gastelum boots allowanc | | 170.99 | |
| 214 | Hart's Trustworthy Hardware | 01/20/2026 | Regular | 0.00 | 9.99 | 135660 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| B632735 | Invoice | 01/13/2026 | TCFR Hart's Open PO 01/2026-03/2026 | 0.00 | 9.99 | |
| | 408-091-2248 | | SUPPLIES - SAFETY TCFR Hart's Open PO 01/2026-0 | | 9.99 | |
| 214 | Hart's Trustworthy Hardware | 01/20/2026 | Regular | 0.00 | 43.99 | 135661 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| B632736 | Invoice | 01/13/2026 | TCFR Hart's Open PO 01/2026-03/2026 | 0.00 | 43.99 | |
| | 418-091-2248 | | SUPPLIES - SAFETY TCFR Hart's Open PO 01/2026-0 | | 43.99 | |
| 5249 | INT'L ASSOC. OF FIRE CHIEFS | 01/20/2026 | Regular | 0.00 | 245.00 | 135662 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | | Account Name | | Distribution Amount | |
| 000298581 | Invoice | 01/13/2026 | International Association of Fire Chiefs | 0.00 | 245.00 | |
| | 413-091-2269 | | SUBSCRIPTIONS & DUES Division Dues | | 50.00 | |
| | 413-091-2269 | | SUBSCRIPTIONS & DUES Full Memebership Hanna Sanch | | 195.00 | |
| 1264 | JARAMILLO, LINDA | 01/20/2026 | Regular | 0.00 | 315.70 | 135663 |

Check Report

Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------------|--------------------------------|---------------------|--------------------------------------|----------------------------|-----------------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| SANTA FE NM | Invoice | 01/20/2026 | TRAVEL TO SANTA FE NM 2026 LEGISLATI | 0.00 | 315.70 | |
| | 401-005-2205 | | TRAVEL - EMPLOYEES | | 315.70 | |
| 3939 | Kent Ballard | 01/20/2026 | Regular | 0.00 | 144.46 | 135664 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005778 | Invoice | 01/13/2026 | Fuel Reimbursement for Lt. Ballard | 0.00 | 144.46 | |
| | 401-050-2202 | | SUPPLIES - VEHICLE FUEL | | 53.06 | |
| | 401-050-2202 | | SUPPLIES - VEHICLE FUEL | | 54.21 | |
| | 401-050-2202 | | SUPPLIES - VEHICLE FUEL | | 37.19 | |
| 4464 | NM APPARATUS LLC | 01/20/2026 | Regular | 0.00 | 3,273.06 | 135665 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 2166 | Invoice | 01/14/2026 | Rescue 13 | 0.00 | 3,273.06 | |
| | 416-083-2201 | | MAINTENANCE & REPAIR | | 80.00 | |
| | 416-083-2201 | | MAINTENANCE & REPAIR | | 199.76 | |
| | 416-083-2201 | | MAINTENANCE & REPAIR | | 990.00 | |
| | 416-083-2201 | | MAINTENANCE & REPAIR | | 1,227.80 | |
| | 416-083-2201 | | MAINTENANCE & REPAIR | | 660.00 | |
| | 416-083-2201 | | MAINTENANCE & REPAIR | | 115.50 | |
| 4464 | NM APPARATUS LLC | 01/20/2026 | Regular | 0.00 | 954.17 | 135666 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 2168 | Invoice | 01/14/2026 | Engine 5 | 0.00 | 954.17 | |
| | 405-091-2201 | | MAINTENANCE & REPAIR | | 330.00 | |
| | 405-091-2201 | | MAINTENANCE & REPAIR | | 542.83 | |
| | 405-091-2201 | | MAINTENANCE & REPAIR | | 58.24 | |
| | 405-091-2201 | | MAINTENANCE & REPAIR | | 23.10 | |
| 4464 | NM APPARATUS LLC | 01/20/2026 | Regular | 0.00 | 1,914.55 | 135667 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 2167 | Invoice | 01/14/2026 | Brush 31 | 0.00 | 1,914.55 | |
| | 408-091-2201 | | MAINTENANCE & REPAIR | | 240.00 | |
| | 408-091-2201 | | MAINTENANCE & REPAIR | | 1,540.90 | |
| | 408-091-2201 | | MAINTENANCE & REPAIR | | 16.80 | |
| | 408-091-2201 | | MAINTENANCE & REPAIR | | 116.85 | |
| 4464 | NM APPARATUS LLC | 01/20/2026 | Regular | 0.00 | 1,209.82 | 135668 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 2165 | Invoice | 01/14/2026 | Rescue 15 | 0.00 | 1,209.82 | |
| | 416-083-2201 | | MAINTENANCE & REPAIR | | 330.00 | |
| | 416-083-2201 | | MAINTENANCE & REPAIR | | 660.00 | |
| | 416-083-2201 | | MAINTENANCE & REPAIR | | 99.78 | |
| | 416-083-2201 | | MAINTENANCE & REPAIR | | 46.20 | |
| | 416-083-2201 | | MAINTENANCE & REPAIR | | 73.84 | |
| 1096 | NM RETIREE HEALTH-CARE AUTHORI | 01/20/2026 | Regular | 0.00 | 39.30 | 135669 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005815 | Invoice | 01/15/2026 | Retiree Health Care | 0.00 | 39.30 | |
| | 401-000-9001 | | Payroll Liabilities | | 39.30 | |
| 5544 | SCHWERDEL, ALEXANDER | 01/20/2026 | Regular | 0.00 | 97.92 | 135670 |

Check Report

Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-----------------------------|------------------------------|--------------|--|---------------------|----------------|--------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005777 | Invoice | 01/13/2026 | Fuel Reimbursement for Alex Schwerdel | 0.00 | 97.92 | |
| | 401-050-2202 | | SUPPLIES - VEHICLE FUEL | | 40.47 | |
| | 401-050-2202 | | SUPPLIES - VEHICLE FUEL | | 57.45 | |
| 5226 | STURCHIO, RONALD | 01/20/2026 | Regular | 0.00 | 100.00 | 135671 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 01012026 | Invoice | 01/05/2026 | Blood Draws | 0.00 | 100.00 | |
| | 401-050-2272 | | CONTRACT - PROFESSION | | 100.00 | |
| 2062 | TOTAL RESPONSE | 01/20/2026 | Regular | 0.00 | 4,865.76 | 135672 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 84544 | Invoice | 01/13/2026 | Total Respose Annual Software Renewal | 0.00 | 4,865.76 | |
| | 911-080-2228 | | SOFTWARE | | 686.76 | |
| | 911-080-2228 | | SOFTWARE | | 4,179.00 | |
| 1 | WAGNER EQUIPMENT CO. | 01/20/2026 | Regular | 0.00 | 416.60 | 135673 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| S10W0939109 | Invoice | 01/13/2026 | Service contracts for individual CAT machi | 0.00 | 416.60 | |
| | 402-060-2244 | | MAINTENANCE & REPAIR | | 416.60 | |
| Total Regular: | | | | 0.00 | 769,712.45 | |

Check Report

Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------------|-----------------------------|-------------------------|----------------------------|------------------------|-----------------------|------------|
| Payment Type: Bank Draft | | | | | | |
| 233 | PUBLIC EMPLOYEES RETIREMENT | 01/15/2026 | Bank Draft | 0.00 | 10,247.02 | DFT0001452 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005799 | Invoice | 01/15/2026 | PERA Retirement | 0.00 | 10,247.02 | |
| 401-000-9001 | Payroll Liabilities | | PERA Retirement | | 10,247.02 | |
| 233 | PUBLIC EMPLOYEES RETIREMENT | 01/15/2026 | Bank Draft | 0.00 | 2,531.46 | DFT0001453 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005800 | Invoice | 01/15/2026 | PERA PICKUP FIRE | 0.00 | 2,531.46 | |
| 401-000-9001 | Payroll Liabilities | | PERA PICKUP FIRE | | 2,531.46 | |
| 5380 | VOYA HOLDINGS, INC. | 01/15/2026 | Bank Draft | 0.00 | 3,460.90 | DFT0001454 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005806 | Invoice | 01/15/2026 | Voya | 0.00 | 3,460.90 | |
| 401-000-9001 | Payroll Liabilities | | Voya | | 3,460.90 | |
| 233 | PUBLIC EMPLOYEES RETIREMENT | 01/15/2026 | Bank Draft | 0.00 | 58,385.16 | DFT0001455 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005808 | Invoice | 01/15/2026 | PERA Retirement | 0.00 | 58,385.16 | |
| 401-000-9001 | Payroll Liabilities | | PERA Retirement | | 13,519.66 | |
| 401-000-9001 | Payroll Liabilities | | PERA Retirement | | 28,219.29 | |
| 401-000-9001 | Payroll Liabilities | | PERA PICKUP | | 11,593.89 | |
| 401-000-9001 | Payroll Liabilities | | PERA PICKUP LAW | | 5,052.32 | |
| 448 | NM TAXATION & REVENUE | 01/15/2026 | Bank Draft | 0.00 | 8,955.43 | DFT0001456 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005812 | Invoice | 01/15/2026 | State Tax | 0.00 | 8,955.43 | |
| 401-000-9001 | Payroll Liabilities | | State Tax | | 8,955.43 | |
| 1656 | INTERNAL REVENUE SERVICE | 01/15/2026 | Bank Draft | 0.00 | 61,247.24 | DFT0001457 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005813 | Invoice | 01/15/2026 | Federal Tax | 0.00 | 61,247.24 | |
| 401-000-9001 | Payroll Liabilities | | Federal Tax | | 24,188.52 | |
| 401-000-9001 | Payroll Liabilities | | FICA Tax | | 28,396.86 | |
| 401-000-9001 | Payroll Liabilities | | Medicare Taxes | | 8,661.86 | |
| 233 | PUBLIC EMPLOYEES RETIREMENT | 01/15/2026 | Bank Draft | 0.00 | 320.30 | DFT0001459 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005816 | Invoice | 01/15/2026 | PERA Retirement | 0.00 | 320.30 | |
| 401-000-9001 | Payroll Liabilities | | PERA Retirement | | 227.03 | |
| 401-000-9001 | Payroll Liabilities | | PERA PICKUP | | 93.27 | |
| 1656 | INTERNAL REVENUE SERVICE | 01/15/2026 | Bank Draft | 0.00 | 200.42 | DFT0001460 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| Account Number | Account Name | Item Description | Distribution Amount | | | |
| INV0005817 | Invoice | 01/15/2026 | Federal Tax | 0.00 | 200.42 | |
| 401-000-9001 | Payroll Liabilities | | FICA Tax | | 162.44 | |
| 401-000-9001 | Payroll Liabilities | | Medicare Taxes | | 37.98 | |
| 448 | NM TAXATION & REVENUE | 01/15/2026 | Bank Draft | 0.00 | -1.99 | DFT0001462 |

Check Report

Date Range: 01/08/2026 - 01/21/2026

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|----------------------------|------------------------------|--------------|---------------------|---------------------|----------------|------------|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| CM0000241 | Credit Memo | 01/15/2026 | State Tax | 0.00 | -1.99 | |
| | 401-000-9001 | | Payroll Liabilities | | -1.99 | |
| 1656 | INTERNAL REVENUE SERVICE | 01/15/2026 | Bank Draft | 0.00 | 48.24 | DFT0001463 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0005819 | Invoice | 01/15/2026 | Federal Tax | 0.00 | 48.24 | |
| | 401-000-9001 | | Payroll Liabilities | | 59.12 | |
| | 401-000-9001 | | Payroll Liabilities | | -10.88 | |
| Total Bank Draft: | | | | 0.00 | 145,394.18 | |

Bank Code Main Checking Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|----------|--------------|
| Regular Checks | 250 | 172 | 0.00 | 769,712.45 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 2 | 0.00 | 0.00 |
| Bank Drafts | 10 | 10 | 0.00 | 145,394.18 |
| EFT's | 6 | 5 | 0.00 | 165,900.64 |
| | 266 | 189 | 0.00 | 1,081,007.27 |

All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|------------------|------------------|----------|--------------|
| Regular Checks | 250 | 172 | 0.00 | 769,712.45 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 2 | 0.00 | 0.00 |
| Bank Drafts | 10 | 10 | 0.00 | 145,394.18 |
| EFT's | 6 | 5 | 0.00 | 165,900.64 |
| | 266 | 189 | 0.00 | 1,081,007.27 |

Fund Summary

| Fund | Name | Period | Amount |
|------|-------------|--------|--------------|
| 999 | Pooled Cash | 1/2026 | 1,081,007.27 |
| | | | 1,081,007.27 |



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 10 A



NEW MEXICO

DEPARTMENT OF PUBLIC SAFETY

Administrative Services Division

Grants Management Bureau

Notice of Funding Availability

2022-2023 State Crisis Intervention Program (SCIP)

The New Mexico Department of Public Safety (NMDPS) is pleased to announce the release of a **second Notice of Funding Availability (NOFA)** for the Byrne State Crisis Intervention Program (SCIP), issuing a new solicitation for the remaining 2022–2023 funds. This funding opportunity supports the state’s mission by assisting state, local, and tribal efforts to prevent or reduce crime and violence—particularly gun violence—and by supporting programs and initiatives that address the risk factors most likely to contribute to such violence.

Document Type: Subgrant Notice
Funding Opportunity: DPSSCIP22
Opportunity Category: Formula
Posting Date: December 16, 2025
Closing Date: **5:00 PM January 16, 2026**
Funding Instrument: Subgrant Agreement
Category of Funding: Law Enforcement Programs
Estimated Total Program
Funding: \$1,052,646.79
Cost Sharing or Matching
Requirement: None
Term of Funding: July 1, 2025 –
June 30, 2026 (with the
possibility to extend through
June 30, 2028)

For more information and to access electronic copies of the NOFA, Solicitation, and the application link, please visit [NMDPS Funding Opportunities](#).

Description

The New Mexico SCIP program is administered by the U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA), through the NMDPS. The NMDPS is the assigned State Administering Agency (SAA) on behalf of the state of New Mexico for all Byrne SCIP funding. As such, the NMDPS is responsible for conducting coordinated and transparent strategic planning, along with the implementation of structural reforms that improve the administration of justice. Strategic planning is employed to prevent or reduce crime and gun violence, with a particular focus on addressing the risk factors that are likely to lead to such violence through targeted programs and initiatives. In this role, the NMDPS, through the Grants Management Bureau (GMB), provides administrative oversight, sub-recipient monitoring, and programmatic reporting statewide to assure compliance with state and federal laws and regulations. The NMDPS GMB is tasked with comprehensive fiscal

management and oversight responsibilities for the award. This includes providing essential leadership and technical assistance to all sub-grantees, helping them identify programmatic needs, prepare SCIP sub-grant proposals, and administer Byrne SCIP sub-grant awards effectively. The NMDPS GMB ensures that all financial and programmatic activities comply with State and Federal laws and regulations. They provide statewide administrative oversight, monitoring, and programmatic reporting to guarantee adherence to these regulations and to support the successful implementation of sub-grant initiatives.

Governing Agency

The New Mexico State Crisis Intervention Program (NMSCIP) is overseen by the State Crisis Intervention Advisory (SCIA) board, established in 2024 as a subcommittee of the New Mexico Drug Enforcement Advisory Council (DEAC). The DEAC, designated by the Office of the Governor as the governing body of Byrne JAG, is chaired by the Cabinet Secretary of the New Mexico Department of Public Safety (NMDPS). Its mission is to recommend policies to the Governor and Chairperson that address illegal drug activity and violent crime, which significantly affect the quality of life in New Mexico.

The DEAC consists of representatives from various state, local, and federal law enforcement and task force entities throughout the state. Through DEAC, New Mexico has adopted the Southwest Border High Intensity Drug Trafficking Area (HIDTA) Strategy and the Statewide Threat Assessment and Drug Strategy. These initiatives assist DEAC in coordinating efforts to combat drug-related issues and violent crime by providing data-driven insights that inform strategic responses to both state and national trends.

Eligible Applicants:

For the 2022-2023 funding cycle, eligible applicants include state, local and tribal government entities. The applicant sponsoring the program must be a unit of state, local or tribal government, which is a town, township, village, parish, city, county, or other general purpose political subdivision of a state; any law enforcement district or judicial enforcement district that is established under applicable state law and has authority to, in a manner independent of other state entities, establish a budget and impose taxes; or a federally recognized Indian tribe as determined by the Secretary of the Interior.

Authorized Program Area:

The NMDPS and DEAC have vetted the adoption of two main purpose areas for the 2022-2023 Byrne SCIP grant application. Program purpose areas for the 2022-2023 funding cycle have been limited to:

1. Training for those implementing ERPO programs and public outreach
2. Funding for Law Enforcement Crisis Intervention Programs or Initiatives

The SCIP is designed to fund projects over an 18-month period, with an emphasis on initiatives that integrate evidence-based practices, robust data tracking and evaluation, and a commitment to community collaboration.

Eligible Activities

Eligible activities should include those programs and projects which are evidence-based and are consistent with the funding priorities established by SCIA board and the DEAC. The approval process for SCIP grant projects is a comprehensive sequence of steps designed to ensure the effective utilization of funds toward achieving the defined program goals.

Supplanting: Grant funds are intended to add to, augment, or supplement, **not replace**, resources already committed to the drug and violent crime control effort.

¹ New Mexico Executive Order 1996-014

² New Mexico Executive Order 2011-013

Application Procedure:

Applicants are encouraged to visit the Grants Management Bureau website at <https://www.dps.nm.gov/funding-opportunities/open-solicitations/> to find detailed information about the application process and submission guidelines.

All applications are **due no later than 5pm January 16, 2026**, and shall be submitted in accordance with the procedures outlined within the solicitation.

For questions about the application or to register for the Workshop please contact Maggie Romero at margaret.romero@dps.nm.gov or 505-548-0920.

Award Selection Procedure:

The SCIP selection process for grant applications to the Department of Public Safety, in collaboration with the Drug Enforcement Advisory Council (DEAC), will adhere to the procedures outlined in NMAC 2013 10.10.3.18 and consists of several stages. Upon receipt, the GMB staff reviews applications for completeness and conducts an internal evaluation and rating. Complete applications are then forwarded to the DEAC budget subcommittee or SCIA board for further review and rating, after which the subcommittee submits its recommendations to DEAC for ratification. Final recommendations are forwarded to the Cabinet Secretary of the Department of Public Safety, who has the ultimate authority to award grants. All applicants are notified in writing of the outcome within 30 days of the application deadline. Unsuccessful applicants may appeal if they believe that any federal or state regulation related to the selection process has been violated. Appeals must be submitted to the New Mexico Department of Public Safety's Grants Management Bureau within 15 calendar days of receiving the outcome notification. A three-member appeal panel will review the alleged violation, make a recommendation to the Cabinet Secretary, and delay all funding decisions until a final determination is made. The Cabinet Secretary's decision is final. Additionally, the Department of Public Safety reserves the right to reduce or deny funding requests based on availability and other factors.

Reporting Requirements:

All selected applicants will be required to submit monthly and/or quarterly financial and programmatic reports using the forms prescribed by DPS.

Termination:

The NMDPS GMB shall have the right to terminate this NOFA at any time. The terms of this Notice are contingent upon sufficient appropriations and authorizations being made by the Congress of the United States for performance of this Notice. If sufficient appropriations and authorizations are not made, this NOFA shall terminate upon notice being given by the NMDPS GMB to the Applicant. The Bureau is expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure by the Bureau. The Bureau's decision as to whether its funds are sufficient for fulfillment of the Notice shall be final.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 10 B

NEW MEXICO CAPITAL OUTLAY GRANT AGREEMENT CAPITAL APPROPRIATION PROJECT

THIS AGREEMENT is made and entered into by and between the State of New Mexico, AGING AND LONG-TERM SERVICES DEPARTMENT, 2550 Cerrillos Road, Santa Fe, NM 87505, ("**Department**") and Torrance County, ("**Grantee**") (individually "**Party**" and collectively "**Parties**"). This Agreement shall be effective as of the date the Department executes it ("**Effective Date**").

WITNESSETH

WHEREAS, in the Laws of 2025, Chapter 159, Section 16, Paragraph 15, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of funds from this appropriation, in accordance with the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

AGREEMENT

I. PROJECT DESCRIPTION, GRANT AMOUNT, AND REVERSION

A. A25-J2037.15 ("**Project**") June 30, 2029 ("**Reversion Date**"). Laws of 2025, Chapter 159, Section 16, Paragraph 15, one hundred twelve thousand dollars \$112,000, for renovations to the Estancia Senior Center.

B. Grantee's total reimbursements shall not exceed one hundred twelve thousand dollars \$112,000 ("**Appropriation Amount**") minus the allocation for Art in Public Places ("**AIPP amount**"), if applicable, zero dollars, \$ 0 which equals one hundred twelve thousand dollars, \$112,000 ("**Adjusted Appropriation Amount**").

C. In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I, the language of the laws cited herein shall control.

The information contained in Article I is referred to collectively as the "**Project Description**."

II. DISBURSEMENT LIMITATION

A. Upon the Effective Date, the Grantee shall submit to the Department a comprehensive procurement plan and expenditure plan, detailing a Project timeline with milestones, required procurements, and identifying expected expenditures per milestone (collectively, "**Project Budget**"). The Department shall review and approve the Project Budget by issuing a Notice of Department's Obligation ("**Notice of Obligation**"), in accordance with the Project Description, a sample of which is attached hereto as **Exhibit A** and incorporated herein by reference. After receipt of a Notice of Obligation, the Grantee may be reimbursed for allowable costs up to the Adjusted Appropriation Amount. This Agreement and any reimbursements up to the Adjusted Appropriation Amount are expressly conditioned upon the following:

- a. Irrespective of any Notice of Obligation, Grantee's expenditures shall be made in accordance with the Project Budget, on or before the Reversion Date and/or, if applicable, any Early Termination Date; and
- b. The total amount received by Grantee shall not exceed the lesser of:
 - i. the Adjusted Appropriation Amount identified in Article I (B) herein; or
 - ii. the total of all amounts stated in the Notice(s) of Obligation evidencing the Department has received and accepted Grantee's Third-Party Obligation(s); and
- c. Grantee's expenditures are made and accounted for pursuant to the State Procurement Code, State's Model Accounting Practices, and execution of binding written obligations or purchase orders with third-party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project ("**Third-Party Obligations**"); and
- d. Grantee's submittal of timely Requests for Payment and supporting documentation in accordance with the procedures set forth in this Agreement; and
- e. In the event capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private entity, the sale, lease, license, or operating agreement:
 - i. must be approved by the applicable oversight entity (if any) in accordance with §§ 13-6-2, 13-6-2.1, and 13-6-3; or
 - ii. If no oversight entity is required to approve the transaction, the Department of Finance and Administration's Infrastructure Planning Development Division (IPDD) must approve it as complying with the law.

B. Prior to the sale, lease, license, or operating agreement being approved pursuant to Articles II(A)(e) (i) or (ii) herein, the Department may, in its sole and absolute discretion, unless inconsistent with State Board of Finance imposed conditions, reimburse Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, limited to planning and design expenditures; and

C. Grantee's submission of documentation of all Third-Party Obligations and amendments thereto (including terminations) to the Department and the Department's issuance of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement shall be governed by the following:

- a. Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third-Party Obligation, and request the Third-Party to begin work after issuance of a Notice of Obligation by the Department.
- b. Grantee acknowledges and agrees that any Third-Party Obligations agreed to prior to receiving a Notice of Obligation are its sole responsibility.
- c. Grantee shall submit to the Department one copy of all Third-Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third-Party but prior to execution by the Grantee.
- d. Department may, in its sole and absolute discretion, issue a Notice of Obligation for the particular amount of a Third-Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is incorporated herein and attached hereto as Exhibit 2.

D. Grantee shall provide all necessary qualified personnel, materials, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

E. Prior to entering into this Agreement, the Department conducted a risk assessment on the Grantee and a project readiness review for the Project. In accordance with State Model Accounting Practices, FIN 9.2, if the Department determines that the expenditure of Project funds by the Grantee requires special conditions, those conditions are identified and listed in **Exhibit D**, which is attached and incorporated by reference. The Parties agree that, to the extent the Department, in its sole and absolute discretion, determines additional special conditions are necessary or that existing special conditions are no longer required, it may update **Exhibit D** from time to time without the need for a formal amendment of this Agreement.

F. Project funds shall not be used for purposes other than those authorized by the Department in accordance with the Project Description.

G. Project funds cannot be used to reimburse the Grantee for indirect Project costs unless specifically allowed by law.

III. NOTICES

The following provisions shall apply whenever written notices, including written decisions, are to be given or received related to this Agreement.

A. The Grantee designates the person(s) listed below, or their successor, as their official representative(s) concerning all matters related to this Agreement:

- a. Grantee: Torrance County
 - i. Name: Joanne Cornwall
 - ii. Title: Grant Administrator
 - iii. Address: 205 S 9th Street, PO Box 48 Estancia NM 87016
 - iv. Email: jcornwall@tcnm.us
 - v. Telephone: 505.544.4309

B. The Grantee designates the person(s) listed below, or their successor, as their Fiscal Officer or Fiscal Agent concerning all matters related to this Agreement:

- a. Grantee: Torrance County
 - i. Name: Jordan Barela
 - ii. Title: County Manager
 - iii. Address: 205 S 9th Street, PO Box 48 Estancia NM 87016
 - iv. Email: jjbarela@tcnm.us
 - v. Telephone: 505.544.4703

C. The Department designates the persons listed below, or their successors, as the Points of Contact for matters related to this Agreement.

- a. Department:
 - i. Name: Tasha Martinez | Julia Richard
 - ii. Title: Bureau Chief | Project Coordinator
 - iii. Address: 2550 Cerrillos Road, Santa Fe, NM 87505
 - iv. Email: tasha.martinez@altsd.nm.gov | julia.richard@altsd.nm.gov
 - v. Telephone: 505.316.8900 | 505.629.7751

The Parties agree that all notices, including written decisions, related to this Agreement shall be sent to the persons named above by email or regular mail. For mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five (5) calendar days after mailing, whichever shall first occur. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of the email.

IV. TERM & DEADLINE TO EXPEND FUNDS

A. The term of this Agreement shall begin on the Effective Date and terminate on the 30th day of June during the calendar year of the Reversion Date unless Terminated Before Reversion Date ("**Early Termination**") pursuant to Article V herein (collectively "**Term**").

B. The Project's funds must be expended on or before the Reversion Date and, if applicable, the Early Termination Date of this Agreement.

- a. For purposes of this Agreement, it is not sufficient for the Grantee to encumber the Project funds on its books on or before the Reversion Date or Early Termination Date.
- b. For purposes of this Agreement, an expenditure of funds has occurred on the date the particular quantity of goods is delivered to and received by the Grantee, title to the goods is transferred to the Grantee, and/or as of the date particular services are rendered to and accepted by the Grantee.
- c. For purposes of this Agreement, an encumbrance of funds pursuant to a contract or purchase order with a third-party does not qualify as an expenditure.

V. EARLY TERMINATION

A. General Provision. The Department may terminate this Agreement before the Reversion Date based on the Completion of the Project, Complete Expenditure of the Adjusted Appropriation, and/or Violation of this Agreement. Early Termination hereunder includes:

- a. Termination due to completion of the Project before the Reversion Date;
- b. Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date;
- c. Termination for violation of the terms of this Agreement; or
- d. Termination for suspected mishandling of public funds, including but not limited to fraud, waste, abuse, and conflicts of interest.

B. Non-appropriation. This Agreement is expressly contingent upon the New Mexico State Legislature making sufficient appropriations and authorizations for the Project Description.

- a. If the Legislature does not appropriate the Appropriation Amount, this Agreement shall terminate upon the Department giving the Grantee written notice of such termination. Such termination shall be effective as of the effective date of the law making the non-appropriation.
 - i. The Department's decision as to whether sufficient appropriations or authorizations are available shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the State of New Mexico in the event of Early Termination of this Agreement.
- b. As used herein, "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature:
 - i. Deauthorization, reauthorization, or revocation of a prior authorization.

C. Grant Disbursements in the Event of Early Termination. In the event of Early Termination, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II above.

D. Notice. Either Party may terminate this Agreement prior to the Reversion Date by providing the other Party with a minimum of fifteen (15) days advance written notice of the Early Termination. Grantee hereby waives any rights to assert an impairment of contract claim against the State of New Mexico in the event of Early Termination of this Agreement by the Department.

VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. Department, in its sole and absolute discretion, may provide written notice to Grantee to suspend entering into further obligations. Upon the receipt of such written notice by the Grantee:

- a. Grantee shall immediately suspend entering into new or further written obligations with third parties;
- b. Department will suspend the issuance of any new or further Notice of Obligation under this Agreement; and
- c. Department may direct the Grantee to implement a corrective action plan in accordance with Article VI (D) herein.

B. In the event of Suspension of this Agreement, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for a Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension. Where the Department, in its sole and absolute discretion, directs Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written corrective action plan to remedy the grounds for the Suspension.

- a. Such a corrective action plan must be approved by the Department and be signed by the Grantee.
- b. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(c).
- c. A corrective action plan shall be in addition to, and not in lieu of, any other equitable or legal remedy authorized hereunder or at law, including but not limited to Early Termination.

VII. AMENDMENTS

Unless expressly stated otherwise herein, this Agreement shall not be altered, changed, or amended except by an instrument in writing duly executed by both parties hereto with the same formalities as this agreement.

VIII. REPORTING

A. Database Reporting

- a. Grantee shall provide the Department with quarterly reports of Project activity, entering the required Project information directly into a database required by the Department.
- b. Additionally, Grantee shall certify on each Request for Payment form, attached hereto as **Exhibit B** and incorporated herein, that all information provided in the database is true and accurate, updates to the database have been maintained, and all Project activity complies with applicable law and the terms of this Agreement
- c. Grantee hereby acknowledges that failure to perform and/or certify updates to the database will jeopardize the reimbursement of funds. The Department shall give Grantee a minimum of fourteen (14) days' advance written notice of any changes to the information the Grantee is required to report.
- d. At the Department's discretion, all reports required hereunder may be directed to and facilitated through an electronic database.
- e. Quarterly reports shall be due on the last day of the month, that is, 30 days prior to the end of the quarter following the execution of this Agreement by the Department and ending during the quarter of the submission of the final request for reimbursement for the Project, or the following quarter. Quarterly reports shall be in the form required by **Exhibit C**, attached hereto and incorporated herein by reference.

B. Requests for Additional Information/Project Inspection

- a. During the term of this Agreement and the Record Retention Period, the Department may:
 - i. Request additional information regarding the Project as it deems necessary and
 - ii. Conduct on-site inspections of the Project at reasonable times and upon reasonable notice.
- b. Grantee shall respond to such requests for additional information within the time established by the Department.

IX. REQUEST FOR PAYMENT PROCEDURES

A. Grantee shall request payment by submitting the form attached hereto as **Exhibit B**. Payment requests are subject to the following procedures:

- a. Each Request for Payment must be in accordance with the Project Budget and contain proof of payment by the Grantee or liabilities incurred by the Grantee.
 - i. Proof of payment must demonstrate the validity of an expenditure or liabilities incurred by Grantee.
 - ii. However, Grantee may be reimbursed for unpaid liabilities only if the Department, in its sole and absolute discretion, agrees to do so and in accordance with any special conditions imposed by the Department.
- b. Obligated but unpaid invoices received by Grantee from third-party contractors or vendors may be reimbursed if the invoices comply with the provisions of this Agreement.
 - i. The Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or in a shorter period than the Department may prescribe in writing.
 - ii. The Department reserves the right to make such payments directly to the contractors or vendors as a special condition under this Agreement.
 - iii. The Grantee is required to certify to the Department proof of payment to the third-party contractor or vendor within five (5) business days from the date the Department reimburses the Grantee.

B. Until the Project is fully planned, designed, and all necessary procurements identified in the Project Budget are completed, Grantee's reimbursements will be limited to the planning, design, and procurement costs outlined in the Project Budget. Once the planning, designing, and procuring stages are complete, the Grantee must obligate at least ten percent (10%) of the Adjusted Appropriation Amount within one (1) year and must have utilized at least eighty-five percent (85%) of the Adjusted Appropriation Amount six (6) months before the reversion date.

C. Deadlines. Grantee shall submit requests for Payments to the Department on the earlier of:

- a. Immediately as Grantee receives them, but at a maximum of thirty (30) days from when Grantee incurred the expenditure or liability; or
- b. The date of Early Termination or Reversion Date for expenditures or liabilities incurred before the Early Termination date or Reversion Date.

D. Grantee's failure to abide by the requirements set forth in Article II and Article IX herein may result in the denial of its Request for Payment. Department reserves the right to reject a payment request for the Project unless and until it is satisfied that the expenditures or liabilities are for permissible purposes within the meaning of the Project Description, identified within the Project Budget, and that the Grantee is otherwise in compliance with this Agreement.

- a. Department's authority to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department under this Agreement, at law, or in equity.

X. PROJECT CONDITIONS AND RESTRICTIONS

A. The following general conditions and restrictions shall apply to the Project:

- a. The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the State Procurement Code.
- b. The Project's expenditures and liabilities must be accounted for in accordance with the State's Model Accounting Practices, as amended from time to time.
- c. The Project must be implemented in accordance with the New Mexico Public Works Minimum Wage Act, Section 13-4-10 through 13-4-17 NMSA 1978, as applicable.
- d. The Project must provide a public benefit above and beyond any incidental benefit to private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico.
- e. Without prior written approval from the Department and State Board of Finance, for the useful life of any asset purchased under this Agreement, Grantee shall not convert any property acquired, built, renovated, repaired, designed, or developed with Project funds to uses other than those specified in the Project Description.
- f. In addition to other remedies available at law or in equity, any disposal or conversion of property acquired, built, renovated, repaired, designed, or developed with Project funds without the Department's and the Board of Finance's express written approval will trigger the Département's right to reimbursement from Grantee of the Appropriated Amount, transfer proceeds from any disposition of property to the State, or otherwise provide consideration to the State for the Appropriated Amounts.
- g. Grantee shall comply with all applicable federal and state laws, rules, and regulations pertaining to civil rights and equal employment opportunity.

- h. In accordance with all such laws, rules, and regulations, the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age, or handicap, be excluded from participation in the Project, use of the Project, employment with Grantee, or otherwise be denied benefits/subject to discrimination for any activity performed under this Agreement.
- i. Where the Department, in its sole and absolute discretion, determines Grantee has failed to comply with the above conditions and restrictions, Grantee agrees to take appropriate steps to correct any deficiencies immediately. The Grantee's failure to implement such appropriate steps within a reasonable time, but no longer than thirty (30) days after notice from the Department, constitutes a breach of this Agreement and grounds for Early Termination.

XI. REPRESENTATIONS AND WARRANTIES

A. Reliance by Department.

- a. Grantee expressly acknowledges that the Department relies on the representations and warranties made by Grantee in this Agreement. Grantee acknowledges that such representations and warranties are a material inducement for the Department to enter into this Agreement and provide the Appropriated Amount.
- b. Grantee shall ensure all representations and warranties provided herein are true, accurate, and complete as of the date of the Effective Date and shall remain so throughout the Term of this Agreement. Grantee is responsible for promptly notifying the Department in writing of any changes or inaccuracies in the representations and warranties contained herein.

B. Grantee hereby represents and warrants the following:

- a. Grantee has taken all necessary steps to attain the legal authority to receive and expend the Project's funds.
- b. Grantee has duly authorized this Agreement, and the person executing it has authority to do so. Once executed by Grantee, this Agreement shall constitute a binding obligation of Grantee, enforceable according to its terms.
- c. Grantee's obligations hereunder do not conflict with any law, ordinance, or resolution applicable to Grantee, Grantee's charter (if applicable), or any judgment or decree to which Grantee is subject.
- d. Grantee has independently confirmed that the Project Description, including, but not limited to, the Appropriated Amount and Reversion Date, is consistent with the underlying appropriation in law.
- e. Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign and submit Requests for Payment on behalf of Grantee.
- f. Grantee will abide by New Mexico laws regarding conflicts of interest, governmental conduct, and whistleblower protection.
 - i. Grantee agrees explicitly none of its officers or employees or its designees or agents, no member of the governing body, and no other public official of Grantee who exercises any function or responsibility with respect to this Agreement, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for the Project.
 - ii. Further, Grantee will require all of its contractors to incorporate the language set forth in this paragraph prohibiting conflicts of interest in all subcontracts.
- g. No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of the State, any agency, or body in connection with the awarding of any Third-Party Obligation.
 - i. Grantee will require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans, and cooperative agreements.

C. Consequences of False or Misleading Representations. If any representation or warranty made by Grantee is found to be false or misleading, the Department shall have the right to exercise any or all of the following remedies:

- a. **Termination of Agreement:** Department may terminate this Agreement immediately upon written notice to the Grantee.
- b. **Repayment of Grant Funds:** Grantee shall repay all Appropriated Amounts disbursed under this Agreement, upon demand by the Department.
- c. **Other Remedies:** Department may pursue any other remedies available at law or in equity.

D. Survival of Representations and Warranties. The representations and warranties made by the Grantee shall survive the Early Termination or expiration of this Agreement.

XII. PROJECT RECORDS

A. Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles and the State's Model Accounting Practices and, if feasible, maintain a separate bank account or fund with a separate organizational code to ensure separate budgeting and accounting of the funds.

B. For six (6) years following the Project's completion ("**Record Retention Period**"), Grantee shall maintain all Project-related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the Appropriated Amount from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department may prescribe.

C. Grantee shall make all Project records available to the Department, the Department's Independent Public Accountant, and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor or the Department finds any funds were improperly expended, Grantee shall be required to reimburse the State all amounts found to be improperly expended.

XIII. IMPROPERLY REIMBURSED FUNDS

If the Department determines part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, after ten (10) days' notice to Grantee and the opportunity to return such funds to the Department, the Department may offset any funds due to Grantee from the State, until the Appropriation Amount is fully repaid.

XIV. LIABILITY

Neither Party shall be responsible for liability incurred as a result of the other Party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

XV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Parties concerning the subject matter hereof. The Agreement supersedes all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

XVI. REQUIRED NON-APPROPRIATIONS CLAUSE

A. Grantee acknowledges and agrees to include a "non-appropriations" clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:

- a. "The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of the State of New Mexico ("**Legislature**") for the performance of this Agreement.
- b. If the Legislature does not make sufficient appropriations and authorization, Torrance County may immediately terminate this Agreement by giving Contractor written notice of such termination.
- c. Torrance County's decision as to whether sufficient appropriations are available shall be final and accepted by the Contractor. Contractor hereby waives any rights to assert an impairment of contract claim against Torrance County or the State of New Mexico in the event of immediate or Early Termination of this Agreement by the Torrance County or the State Department of Finance and Administration."

XVII. REQUIRED TERMINATION CLAUSE

A. Grantee acknowledges and agrees to include the following termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

- a. "This contract is funded in whole or in part by funds made available by the State of New Mexico ("**State**"). Should the State terminate its Agreement with Torrance County, Torrance County may terminate this contract immediately by providing Contractor written notice of such termination.
- b. In the event of termination pursuant to this paragraph, Torrance County's only liability to Contractor shall be for goods and services delivered and accepted prior to the termination date."

XVIII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA

A. Throughout the term of this Agreement, Grantee shall:

- a. Submit all reports of annual audits and agreed-upon procedures required by § 12-6-3(A)-(B), NMSA 1978 by the due dates established in § 2.2.2 NMAC, reports of which must be a public record pursuant to § 12-6-5(A), NMSA 1978 within forty-five (45) days of delivery to the State Auditor;
- b. Have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
- c. Timely submit all required financial reports to its budgetary oversight agency (if any); and
- d. Use accounting methods and procedures consistent with Generally Accepted Accounting Principles and the State's Model Accounting Principals to expend the Appropriated Amount in accordance with applicable law and account for and safeguard Project funds and assets acquired with Project funds.

B. In the event Grantee fails to comply with the requirements of subparagraph A of this Article XVIII, Department may take one or more of the following actions:

- a. Suspend new or further obligations pursuant to Article VI(A) of this Agreement;
- b. Require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
- c. Impose special conditions to address the non-compliance by giving Grantee notice of such special conditions in accordance with Article III of this Agreement;
 - i. The Parties agree that any special conditions imposed to address non-compliance shall be incorporated into this Agreement, through **Exhibit D**, upon notice to Grantee, without need for formal amendment of this Agreement;
 - ii. Special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III or
- d. Terminate this Agreement pursuant to Article V(A) of this Agreement.

XIX. SEVERANCE TAX AND GENERAL OBLIGATION BONDS

A. Grantee acknowledges and agrees that the underlying appropriation for the Project may originate from the issuance of tax-exempt severance tax bonds or general obligation bonds by the State. Proceeds from such bonds are administered by the New Mexico State Board of Finance ("**SBOF**"), an entity separate and distinct from the Department.

- a. Grantee acknowledges and agrees:
 - i. It is Grantee's responsibility to determine through SBOF what (if any) conditions are currently imposed on the Project;
 - ii. Department's failure to inform Grantee of an SBOF-imposed condition does not affect the validity or enforceability of the condition;
 - iii. The SBOF may in the future impose further or different conditions upon the Project;
 - iv. All SBOF conditions are attached to the Project and Appropriation Amount without the need for formal amendment of this Agreement;
 - v. All applicable SBOF conditions must be satisfied before the SBOF will release to the Department funds subject to the condition(s) and
 - vi. The Department's obligation to reimburse Grantee from the Project is expressly contingent upon the satisfaction of the then-current SBOF conditions.

B. Grantee acknowledges and agrees SBOF may, at its sole and absolute discretion, require reimbursement or remove eligibility for bond proceeds for the Project if the Project doesn't proceed sufficiently.

- a. Grantee must comply with the requirement to encumber five percent (5%) of Project funds within six months of bond issuance as certified by Grantee in the Bond Questionnaire and Certification documents submitted to the SBOF.
- b. Failure to comply may result in the reassignment of the bond proceeds. Upon reassignment of bond proceeds, this Agreement will be suspended until the entity has demonstrated readiness as determined by the SBOF and the Department.

C. Grantee acknowledges and agrees that this Agreement is subject to the SBOF's Bond Project Disbursements rule, § 2.61.6, NMAC, as may be amended from time to time or re-codified.

XX. GENERAL PROVISIONS

- A. **Assignment:** Grantee's rights and obligations under this Agreement are personal and may not be transferred or assigned without the prior written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Grantee's rights and obligations approved by the State shall be subject to the provisions of this Agreement.
- B. **Subcontractors:** Grantee shall not enter any subgrant or subcontract in connection with its obligations under this Agreement without the prior written approval of the State. Upon request, Grantee shall submit to the Department a copy of each such subgrant or subcontract.
- C. **Binding Effect:** Except as otherwise provided, all provisions of this Agreement, including the benefits and burdens, shall extend to and be binding upon the Parties' respective successors and assigns.
- D. **Authority:** Each Party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such Party's obligations have been duly authorized.
- E. **Captions and References:** The captions and headings in this Agreement are for the convenience of reference only and shall not be used to interpret, define, or limit its provisions. All references in this Agreement to sections (whether spelled out or using the § symbol), subsections, exhibits, or other attachments are references to sections, subsections, exhibits, or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.
- F. **Counterparts:** This Agreement may be executed in multiple, identical, original counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute the same agreement.
- G. **Digital Signatures:** If any signatory signs this agreement using a digital signature in accordance with the State Policies regarding the use of digital signatures, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Agreement by reference.
- H. **Modification:** Except as otherwise provided in this Agreement, any modification to this Agreement shall only be effective if agreed to in a formal amendment, properly executed and approved in accordance with applicable New Mexico law and State fiscal policies and rules. Modifications permitted under this Agreement, other than Agreement amendments, shall conform to the policies issued by the State.
- I. **Statutes, Regulations, Fiscal Rules, and Other Authority:** Any reference in this Agreement to a statute, regulation, policy, or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended after the Effective Date of this Agreement.
- J. **External Terms and Conditions:** Notwithstanding anything to the contrary herein, the State shall not be subject to any provision included in any terms, conditions, or agreements appearing on Grantee's or a subcontractor's website or any provision incorporated into any click-through or online agreements related to the Work unless that provision is specifically referenced in this Agreement.
- K. **Severability:** The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under this Agreement in accordance with its intent.

L. **Survival of Certain Agreement Terms:** Any provision of this Agreement that imposes an obligation on a Party after the termination or expiration of this Agreement shall survive the termination or expiration of this Agreement and shall be enforceable by the other Party.

M. **Third-Party Beneficiaries:** Except for the Parties' respective successors and assigns described in this Agreement, it does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Enforcement of this Agreement and all rights and obligations hereunder are reserved solely to the Parties. Any services or benefits that third parties receive as a result of this Agreement are incidental to this Agreement and do not create any rights for such third parties.

N. **Waiver:** A Party's failure or delay in exercising any right, power, or privilege under this Agreement, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

O. **Standard and Manner of Performance:** Grantee shall perform its obligations under this Agreement in accordance with the highest standards of care, skill, and diligence in Grantee's industry, trade, or profession.

P. **Licenses, Permits, and Other Authorizations:** Grantee shall secure, prior to the Effective Date, and maintain at all times during the term of this Agreement, at its sole expense, all licenses, certifications, permits, and other authorizations required to perform its obligations under this Agreement and shall ensure that all employees, agents, and subcontractors secure and maintain at all times during the term of their employment, agency or subcontractor, all license, certifications, permits and other authorizations required to perform their obligations in relation to this Agreement.

Q. **Publicity:** Any Publicity regarding the subject matter of this Agreement may not be released without prior written approval from the Department. For purposes of this agreement, "**Publicity**" means notices, informational pamphlets, press releases, email responses, research, reports, signs, and similar public notices prepared by or for the Grantee or jointly with others.

- a. Grantee shall obtain written approval prior to issuing any press release or making any public announcement regarding this agreement. Grantee agrees to obtain approval of the Department in advance with respect to all Public Relations, all communications with media, or all communications with any other member of the public with respect to this agreement, except to acknowledge that an agreement does exist.
- b. For purposes of this agreement, "Public Relations" includes community relations and means those activities dedicated to maintaining the Department's image or maintaining or promoting understanding and favorable relations with the community or public at large or any segment of the public.
- c. Violations of either Article XX (Q)(a) or (b) shall constitute a material Breach of Agreement.

R. **Data Sharing:** The State intends to secure and collate specific data generated by Grantee under this Agreement to use in support of the State's organizational, policy-making, and management of public resource functions. State, in accordance with **Exhibit E**, attached hereto and incorporated herein by reference, reserves the right to require Grantee and/or its subcontractors to provide specific data relevant to the above-listed functions. Data provided by Grantee may be incorporated into existing or future developed State integrated analysis tools or databases, including but not limited to geographic information system (GIS) networks and databases accessible by the public. Dissemination of data collected may include historical data and projections based on such historical data.

- a. To the extent any data transferred as part of this Agreement is legally determined to be the property of Subrecipient or its subcontractors, Subrecipient and/or its subcontractors grants State a nonexclusive, fully paid-up right and license to reproduce, use, distribute, do derivative works based on, and archive data transferred as part of this Agreement.

S. Venue and Choice of Law: This Agreement shall be governed by and construed in accordance with the laws of the State of New Mexico, without regard to any conflict of law provisions. Any legal suit, action, or proceeding arising out of or related to this Agreement shall be instituted exclusively in the district courts located in Santa Fe, New Mexico. The Parties hereby irrevocably submit to the exclusive jurisdiction and venue of such courts in any such suit, action, or proceeding. The Parties waive any objection to the laying of the venue of any such suit, action, or proceeding in the district courts of Santa Fe, New Mexico, and irrevocably waive and agree not to plead or claim in any such court that any such suit, action, or proceeding brought in any such court has been brought in an inconvenient forum.

[SIGNATURE PAGE AND EXHIBITS FOLLOW]
[THIS SPACE LEFT BLANK INTENTIONALLY]

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the Department's date of execution.

APPROVED BY AGING AND LONG-TERM DIVISION (ALTSD):

SPONSOR:
or Designee

By: _____

Title: _____

Date: _____

Office of Secretary:
or Designee

By: _____

Title: _____

Date: _____

Chief Financial Officer:
or Designee

By: _____

Title: _____

Date: _____

Chief Procurement Officer:
or Designee

By: _____

Title: _____

Date: _____

AS TO LEGAL FORM AND SUFFICIENCY (ALTSD)

General Counsel's Office:
or Designee

By: _____

Title: _____

Date: _____

APPROVED BY GRANTEE:

GRANTEE: By: _____
Name Title: _____ Date: _____

GRANTEE: By: _____
Name Title: _____ Date: _____

GRANTEE: By: _____
Name Title: _____ Date: _____

GRANTEE: By: _____
Legal Counsel Title: _____ Date: _____

EXHIBIT A
Notice of Department's Obligation Form

NOTICE OF OBLIGATION TO REIMBURSE GRANTEE

Notice of Obligation to Reimburse Grantee [# _____]

DATE: _____

TO: Department Representative: AGING & LONG-TERM SERVICES DEPARTMENT

FROM: Grantee: _____ Grantee Official Representative: _____

Grantee Address: _____

Name of Senior Center: _____

SUBJECT: Notice of Obligation to Reimburse Grantee

Grant Number: _____

Grant Termination Date: _____

As the designated representative of the Department for Grant Agreement number _____ entered into between the Grantee and the Department, I certify that the Grantee has submitted to the Department the following third-party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within The scope of the project description, subject to all the terms and conditions of the above-referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): \$ _____

The Amount of this Notice of Obligation: \$ _____

The Total Amount of all Previously Issued Notices of Obligation: \$ _____

The Total Amount of all Notices of Obligation to Date: \$ _____

Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.

Department Rep. Approver: _____ Title: _____

Signature: _____ Date: _____

Please ensure that all estimates and/or quotes are included with the Notice of Obligation (NOO).

Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.

NOO Revised: 10-14-2025 PLEASE SUBMIT TO: capital.outlay@altsd.nm.gov

EXHIBIT B
Request for Payment Form and Certification

STATE OF NEW MEXICO
CAPITAL GRANT PROJECT
Request for Payment Form
Exhibit 1

I. Grantee Information

(Make sure information is complete & accurate)

A. Grantee: _____

B. Senior Center (Name): _____

C. Street Address: _____
(Complete Mailing, including Suite, if applicable)

City State Zip

D. Phone No: _____

E. Grant No: _____

F. Grant Expiration Date: _____

II. Payment Computation

A. Payment Request No. _____

B. Grant Amount: _____

C. AIPP Amount (If Applicable): _____

D. Funds Requested to Date: _____

| E. | Date of Invoice | Vendor Name | Amount of Invoice | Amount Applicable to this Grant |
|----|-----------------|-------------|-------------------|---------------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Amount Requested this Payment: _____

F. Reversion Amount (If Applicable): _____

G. Grant Balance: _____

H. ☐ GF ☐ GOB ☐ STB (attach wire if first draw)

I. ☐ Final Request for Payment (if Applicable)

III. Fiscal Year : _____

(The State of NM Fiscal Year is July 1, 20XX through June 30, 20XX of the following year)

IV. ☐ **Reporting Certification:** I hereby certify to the best of my knowledge and belief, that database reporting is up to date; to include the accuracy of expenditures and grant balance, project status, project phase, achievements and milestones; and in compliance with Article VIII of the Capital Outlay Grant Agreement.

V. ☐ **Compliance Certification:** Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct; expenditures are properly documented, and are valid expenditures or actual receipts; and that the grant activity is in full compliance with Article IX, Sec. 14 of the New Mexico Constitution known as the "anti donation" clause.

Grantee Fiscal Officer
or Fiscal Agent (if applicable)

Grantee Representative

Printed Name

Printed Name

Date: _____

Date: _____

(State Agency Use Only)

Vendor: _____ Fund No.: _____ Loc No.: _____

I certify that the State Agency financial and vendor file information agree with the above submitted information.

ALTSD Capital Outlay Bureau Chief

Date

ALTSD Capital Outlay Fiscal Coordinator

Date

PLEASE SUBMIT TO: capital.outlay@altsd.nm.gov

GRANTEE REQUEST FOR PAYMENT (RFP) CHECKLIST

RFPs MUST be submitted as soon as grantee payment has cleared.

- ___ RFP # _____ (Verify that you are submitting the correct RFP #)
- ___ A-Code _____ (Verify that you are requesting payment for the correct grant #)
- ___ Verify \$ amount on the RFP corresponds with the total amount of all invoices and proof of payment (i.e., canceled check, credit card receipt)?
- ___ Did you include the grant expiration date, and is it a valid date?
- ___ Has CPMS been updated within the current quarter of RFP submittal?

| | |
|-------------------------|-------------------------|
| 1st Quarter | July 1 – September 30 |
| 2 nd Quarter | October 1 – December 31 |
| 3rd Quarter | January 1 – March 31 |
| 4 th Quarter | April 1 – June 30 |

___ Verify that “Amount of invoice” and “Amount applicable to this Grant” are correct. (For example, if an invoice is for \$100.00 but only \$50.00 applies to the grant, ensure this is correctly captured on the RFP).

Example:

| Date of Invoice | Vendor Name | Amount of Invoice | Amount Applicable to this Grant |
|--------------------------------|------------------|-------------------|---------------------------------|
| 6/10/2025 | ABC construction | \$100.00 | \$50.00 |
| E | X | A | M |
| P | L | E | |
| | | | |
| | | | |
| Amount Requested this Payment: | | | \$50.00 |

Are the following required documents included?

RFPs for equipment, construction, and vehicles

- ___ Invoice (All PRs)
- ___ Proof of payment (canceled check/ACH payment) (All PRs)
- ___ Grantee PO (All PRs)
- ___ Approved NOO

Additional supporting documents for Vehicles (all the above and the following):

- ___ Certificate of Origin (all the above and PRs for Vehicles)
- ___ Odometer Disclosure
- ___ Buyers' Agreement

Please ensure VINs on all supporting documents match.

NOTE: Be advised that 85% of grant funds must be spent 6 months prior to the reversion date.

This is for your use only DO NOT submit with RFP

EXHIBIT C
Quarterly Reports Form and Certification

EXHIBIT D
Special Conditions

EXHIBIT E
Data Sharing Provisions



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 10 C



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 10 D

**NEW MEXICO CAPITAL OUTLAY GRANT AGREEMENT
CAPITAL APPROPRIATION PROJECT**

THIS AGREEMENT is made and entered into by and between the State of New Mexico, New Mexico Environment Department, ("**Department**") and Torrance County, ("**Grantee**") (individually "**Party**" and collectively "**Parties**"). This Agreement shall be effective as of the date the Department executes it ("**Effective Date**").

WITNESSETH

WHEREAS, in the Laws of 2025, Chapter 159, Section 28, Subsection 126, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of funds from this appropriation, in accordance with the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

AGREEMENT

I. PROJECT DESCRIPTION, GRANT AMOUNT, AND REVERSION

- A. SAP 25-J2477-GF ("**Project**") **June 30, 2029** ("**Reversion Date**"). Laws of 2025, Chapter 159, Section 28, Subsection 126, Two Hundred Fifty Thousand Dollars, (\$250,000.00), to plan, design, construct and equip water collection and storage systems for the McIntosh fire department in Torrance county;.
- B. Grantee's total reimbursements shall not exceed Two Hundred Fifty Thousand Dollars \$250,000.00 ("**Appropriation Amount**") minus the allocation for Art in Public Places ("**AIPP amount**"), if applicable, No Dollars, \$0.00, which equals Two Hundred Fifty Thousand Dollars, \$250,000.00 ("**Adjusted Appropriation Amount**").
- C. In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I, the language of the laws cited herein shall control.

The information contained in Article I is referred to collectively as the "**Project Description**."

II. DISBURSEMENT LIMITATION

- A. Upon the Effective Date, the Grantee shall submit to the Department a comprehensive procurement plan and expenditure plan, detailing a Project timeline with milestones, required procurements, and identifying expected expenditures per milestone (collectively, "**Project Budget**"). The Department shall review and approve the Project Budget by approving a Notice of Department's Obligation ("**Notice of Obligation**"), in accordance with the Project Description, a sample of which is attached hereto as **Exhibit B** and incorporated herein by reference. After receipt of approved Notice of Obligation, the Grantee may be reimbursed for allowable costs up to the Adjusted Appropriation Amount. This Agreement and any reimbursements up to the Adjusted Appropriation Amount are expressly conditioned upon the following:

- a. Irrespective of any Notice of Obligation, Grantee's expenditures shall be made in accordance with the Project Budget, on or before the Reversion Date and/or, if applicable, any Early Termination Date; and
 - b. The total amount received by Grantee shall not exceed the lesser of:
 - i. the Adjusted Appropriation Amount identified in Article I (B) herein; or
 - ii. the total of all amounts stated in the Notice(s) of Obligation evidencing the Department has received and accepted Grantee's Third Party Obligation(s); and
 - c. Grantee's expenditures are made and accounted for pursuant to the State Procurement Code, State's Model Accounting Practices, and execution of binding written obligations or purchase orders with third-party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project ("**Third Party Obligations**"); and
 - d. Grantee's submittal of timely Requests for Payment and supporting documentation in accordance with the procedures set forth in this Agreement; and
 - e. In the event capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private entity, the sale, lease, license, or operating agreement:
 - i. must be approved by the applicable oversight entity (if any) in accordance with §§ 13-6-2, 13-6-2.1, and 13-6-3; or
 - ii. If no oversight entity is required to approve the transaction, the Department of Finance and Administration's Infrastructure Planning Development Division (IPDD) must approve it as complying with the law.
- B. Prior to the sale, lease, license, or operating agreement being approved pursuant to Articles II(A)(e) (i) or (ii) herein, the Department may, in its sole and absolute discretion, unless inconsistent with State Board of Finance imposed conditions, reimburse Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, limited to planning and design expenditures; and
- C. Grantee's submission of documentation of all Third Party Obligations and amendments thereto (including terminations) to the Department and the Department's issuance of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement shall be governed by the following:
- a. Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third Party Obligation, and request the Third Party to begin work after issuance of a Notice of Obligation by the Department.
 - b. Grantee acknowledges and agrees that any Third Party Obligations agreed to prior to receiving a Notice of Obligation are its sole responsibility.
 - c. Grantee shall submit to the Department one copy of all Third Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party but prior to execution by the Grantee.
 - d. Department may, in its sole and absolute discretion, issue a Notice of Obligation for the particular amount of a Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is incorporated herein and attached hereto as **Exhibit B**.
- D. Grantee shall provide all necessary qualified personnel, materials, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.
- E. Prior to entering into this Agreement, the Department conducted a risk assessment on the Grantee and a project readiness review for the Project. In accordance with State Model Accounting Practices, FIN 9.2, if the Department determines that the expenditure of Project funds by the Grantee requires special

conditions, those conditions are identified and listed in **Exhibit C**, which is attached and incorporated by reference. The Parties agree that, to the extent the Department, in its sole and absolute discretion, determines additional special conditions are necessary or that existing special conditions are no longer required, it may update **Exhibit C** from time to time without the need for a formal amendment of this Agreement.

- F. Project funds shall not be used for purposes other than those authorized by the Department in accordance with the Project Description.
- G. Project funds cannot be used to reimburse the Grantee for indirect Project costs unless specifically allowed by law.

III. NOTICES

The following provisions shall apply whenever written notices, including written decisions, are to be given or received related to this Agreement.

- A. The Grantee designates the person(s) listed below, or their successor, as their official representative(s) concerning all matters related to this Agreement:

| |
|------------|
| Grantee: |
| Name: |
| Title: |
| Address: |
| Email: |
| Telephone: |

- B. The Grantee designates the person(s) listed below, or their successor, as their Fiscal Officer or Fiscal Agent concerning all matters related to this Agreement:

| |
|------------|
| Grantee: |
| Name: |
| Title: |
| Address: |
| Email: |
| Telephone: |

- C. The Department designates the persons listed below, or their successors, as the Points of Contact for matters related to this Agreement.

| |
|--|
| Environment Department |
| Name: Nicholas Kennedy |
| Program Administrator |
| NMENV-cpbsap@state.nm.us or nicholas.kennedy@env.nm.gov |
| Telephone: 505-670-3583 |

| |
|---|
| Environment Department |
| Name: Joyce Friedenberg |
| Project Manager |
| Email: joyce.friedenberg@env.nm.gov |
| Telephone: |

| |
|---------------------------|
| Environment Department |
| Sara Rhoton |
| Technical Section Manager |
| Sara.rhoton@env.nm.gov |
| Telephone: 505-469-2687 |

The Parties agree that all notices, including written decisions, related to this Agreement shall be sent to the persons named above by email or regular mail. For mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five (5) calendar days after mailing, whichever shall first occur. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of the email.

IV. TERM & DEADLINE TO EXPEND FUNDS

- A. The term of this Agreement shall begin on the Effective Date and terminate on the 30th day of June during the calendar year of the Reversion Date unless Terminated Before Reversion Date ("**Early Termination**") pursuant to Article V herein (collectively "**Term**").
- B. The Project's funds must be expended on or before the Reversion Date and, if applicable, the Early Termination Date of this Agreement.
 - a. For purposes of this Agreement, it is not sufficient for the Grantee to encumber the Project funds on its books on or before the Reversion Date or Early Termination Date.
 - b. For purposes of this Agreement, an expenditure of funds has occurred on the date the particular quantity of goods is delivered to and received by the Grantee, title to the goods is transferred to the Grantee, and/or as of the date particular services are rendered to and accepted by the Grantee.
 - c. For purposes of this Agreement, an encumbrance of funds pursuant to a contract or purchase order with a third party does not qualify as an expenditure.

V. EARLY TERMINATION

- A. General Provision. The Department may terminate this Agreement before the Reversion Date based on the Completion of the Project, Complete Expenditure of the Adjusted Appropriation, and/or Violation of this Agreement. Early Termination hereunder includes:
 - a. Termination due to completion of the Project before the Reversion Date;
 - b. Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date;
 - c. Termination for violation of the terms of this Agreement; or
 - d. Termination for suspected mishandling of public funds, including but not limited to fraud, waste, abuse, and conflicts of interest.
- B. Non-appropriation. This Agreement is expressly contingent upon the New Mexico State Legislature making sufficient appropriations and authorizations for the Project Description.

- a. If the Legislature does not appropriate the Appropriation Amount, this Agreement shall terminate upon the Department giving the Grantee written notice of such termination. Such termination shall be effective as of the effective date of the law making the non-appropriation.
 - i. The Department's decision as to whether sufficient appropriations or authorizations are available shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the State of New Mexico in the event of Early Termination of this Agreement.
 - b. As used herein, "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature:
 - i. Deauthorization, reauthorization, or revocation of a prior authorization.
- C. Grant Disbursements in the Event of Early Termination. In the event of Early Termination, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II above.
- D. Notice. Either Party may terminate this Agreement prior to the Reversion Date by providing the other Party with a minimum of fifteen (15) days advance written notice of the Early Termination. Grantee hereby waives any rights to assert an impairment of contract claim against the State of New Mexico in the event of Early Termination of this Agreement by the Department.

VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

- A. Department, in its sole and absolute discretion, may provide written notice to Grantee to suspend entering into further obligations. Upon the receipt of such written notice by the Grantee:
- a. Grantee shall immediately suspend entering into new or further written obligations with third parties;
 - b. Department will suspend the issuance of any new or further Notice of Obligation under this Agreement; and
 - c. Department may direct the Grantee to implement a corrective action plan in accordance with Article VI (D) herein.
- B. In the event of Suspension of this Agreement, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.
- C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for a Notice of Obligation.
- D. Corrective Action Plan in the Event of Suspension. Where the Department, in its sole and absolute discretion, directs Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written corrective action plan to remedy the grounds for the Suspension.
- a. Such a corrective action plan must be approved by the Department and be signed by the Grantee.
 - b. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(c).

- c. A corrective action plan shall be in addition to, and not in lieu of, any other equitable or legal remedy authorized hereunder or at law, including but not limited to Early Termination.

VII. AMENDMENTS

Unless expressly stated otherwise herein, this Agreement shall not be altered, changed, or amended except by an instrument in writing duly executed by both parties hereto with the same formalities as this agreement.

VIII. REPORTING

A. Database Reporting

- a. Grantee shall provide the Department with quarterly reports of Project activity, entering the required Project information directly into a database required by the Department.
- b. Additionally, Grantee shall certify on each Request for Payment form, attached hereto as **Exhibit A** and incorporated herein, that all information provided in the database is true and accurate, updates to the database have been maintained, and all Project activity complies with applicable law and the terms of this Agreement.
- c. Grantee hereby acknowledges that failure to perform and/or certify updates to the database will jeopardize the reimbursement of funds. The Department shall give Grantee a minimum of fourteen (14) days' advance written notice of any changes to the information the Grantee is required to report.
- d. At the Department's discretion, all reports required hereunder may be directed to and facilitated through an electronic database.
- e. Quarterly reports shall be due on the last day of the month, that is, 30 days prior to the end of the quarter following the execution of this Agreement by the Department and ending during the quarter of the submission of the final request for reimbursement for the Project, or the following quarter.

B. Requests for Additional Information/Project Inspection

During the term of this Agreement and during the period of time during which the Grantee must maintain records pursuant to Article VIII, the Department may:

- i. request such additional information regarding the Project as it deems necessary; and
- ii. conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project.

Grantee shall respond to such requests for additional information within a reasonable period of time, as established by the Department.

B. Requests for Additional Information/Project Inspection

- a. During the term of this Agreement and the Record Retention Period, the Department may:
 - i. Request additional information regarding the Project as it deems necessary and
 - ii. Conduct on-site inspections of the Project at reasonable times and upon reasonable notice.
- b. Grantee shall respond to such requests for additional information within the time established by the Department.

IX. REQUEST FOR PAYMENT PROCEDURES

- A. Grantee shall request payment by submitting the form attached hereto as **Exhibit A**. Payment requests are subject to the following procedures:

- a. Each Request for Payment must be in accordance with the Project Budget and contain proof of payment by the Grantee or liabilities incurred by the Grantee.
 - i. Proof of payment must demonstrate the validity of an expenditure or liabilities incurred by Grantee.
 - ii. However, Grantee may be reimbursed for unpaid liabilities only if the Department, in its sole and absolute discretion, agrees to do so and in accordance with any special conditions imposed by the Department.
 - iii. The Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or in a shorter period than the Department may prescribe in writing.
 - iv. The Department reserves the right to make such payments directly to the contractors or vendors as a special condition under this Agreement.
 - v. The Grantee is required to certify to the Department proof of payment to the third-party contractor or vendor within five (5) business days from the date the Department reimburses the Grantee.

- B. Until the Project is fully planned, designed, and all necessary procurements identified in the Project Budget are completed, Grantee's reimbursements will be limited to the planning, design, and procurement costs outlined in the Project Budget. Once the planning, designing, and procuring stages are complete, the Grantee must obligate at least ten percent (10%) of the Adjusted Appropriation Amount within one (1) year and must have utilized at least eighty-five percent (85%) of the Adjusted Appropriation Amount six (6) months before the reversion date.

- C. Deadlines. Grantee shall submit requests for Payments to the Department on the earlier of:
 - a. Immediately as Grantee receives them, but at a maximum of thirty (30) days from when Grantee incurred the expenditure or liability; or
 - b. Twenty (20) days from the date of Early Termination or Reversion Date for expenditures or liabilities incurred before the Early Termination date or Reversion Date.

- D. Grantee's failure to abide by the requirements set forth in Article II and Article IX herein may result in the denial of its Request for Payment. Department reserves the right to reject a payment request for the Project unless and until it is satisfied that the expenditures or liabilities are for permissible purposes within the meaning of the Project Description, identified within the Project Budget, and that the Grantee is otherwise in compliance with this Agreement.
 - a. Department's authority to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department under this Agreement, at law, or in equity.

X. PROJECT CONDITIONS AND RESTRICTIONS

- A. The following general conditions and restrictions shall apply to the Project:
 - a. The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the State Procurement Code.
 - b. The Project's expenditures and liabilities must be accounted for in accordance with the State's Model Accounting Practices, as amended from time to time.

- c. The Project must be implemented in accordance with the New Mexico Public Works Minimum Wage Act, Section 13-4-10 through 13-4-17 NMSA 1978, as applicable.
- d. The Project must provide a public benefit above and beyond any incidental benefit to private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico.
- e. Without prior written approval from the Department and State Board of Finance, for the useful life of any asset purchased under this Agreement, Grantee shall not convert any property acquired, built, renovated, repaired, designed, or developed with Project funds to uses other than those specified in the Project Description.
 - i. In addition to other remedies available at law or in equity, any disposal or conversion of property acquired, built, renovated, repaired, designed, or developed with Project funds without the Department's and the Board of Finance's express written approval will trigger the Department's right to reimbursement from Grantee of the Appropriated Amount, transfer proceeds from any disposition of property to the State, or otherwise provide consideration to the State for the Appropriated Amounts.
- f. Grantee shall comply with all applicable federal and state laws, rules, and regulations pertaining to civil rights and equal employment opportunity.
 - i. In accordance with all such laws, rules, and regulations, the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age, or handicap, be excluded from participation in the Project, use of the Project, employment with Grantee, or otherwise be denied benefits/subject to discrimination for any activity performed under this Agreement.
- g. Where the Department, in its sole and absolute discretion, determines Grantee has failed to comply with the above conditions and restriction, Grantee agrees to take appropriate steps to correct any deficiencies immediately. The Grantee's failure to implement such appropriate steps within a reasonable time, but no longer than thirty (30) days after notice from the Department, constitutes a breach of this Agreement and grounds for Early Termination.

XI. REPRESENTATIONS AND WARRANTIES

A. Reliance by Department.

- a. Grantee expressly acknowledges that the Department relies on the representations and warranties made by Grantee in this Agreement. Grantee acknowledges that such representations and warranties are a material inducement for the Department to enter into this Agreement and provide the Appropriated Amount.
- b. Grantee shall ensure all representations and warranties provided herein are true, accurate, and complete as of the date of the Effective Date and shall remain so throughout the Term of this Agreement. Grantee is responsible for promptly notifying the Department in writing of any changes or inaccuracies in the representations and warranties contained herein.

B. Grantee hereby represents and warrants the following:

- a. Grantee has taken all necessary steps to attain the legal authority to receive and expend the Project's funds.
- b. Grantee has duly authorized this Agreement, and the person executing it has authority to do so. Once executed by Grantee, this Agreement shall constitute a binding obligation of Grantee, enforceable according to its terms.
- c. Grantee's obligations hereunder do not conflict with any law, ordinance, or resolution applicable to Grantee, Grantee's charter (if applicable), or any judgment or decree to which Grantee is subject.

- d. Grantee has independently confirmed that the Project Description, including, but not limited to, the Appropriated Amount and Reversion Date, is consistent with the underlying appropriation in law.
 - e. Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign and submit Requests for Payment on behalf of Grantee.
 - f. Grantee will abide by New Mexico laws regarding conflicts of interest, governmental conduct, and whistleblower protection.
 - i. Grantee agrees explicitly none of its officers or employees or its designees or agents, no member of the governing body, and no other public official of Grantee who exercises any function or responsibility with respect to this Agreement, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for the Project.
 - ii. Further, Grantee will require all of its contractors to incorporate the language set forth in this paragraph prohibiting conflicts of interest in all subcontracts.
 - g. No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of the State, any agency, or body in connection with the awarding of any Third Party Obligation.
 - i. Grantee will require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans, and cooperative agreements.
- C. **Consequences of False or Misleading Representations.** If any representation or warranty made by Grantee is found to be false or misleading, the Department shall have the right to exercise any or all of the following remedies:
- a. **Termination of Agreement:** Department may terminate this Agreement immediately upon written notice to the Grantee.
 - b. **Repayment of Grant Funds:** Grantee shall repay all Appropriated Amounts disbursed under this Agreement, upon demand by the Department.
 - c. **Other Remedies:** Department may pursue any other remedies available at law or in equity.
- D. **Survival of Representations and Warranties.** The representations and warranties made by the Grantee shall survive the Early Termination or expiration of this Agreement.

XII. PROJECT RECORDS

- A. Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles and the State's Model Accounting Practices and, if feasible, maintain a separate bank account or fund with a separate organizational code to ensure separate budgeting and accounting of the funds.
- B. For six (6) years following the Project's completion ("**Record Retention Period**"), Grantee shall maintain all Project-related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the Appropriated Amount from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department may prescribe.
- C. Grantee shall make all Project records available to the Department, the Department's Independent Public Accountant, and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor or the Department finds any funds were improperly expended, Grantee shall be required to reimburse the State all amounts found to be improperly expended.

XIII. IMPROPERLY REIMBURSED FUNDS

If the Department determines part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, after ten (10) days' notice to Grantee and the opportunity to return such funds to the Department, the Department may offset any funds due to Grantee from the State, until the Appropriation Amount is fully repaid.

XIV. LIABILITY

Neither Party shall be responsible for liability incurred as a result of the other Party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

XV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Parties concerning the subject matter hereof. The Agreement supersedes all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

XVI. REQUIRED NON-APPROPRIATIONS CLAUSE

- A. Grantee acknowledges and agrees to include a "non-appropriations" clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:
 - a. "The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of the State of New Mexico ("**Legislature**") for the performance of this Agreement.
 - b. If the Legislature does not make sufficient appropriations and authorization, [Grantee's name] may immediately terminate this Agreement by giving Contractor written notice of such termination.
 - c. [Grantee's name]'s decision as to whether sufficient appropriations are available shall be final and accepted by the Contractor. Contractor hereby waives any rights to assert an impairment of contract claim against the [Grantee's name] or the State of New Mexico in the event of immediate or Early Termination of this Agreement by the [Grantee's name] or the State Department of Finance and Administration."

XVII. REQUIRED TERMINATION CLAUSE

- A. Grantee acknowledges and agrees to include the following termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:
 - a. "This contract is funded in whole or in part by funds made available by the State of New Mexico ("**State**"). Should the State terminate its Agreement with [Grantee's name], [Grantee's name] may terminate this contract immediately by providing Contractor written notice of such termination.
 - b. In the event of termination pursuant to this paragraph, [Grantee's name] only liability to Contractor shall be for goods and services delivered and accepted prior to the termination date."

XVIII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA

A. Throughout the term of this Agreement, Grantee shall:

- a. Submit all reports of annual audits and agreed-upon procedures required by § 12-6-3(A)-(B), NMSA 1978 by the due dates established in § 2.2.2 NMAC, reports of which must be a public record pursuant to § 12-6-5(A), NMSA 1978 within forty-five (45) days of delivery to the State Auditor;
- b. Have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
- c. Timely submit all required financial reports to its budgetary oversight agency (if any); and
- d. Use accounting methods and procedures consistent with Generally Accepted Accounting Principles and the State's Model Accounting Principals to expend the Appropriated Amount in accordance with applicable law and account for and safeguard Project funds and assets acquired with Project funds.

B. In the event Grantee fails to comply with the requirements of subparagraph A of this Article XVIII, Department may take one or more of the following actions:

- a. Suspend new or further obligations pursuant to Article VI(A) of this Agreement;
- b. Require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
- c. Impose special conditions to address the non-compliance by giving Grantee notice of such special conditions in accordance with Article III of this Agreement;
 - i. The Parties agree that any special conditions imposed to address non-compliance shall be incorporated into this Agreement, through **Exhibit C**, upon notice to Grantee, without need for formal amendment of this Agreement;
 - ii. Special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III or
- d. Terminate this Agreement pursuant to Article V(A) of this Agreement.

XIX. SEVERANCE TAX AND GENERAL OBLIGATION BONDS

A. Grantee acknowledges and agrees that the underlying appropriation for the Project may originate from the issuance of tax-exempt severance tax bonds or general obligation bonds by the State. Proceeds from such bonds are administered by the New Mexico State Board of Finance ("**SBOF**"), an entity separate and distinct from the Department.

- a. Grantee acknowledges and agrees:
 - i. It is Grantee's responsibility to determine through SBOF what (if any) conditions are currently imposed on the Project;
 - ii. Department's failure to inform Grantee of an SBOF-imposed condition does not affect the validity or enforceability of the condition;
 - iii. The SBOF may in the future impose further or different conditions upon the Project;
 - iv. All SBOF conditions are attached to the Project and Appropriation Amount without the need for formal amendment of this Agreement;
 - v. All applicable SBOF conditions must be satisfied before the SBOF will release to the Department funds subject to the condition(s) and
 - vi. The Department's obligation to reimburse Grantee from the Project is expressly contingent upon the satisfaction of the then-current SBOF conditions.

- B. Grantee acknowledges and agrees SBOF may, at its sole and absolute discretion, require reimbursement or remove eligibility for bond proceeds for the Project if the Project doesn't proceed sufficiently.
 - a. Grantee must comply with the requirement to encumber five percent (5%) of Project funds within six months of bond issuance as certified by Grantee in the Bond Questionnaire and Certification documents submitted to the SBOF.
 - b. Failure to comply may result in the reassignment of the bond proceeds. Upon reassignment of bond proceeds, this Agreement will be suspended until the entity has demonstrated readiness as determined by the SBOF and the Department.
- C. Grantee acknowledges and agrees that this Agreement is subject to the SBOF's Bond Project Disbursements rule, § 2.61.6, NMAC, as may be amended from time to time or re-codified.

XX. GENERAL PROVISIONS

- A. Assignment: Grantee's rights and obligations under this Agreement are personal and may not be transferred or assigned without the prior written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Grantee's rights and obligations approved by the State shall be subject to the provisions of this Agreement.
- B. Subcontractors: Grantee shall not enter any subgrant or subcontract in connection with its obligations under this Agreement without the prior written approval of the State. Upon request, Grantee shall submit to the Department a copy of each such subgrant or subcontract.
- C. Binding Effect: Except as otherwise provided, all provisions of this Agreement, including the benefits and burdens, shall extend to and be binding upon the Parties' respective successors and assigns.
- D. Authority: Each Party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such Party's obligations have been duly authorized.
- E. Captions and References: The captions and headings in this Agreement are for the convenience of reference only and shall not be used to interpret, define, or limit its provisions. All references in this Agreement to sections (whether spelled out or using the § symbol), subsections, exhibits, or other attachments are references to sections, subsections, exhibits, or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.
- F. Counterparts: This Agreement may be executed in multiple, identical, original counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute the same agreement.
- G. Digital Signatures: If any signatory signs this agreement using a digital signature in accordance with the State Policies regarding the use of digital signatures, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Agreement by reference.
- H. Modification: Except as otherwise provided in this Agreement, any modification to this Agreement shall only be effective if agreed to in a formal amendment, properly executed and approved in accordance with applicable New Mexico law and State fiscal policies and rules. Modifications permitted under this Agreement, other than Agreement amendments, shall conform to the policies issued by the State.
- I. Statutes, Regulations, Fiscal Rules, and Other Authority: Any reference in this Agreement to a statute, regulation, policy, or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended after the Effective Date of this Agreement.

- J. External Terms and Conditions: Notwithstanding anything to the contrary herein, the State shall not be subject to any provision included in any terms, conditions, or agreements appearing on Grantee's or a subcontractor's website or any provision incorporated into any click-through or online agreements related to the Work unless that provision is specifically referenced in this Agreement.
- K. Severability: The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under this Agreement in accordance with its intent.
- L. Survival of Certain Agreement Terms: Any provision of this Agreement that imposes an obligation on a Party after the termination or expiration of this Agreement shall survive the termination or expiration of this Agreement and shall be enforceable by the other Party.
- M. Third Party Beneficiaries: Except for the Parties' respective successors and assigns described in this Agreement, it does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Enforcement of this Agreement and all rights and obligations hereunder are reserved solely to the Parties. Any services or benefits that third parties receive as a result of this Agreement are incidental to this Agreement and do not create any rights for such third parties.
- N. Waiver: A Party's failure or delay in exercising any right, power, or privilege under this Agreement, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.
- O. Standard and Manner of Performance: Grantee shall perform its obligations under this Agreement in accordance with the highest standards of care, skill, and diligence in Grantee's industry, trade, or profession.
- P. Licenses, Permits, and Other Authorizations: Grantee shall secure, prior to the Effective Date, and maintain at all times during the term of this Agreement, at its sole expense, all licenses, certifications, permits, and other authorizations required to perform its obligations under this Agreement and shall ensure that all employees, agents, and subcontractors secure and maintain at all times during the term of their employment, agency or subcontractor, all license, certifications, permits and other authorizations required to perform their obligations in relation to this Agreement.
- Q. Publicity: Any Publicity regarding the subject matter of this Agreement may not be released without prior written approval from the Department. For purposes of this agreement, "**Publicity**" means notices, informational pamphlets, press releases, email responses, research, reports, signs, and similar public notices prepared by or for the Grantee or jointly with others.
- a. Grantee shall obtain written approval prior to issuing any press release or making any public announcement regarding this agreement. Grantee agrees to obtain approval of the Department in advance with respect to all Public Relations, all communications with media, or all communications with any other member of the public with respect to this agreement, except to acknowledge that an agreement does exist.
 - b. For purposes of this agreement, "Public Relations" includes community relations and means those activities dedicated to maintaining the Department's image or maintaining or promoting understanding and favorable relations with the community or public at large or any segment of the public.

c. Violations of either Article XX (Q)(a) or (b) shall constitute a material Breach of Agreement.

R. Data Sharing: The State intends to secure and collate specific data generated by Grantee under this Agreement to use in support of the State's organizational, policy-making, and management of public resource functions. State, in accordance with **Exhibit E**, attached hereto and incorporated herein by reference, reserves the right to require Grantee and/or its subcontractors to provide specific data relevant to the above-listed functions. Data provided by Grantee may be incorporated into existing or future developed State integrated analysis tools or databases, including but not limited to geographic information system (GIS) networks and databases accessible by the public. Dissemination of data collected may include historical data and projections based on such historical data.

a. To the extent any data transferred as part of this Agreement is legally determined to be the property of Subrecipient or its subcontractors, Subrecipient and/or its subcontractors grants State a nonexclusive, fully paid-up right and license to reproduce, use, distribute, do derivative works based on, and archive data transferred as part of this Agreement.

S. Venue and Choice of Law: This Agreement shall be governed by and construed in accordance with the laws of the State of New Mexico, without regard to any conflict of law provisions. Any legal suit, action, or proceeding arising out of or related to this Agreement shall be instituted exclusively in the district courts located in Santa Fe, New Mexico. The Parties hereby irrevocably submit to the exclusive jurisdiction and venue of such courts in any such suit, action, or proceeding. The Parties waive any objection to the laying of the venue of any such suit, action, or proceeding in the district courts of Santa Fe, New Mexico, and irrevocably waive and agree not to plead or claim in any such court that any such suit, action, or proceeding brought in any such court has been brought in an inconvenient forum.

[SIGNATURE PAGE AND EXHIBITS FOLLOW]
[THIS SPACE LEFT BLANK INTENTIONALLY]

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the Department's date of execution.

APPROVED BY GRANTEE:

Entity Name

Official with Authority to Bind Grantee:

Signature

(Print Name)

(Title)

Date

Fiscal Officer or Chief Financial Officer: (OPTIONAL)

Signature

(Print Name)

(Title)

Date

Legal Counsel: (OPTIONAL)

Signature

(Print Name)

(Title)

Date

APPROVED BY DEPARTMENT:

New Mexico Environment Department

Dennis Romero, P.E., Bureau Chief, NMED Construction Programs Bureau

Signed pursuant to the June 23, 2025, Secretary of Environment Delegation Order

Rev. July 2025

NEW MEXICO ENVIRONMENT DEPARTMENT
CONSTRUCTION PROGRAMS BUREAU

NMED DISBURSEMENT REQUEST
SPECIAL APPROPRIATIONS PROGRAM (SAP)

A. NAME OF ENTITY
B. PROJECT NUMBER

C. DISBURSEMENT REQUEST NUMBER
D. GRANT AMOUNT

| | PROJECT BUDGET | | PREVIOUS EXPENDITURES | | CURRENT EXPENDITURES | | CUMULATIVE | | FUNDS REMAINING | |
|-----------------------|----------------|-------------|-----------------------|-------------|----------------------|-------------|--------------|-------------|-----------------|-------------|
| | NMED PROGRAM | OTHER FUNDS | NMED PROGRAM | OTHER FUNDS | NMED PROGRAM | OTHER FUNDS | NMED PROGRAM | OTHER FUNDS | NMED PROGRAM | OTHER FUNDS |
| Engineer Fees | | | | | | | | | | |
| Other Professional | | | | | | | | | | |
| Service Fees | | | | | | | | | | |
| Inspection Fees | | | | | | | | | | |
| Property Acquisition | | | | | | | | | | |
| Construction Cost | | | | | | | | | | |
| Planning Cost | | | | | | | | | | |
| Equipment | | | | | | | | | | |
| Other Costs (specify) | | | | | | | | | | |
| Contingencies | | | | | | | | | | |
| TOTAL | | | | | | | | | | |

Article IX.A. (ii). By checking this box you are stating that payment has NOT been paid to the vendors associated with this request. Upon receipt of payment from NMED, certification of payment will be sent within 10 days from the date of receiving reimbursement.

Certification: I hereby certify that all conditions and requirements for payments outlined in the Agreement have been met, including but not limited to:
a. Submission and approval of a Project Budget as per Article IV, Section A of the Agreement.
b. Compliance with the Project Budget and expenditure of funds in accordance with the State's Model Accounting Practices.
c. Submission of supporting documentation as required by the Agreement.
d. Maintenance of all necessary records and documentation as stipulated in the Agreement.

Certification: I attest that the information provided is correct; expenditures are properly documented and valid or actual receipts, and that the activity fully complies with Article IX, Sec. 14 of the New Mexico Constitution, known as the "anti-litigation" clause.

Certification: I hereby certify that all representations and warranties made in the Agreement remain true, accurate, and complete as of the date of this request, and will continue to be so throughout the term of the Agreement. I acknowledge that these representations and warranties are a material inducement for the Department to approve this request.

Reporting Certification: I hereby certify to the best of my knowledge and belief, that the database reporting is up to date; to include the accuracy of the expenditures and grant balance, project status, project phase, achievements and milestones, and in compliance with Article VIII of the Capital Outlay Grant Agreement.

| | | | |
|--|------------------------|--------|-------|
| Signature of Official Representative: X | Typed or Printed Name: | Phone: | Date: |
|--|------------------------|--------|-------|

EXHIBIT B

NOTICE OF OBLIGATION TO REIMBURSE GRANTEE
EXHIBIT B

Notice of Obligation to Reimburse Grantee # _____

DATE: _____

TO: Department Representative: _____, Grant Manager

FROM: Grantee Entity: _____

Grantee Official Representative: _____

SUBJECT: Notice of Obligation to Reimburse Grantee

Grant Number: _____

Grant Termination Date: _____

As the designated representative of the Department for Grant Agreement number _____ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): _____

The Amount of this Notice of Obligation: _____

The Total Amount of all Previously Issued Notices of Obligation: _____

The Total Amount of all Notices of Obligation to Date: \$ 0.00

Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.

Department Rep. Approver: _____

Title: Grant Manager

Signature: _____

Date: _____

1 Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.

Revised 7/2025

EXHIBIT E

Data Sharing Provisions

Data Sharing Provisions for New Mexico Capital Outlay Agreements

I. Introduction:

This Data Sharing Provisions Exhibit ("Exhibit") is incorporated into the New Mexico Capital Outlay Agreements ("Agreements") between the State of New Mexico ("State") and [Insert Partner Name] ("Partner"). This Exhibit outlines the terms and conditions under which data will be shared between the Parties to ensure compliance with New Mexico state laws and regulations, focusing on data privacy, security, and compliance.

II. Definitions:

- a. **Authorized User:** An employee, agent, assign, representative, independent contractor, or other person or entity authorized by Partner or State to access, use, or disclose information through this exhibit.
- b. **Confidential Information:** All data or information shared in confidence, with the expectation that it will not be disclosed in an identifiable form. This includes data that is exempt from public disclosure under the New Mexico Inspection of Public Records Act (§ 14-2-1 et seq. NMSA 1978) or other relevant laws.
- c. **Data Storage:** Electronic media that hold recorded information.
- d. **Data Transmission:** The process of moving information over a network from its source to one or more destinations.
- e. **Direct Identifier:** Records or data containing personal identifiers such as names, addresses, and social security numbers.
- f. **Disclosure:** Permission to access, release, transfer, or otherwise communicate confidential information by any means to any third party, except as authorized by the Party that controls the record.
- g. **Encryption** involves using algorithms to encode data, rendering it unreadable without a specific key. It may be necessary during data transmission and/or storage.
- h. **Information:** Any data, figures, statistics, or other facts provided or learned about someone or something, including Confidential Information, that may be legally transmitted under this Exhibit.
- i. **Limited Dataset:** A data file that omits Direct Identifiers.
- j. **Protected Personally Identifiable Information:** Sensitive personal details such as social security numbers and financial account numbers, with specific exclusions as outlined in the Agreements.

III. Purpose:

The purpose of this exhibit is to promote transparency, facilitate information sharing between the parties, support better policy and decision-making, and enhance public services through collaborative data analysis from various sources.

IV. Use of Information:

- a. Use of Information obtained or created under this exhibit shall be strictly limited to the purposes stated herein and in the agreements. The parties agree not to sell Information to third parties or use it for commercial, solicitation, or political purposes.
- b. Each Party shall serve as the custodian of the Information and comply with all conditions for its use, including security measures to prevent unauthorized access.
- c. The Parties shall follow all relevant federal and state laws and regulations governing the use of such Information.

V. Safeguarding Information:

- a. Confidentiality: Access to Confidential Information shall be limited to the minimum necessary to accomplish the purposes of this Exhibit. Authorized Users must adhere to the confidentiality requirements.
- b. Security: Security practices shall comply with the requirements of the New Mexico Department of Information Technology Act and related regulations. The Parties agree to notify each other within three business days of any suspected or actual security breach.
- c. Information Storage and Transmission: Data Storage and Transmission shall take place on an encrypted server with appropriate security controls.

VI. Re-Disclosure of Information:

The Parties agree not to disclose Information except as required by law or with prior written approval of the other Party. If there is a public records request, the Party receiving it shall notify the other Party within three business days.

VII. Ownership of Information:

Legal title to Information shall remain with the provider. The Partner grants the State a royalty-free, non-exclusive, non-transferable license to use the Information in furtherance of the purposes outlined in this Exhibit.

Capital Appropriations Certification Document

Article IX. A. (ii) and (iii)

(Torrance County SAP 25-J2477-GF)

Payment Request No _____

I certify that payment to all vendors on the above referenced payment request were paid no more than ten (10) days after receiving reimbursement from NMED.

Official Representative, Signed Name, Printed Name, Date

ATTACHMENT A
NEW MEXICO ENVIRONMENT DEPARTMENT
CONSTRUCTION PROGRAMS BUREAU

PROJECT BUDGET

GRANTEE: Torrance County

PROJECT NO: SAP 25-J2477-GF

Please provide a comprehensive procurement plan and expenditure plan, detailing a Project timeline with milestones, required procurements, and identifying expected expenditures per milestone, referred to collectively as the "Project Budget." While it can be difficult to estimate costs and timelines, setting a plan for these can help keep realistic expectations and goals to keep a project moving forward to achieve the project scope and objectives. Contact your NMED-CPB Project Manager with questions.

- 1) **Expenditure Plan.** Indicate what expenses funding will be used.

| Detailed Expenditure Plan | | |
|---------------------------|--------------|-------------|
| USES OF FUNDS | NMED PROGRAM | OTHER FUNDS |
| Engineer Fees | | |
| Other Professional | | |
| Service Fees | | |
| Inspection Fees | | |
| Property Acquisition | | |
| Construction Cost | | |
| Planning Cost | | |
| Equipment | | |
| Other Costs (specify) | | |
| Contingencies | | |
| TOTAL | \$ - | \$ - |

- 2) **Procurement Plan.** Describe how engineering or professional services, construction contractors, equipment, or other goods or services will be procured.

Chief Procurement Officer

All Public Bodies are required by 13-1-95.2 NMSA 1978 to have a Chief Procurement Officer to conduct all procurement activities.

Who is your Chief Procurement Officer (CPO)? _____

Describe how you will secure CPO services, if you currently do not have a CPO. _____

Professional Services

Have engineering or professional services already been procured and contracted? _____

If not, describe how you will procure engineering or professional services _____

Reminders:

- COSTS ABOVE \$60,000, require solicitation of services via a Request for Proposal (RFP).
- COSTS BELOW \$60,000 must adhere to 13-1-125 NMSA 1978 and procurements cannot be artificially divided into smaller units to circumvent legal requirements, such as formal solicitation.
- MULTI-TERM CONTRACTS can be renewed for up to four years 13-1-150 NMSA 1978. Monitor the remaining time on your contracts and plan for renewal in advance.

Construction

Contractors must be hired using a public bidding process for any project over \$60,000 (13-1-125 NMSA 1978) and procurements cannot be artificially divided into smaller units to circumvent legal requirements, such as formal solicitation.

Equipment Purchase

Equipment purchase must follow proper procurement code. Please see Chapter 13 Public Purchase and Property NMSA 1978.

- 3) **Project Timeline.** Setting a timeline can help keep a project on track to meet required expenditure deadlines. *(An example schedule is provided below.)*

Project Timeline:

| OVERALL – MILESTONES | | EXPECTED EXPENDITURE PER MILESTONE |
|-----------------------------|--|---|
| ESTIMATED START DATE | | |
| 5% FUNDS OBLIGATED* | | |
| ESTIMATED END DATE | | |
| DETAILED – PHASES | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| TOTAL | | \$ |

***Disclaimer:** You have accepted grant funds on the condition that 5% of these funds are to be obligated in a Notice of Obligation within 6 months of bond issuance in accordance with XIX.B.(STB's only) and at least 10% within one (1) year in accordance with IX.B (all projects).

You can obligate funds by entering into a contract with an engineer or contractor. State Procurement Code must be followed for the purchase of all goods and services.

Your NMED-CPB project manager will be happy to help you navigate these requirements, so that your grant money can be spent, and your project successfully completed.

Example Timeline:

| OVERALL – MILESTONES | | EXPECTED EXPENDITURE PER MILESTONE |
|---|--|---|
| ESTIMATED START DATE | Month 0 | |
| 5% FUNDS OBLIGATED* | + 6 months from start date = Month 6 | \$100,000 |
| ESTIMATED END DATE | Use detailed schedule below. 2.5- 3 years | |
| DETAILED – PHASES | | |
| HIRE AN ENGINEER | 4 months | |
| PLANNING DOCUMENT | 6 months | \$25,000 |
| DESIGN, PERMIT | 9 months | \$60,000 |
| ADVERTISE FOR BID, AWARD PROJECT | 6 months (allow for rebid) | |
| CONSTRUCTION AND ENGINEERING CONSTRUCTION PHASE SERVICES (START TO FINISH) | Varies widely. 6 months to a year, or more. | \$750,000 and \$15,000 |
| CLOSEOUT CONSTRUCTION/ FUNDS | 1 month at end of construction schedule. | |
| TOTAL | | \$850,000 |

- 4) **Additional Information.** Please use this space below to provide any additional details about your project you would like to share to show your project plan and readiness.

Grantee Signatory Authority

Print Name

ATTACHMENT B
TECHNICAL REQUIREMENTS
NEW MEXICO ENVIRONMENT DEPARTMENT
CAPITAL OUTLAY

ARTICLE 1 REVIEW

Upon execution of the grant agreement, the Grantee will follow the procedures listed below unless waived in writing by the New Mexico Environment Department (NMED) (payment may be withheld if any of these procedures are not followed by the Grantee).

- A. The Grantee must submit copies to NMED of all unexecuted contracts or quotes the Grantee intends to enter in that are related to the project for the creation of a notice of obligation. Only approved eligible expenditures incurred after the effective date of the Grant Agreement shall be reimbursed or paid from these funds.
- B. If grant funds are used for construction, a site certificate must be submitted prior to project bid advertisement that certifies all necessary easements, rights-of-way, and/or property upon or through which the project is being constructed have been obtained. The Site Certificate must be signed by an attorney, engineer, surveyor, or title abstractor.
- C. If grant funds are used for meter installation, the Grantee must follow the NMED Guidelines for Meter Upgrade Projects. Meters must be installed before payment can be made. Request a copy of the Guidelines from your NMED Project Manager.
- D. If grant funds are used for construction, the Grantee will submit notice of the award and a copy of the executed construction contract documents.
- E. The Grantee will provide a full-time construction inspector during construction of the project unless NMED determines that part time inspection is adequate for the project. This must be requested and approved by NMED prior to the start of construction.
- F. All daily construction inspection reports shall be made available to the NMED upon request.
- G. Notwithstanding the inspections performed by the Grantee and its engineer, NMED will have the right to examine all installations comprising the project, including materials delivered and stored on-site for use on the project. Such examinations will not be considered an inspection for compliance with contract plans but will be a general NMED review as described in Article 2 below.

ARTICLE 2 NMED OVERSIGHT

NMED oversight is only for purposes of compliance with applicable state grant requirements, procedures, statutes, and regulations. NMED approval will not be interpreted as a warranty or guarantee of any kind. Responsibility for the design of the project will lie solely with the engineer of record. All defects and their correction will be the responsibility of the Grantee and its contractors and engineers or consultants. Any questions raised by NMED during its inspections and reviews shall be resolved exclusively by the Grantee. The Grantee and its contractors and engineers or consultants will remain responsible for the completion and success of the project. No action by NMED shall relieve the owner, engineer, or contractor of legal responsibilities for the overall integrity of the project, adequacy of the design, safety, or compliance with all applicable regulations.

ARTICLE 3 CLOSEOUT

- A. The project will not be considered complete until the work as defined in this agreement has been fully performed, and finally and unconditionally accepted by the Grantee and the engineer of record.

- B. If the grant funds are used for purchase of equipment, final payment will be made after receipt of the equipment and equipment title, if applicable. Appraisal reports are required for the purchase of used equipment.
- C. If the grant funds are used for construction, final payment will be made after the following items, unless waived by NMED, have been provided to NMED, and have been reviewed and approved by NMED:
- i. A certificate of substantial completion including punch list items.
 - ii. A final certified construction pay request prepared by the Grantee's project engineer and approved by the Grantee.
 - iii. A written consent of the surety, if any, to final payment.
 - iv. Complete and legally effective releases or waivers (satisfactory to the Grantee) of all liens arising out of the contract documents and the labor services performed and the materials and equipment furnished there under. In lieu thereof and as approved by the Grantee, contractor(s) may furnish receipts or releases in full; an affidavit of contractor that the releases and receipts include labor, services, materials, and equipment for which a lien could be filed and that all payrolls, material and equipment bills, and other indebtedness connected with the work for which the Grantee or its property might in any way be responsible, have been paid or otherwise satisfied.
 - v. Certification letter by the Grantee and contractor that the Labor Standards Contract Provisions have been met.
 - vi. Certification letter of project acceptance by the Grantee and the Grantee's project engineer stating that work has been satisfactorily completed and the construction contractor has fulfilled all of the obligations required under the contract documents with the Grantee, or if payment and materials performance bonds are "called", an acceptance close-out settlement to the Grantee and contractors will be submitted to NMED.
 - vii. Certification letter from the Grantee confirming receipt and acceptance of the record drawings and operation and maintenance manuals.

A RESOLUTION AUTHORIZING PROJECT SAP 25-J2477-GF AS DESCRIBED IN ATTACHMENT A, AND THE
ASSIGNMENT OF AUTHORIZED OFFICER(S) AND AGENT(S)

Resolution Number

Whereas, the **Board of Directors / Council / Commission** of **Community / Utility** of **County Name** County of the State of New Mexico shall enter into a Grant Agreement with the State of New Mexico Environment Department, and

Whereas, the Agreement is identified as **Project Number SAP** SAP 25-J2477-GF

NOW THEREFORE, BE IT RESOLVED by the named applicant that:

(Name), Mayor/ Chairperson / Director / Officer, or successor is authorized to sign the Grant Agreement for this project, and

(Authorized Office Name), (Authorized Officer Title), (may have more than one) or successor is the OFFICAL REPRESENTATIVE(S) who is authorized to sign all other documents necessary to fulfill the Grant Agreement and the requirements (Project Description, Disbursements and to act as the project contact, and

(Designated Agent or Employee Name), (Title), or successor is the DFA Database contact who is designated to update the database quarterly per Article VIII. A. of the Intergovernmental Grant Agreement.

(Designated Agen or Employee Name, (Title), (may have more than one) or successors is the CONTACT who is designated to receive Notice of Obligations (NOO'S).

PASSED, APPROVED, AND ADOPTED: _____.

Name, Mayor / Chairperson / Director / Officer, Title, Community / Utility

(Signature)

Date

(SEAL)

ATTEST:

(Municipal Clerk)

Name of Grantee: Torrance County Project Number: SAP 25-J2477-GF

Current Authorized Signatures (submit with Signature Resolution, update when necessary)

| Authorized to Sign Agreement | | | |
|--|-----------------------|-----------|-----------------------|
| Name | | Name | |
| Title | | Title | |
| Signature | | Signature | |
| Address | | Address | |
| | | | |
| Email | | Email | |
| Phone | | Phone | |
| Official Representatives authorized to sign Disbursement Requests and all other documents. | | | |
| Name | | Name | |
| Title | | Title | |
| Signature | | Signature | |
| Address | | Address | |
| | | | |
| Email | | Email | |
| Phone | | Phone | |
| Alternate Official Representative, to sign Disbursement Requests and all other documents and act as the Point of Contact. | | | |
| Name | | Name | |
| Title | | Title | |
| Signature | | Signature | |
| Address | | Address | |
| | | | |
| Email | | Email | |
| Phone | | Phone | |
| Designated Agent or Employee that will make DFA database updates | | | |
| Name | | Name | |
| Title | | Title | |
| Signature | | Signature | |
| Address | | Address | |
| | | | |
| Email | | Email | |
| Phone | | Phone | |
| Notice of Obligations | | | |
| Name | | Name | |
| Title | | Title | |
| Signature | No Signature Required | Signature | No Signature Required |
| Address | | Address | |
| | | | |
| Email | | Email | |
| Phone | | Phone | |



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 10 E



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 10 F



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 10 G



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 11 A



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 11 B



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 11 C



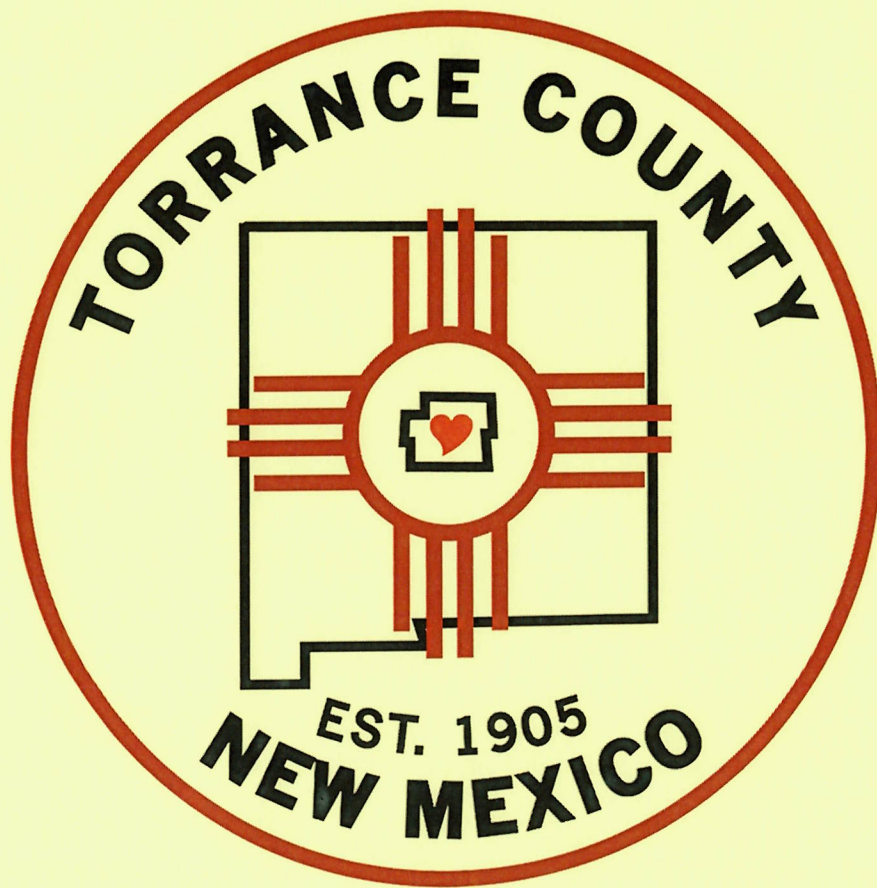
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 11 D



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 11 E



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 11 F



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 12



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 14